

*TOWN OF RUSSELL
N9138 Holstein Rd
Elkhart Lake, WI 53020*

BOARD APPROVED MINUTES
Monday, January 5, 2026

Call to Order at 7:00 p.m. by Chairperson Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Attendance:

Board members present: Chairperson Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Pete Geyer, Gary Kraus, Craig Schuh and Brett Glaeser from Ayres Associates, Clerk Mierzejewski.

Approval of Meeting Minutes: Clerk read December 2025 minutes. Ausloos moved to approve minutes, seconded by Schmahl; motion carried.

Treasurer's Report: Cobble presented December report. Checkbook balance is \$569,609.82. Schmahl motioned to approve report, seconded by Ausloos; motion carried.

Monthly Bills: Clerk presented January bills totaling \$310,060.31. Ausloos moved to approve bills, seconded by Schmahl; motion carried.

Public Comments: None.

Town Members/Special Topics:

- New Town Hall:
 - Schmahl created spreadsheet for building expenses; this was reviewed. Clerk has spreadsheet of when contractors/vendors were paid; this was also reviewed.
 - Kraus gave paperwork to clerk to retain in records room.
 - Discussed various items to finish the building.
 - Clerk is checking with historical society on storage of old documents and records.
 - Discussed options on hiring someone to plow snow; it was decided to have Aaron Kraus plow snow this year. Will have Scott Kolberg's child shovel sidewalk.

Monthly Correspondence and/or email:

- Check received from NEW Title Search for S. Trakel property.
- Check received from County for dog listing.
- Christmas card received from Sheboygan County Highway Department.
- Year-end report received and reviewed from Catalis Appraisals.

- Clerk received Occupational Injury Survey for 2026 to be completed at year end with any town employee related injuries.
- Tax Exempt Form S-211 to be completed by clerk for Needsom Supplies.

Building Permit: None.

Liquor/Operator Licenses: None.

Recycling Center: Geyer reported there is a dead tree by driveway that is on private property. He will verify with property owner if it can be cut down. Ausloos will check with St. Ann Fire Department about burning brush pile.

Constable Report: Stop sign on Grogan and Highview were shot up by two individuals. Sheriff is following up on this.

Town Roads:

- ARIP (Agricultural Road Improvement Program). Schuh and Glaeser from Ayres reviewed amendment to contract for land requisition by bridge on Holstein Road. Discussion held. Schmahl motioned to approve the amendment, seconded by Ausloos; motion carried. Willeford will contact attorney about land acquisition. Soil borings will be done this spring; two deeper ones by the bridge and three 5-foot borings on other parts of the road.
- Willeford will contact county about tree trimming by curve on Sexton Road south of County H.
- Survey of town roads will be done in May.

Other Town Business:

- Clerk gave update on DATCP recertification.
- Upcoming WTA District Meeting was discussed.
- Willeford discussed Starlink (internet provider) only accepts ACH payments. Schmahl motioned to approve automatic withdrawal from town checking account for Starlink payment; seconded by Ausloos; motion carried. Willeford will set this up.
- Annual Audit will be in February.
- Clerk will post notice of 2026 elections and meeting dates on town hall bulletin board.

Adjourn: Motion to adjourn made by Ausloos, seconded by Schmahl. Meeting adjourned 9:32 p.m.

Respectfully submitted,
Lynette Mierzejewski
Town of Russell clerk