

TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, June 3, 2024

Town of Russell Hall 7:00 p.m.

Call to Order at 7:00 p.m. by Chairman Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes, on town website and at town hall.

Attendance:

Board members present: Chairman Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Pete Geyer.

Approval of Meeting Minutes: Minutes from May 2, 2024, were read. Schmahl motioned to approve the minutes as read, Ausloos seconded motion; motion carried.

Treasurer's Report: Cobble presented the treasurer's report from May. Ausloos motioned to approve the report as read, Schmahl seconded the motion; motion carried.

Monthly Bills: Clerk presented the bills for June. Motion made by Schmahl to pay the bills as presented, seconded by Ausloos; motion carried.

Public Comments: None.

Town Members/Special Topics:

- New Town Hall Update: Willeford shared correspondence update from Vinnie at Bank First National. Meeting to discuss new town hall scheduled June 19th at 7:00 p.m. Geyer handing out meeting agenda at the recycling center.
- Tom Mueller dba Rustic Retreat Deer Park Cease/Desist/Zoning noncompliance: Discussion held.

Monthly Correspondence and/or email:

- Notice from Wisconsin DNR that 19.82 acres are being withdrawn from Managed Forest Law program by current owner.
- UW-Madison Sheboygan County will hold a meeting on Generative Artificial Intelligence and how it applies to local governments. Meeting held during the day; board members unable to attend.
- Email from Village of St. Cloud board member gauging interest in creating a local community roundtable to meet other local leaders and learn about neighboring

communities. Discussion held and consensus was this is what the WTA county meetings are for.

Building Permit: None.

Liquor/Operator Licenses:

- Clerk presented operator, liquor, and cigarette license renewal applications for upcoming year. Background checks were done with no issues. Clerk is waiting on three operator licenses from Jovans. Ausloos motioned to approve all the applications pending receipt of the three operator licenses, seconded by Schmahl; motion carried.
- Currently cigarette license fee is \$5.00 for one year. Discussion held on increasing the fee after reviewing what other municipalities charge. Ausloos motioned to increase the cigarette license fee to \$50.00 for a one-year license beginning with the July 1, 2025 licensing period, seconded by Schmahl; motion carried.

Recycling Center: Geyer reported trash dumpster was not emptied. He contacted hauler who said the contract was cancelled, which it was not. In the interim they brought a 15-yard dumpster to use with no lid. Clerk to check upcoming invoice to verify tonnage was not increased due to no lid and the heavy recent rain.

Constable Report:

Failure to pay dog license report:

- Follow up from 2023 nonpayment of license: Lipps does have dogs; they have been seen on her property.
- For 2024 license year Manier owes a late fee of \$75.00 with the \$5.00 spayed license fee.

Town Roads:

- Town of Marshfield sent note indicating Olrich Court needs work; they are unable to do a decent job plowing, and River Lane is very rough over culvert at bottom of hill. Clerk to contact Town of Marshfield to let them know board is aware of Olrich Court road condition and the issue with River Lane culvert is in the Town of Greenbush half mile of the road.
- Road check was done. Discussed section from Grogan Road to Hwy J and the box culvert by Hwy J and Sheboygan Road needs repair. Also road signs throughout township are getting faded; discussed having them replaced.
- Schmahl spoke with Brian Olson at Sheboygan County Highway Department about ARIP grant and what roads town is interested in repairing. Discussed making the bridge wider on Holstein Road. A scope will be installed to monitor traffic patterns on Holstein and Sheboygan Road.

Other Town Business:

- Town residents are encouraged to contact farmers with concerns about mud on the roads from farm equipment.
- Resident on Hwy H contacted Ausloos about a blocked culvert on their property; informed resident they are responsible for maintaining this.
- Clerk has not received Maintenance of Effort form from St. Anna Fire Depart. Schmahl will contact Todd Witt about this.

Adjourn: Motion to adjourn made by Schmahl, seconded by Ausloos. Meeting adjourned 9:20 p.m.

Respectfully Submitted
Lynette Mierzejewski
Town of Russell Clerk