

TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, May 5, 2025

Town of Russell Hall 6:30 p.m.

Call to Order at 6:34 p.m. by Chairperson Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Attendance:

Board members present: Chairperson Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Bob Halbach, Mike Novak, Matt Murray, Gary Kraus, Howard Floeter from Cadre, Inc., Pete Geyer.

Approval of Meeting Minutes: Minutes from April 7, 2025, were read by clerk. Schmahl motioned to approve minutes as read, seconded by Ausloos; motion carried.

Treasurer's Report: Cobble presented April report. Total inflows \$16,629.77. Total outflows \$22,487.00. April net total -\$5857.23. April 30, 2025, checkbook balance \$220,420.44. Ausloos motioned to approve the April report, seconded by Schmahl; motion carried.

Monthly Bills: Clerk presented May bills totaling \$29,735.00. Discussed fee for cutting back trees on Turba Court by Sheboygan County Highway Department. Ausloos motioned to approve the monthly bills, seconded by Schmahl; motion carried.

Public Comments: None.

Town Members/Special Topics:

Town Hall Update:

- Discussed new bid notice will be posted for HVAC only with bids closing on May 29, 2025, at 3:00 p.m.
- Discussed flooring options.
- Kraus presented tentative construction timeline.
- Floeter explained bid acceptance process. Discussion followed.
- Schmahl motioned to not require a performance bond for pending contracts and the bid security will be returned to the bidder, seconded by Ausloos; motion carried. Kraus will return the bid securities.
- Schmahl motioned to accept the following bids as presented by Kraus: Prange Electric LLC, Kraus Snowplows and Equipment, Halbach Excavating LLC, Weber Well Drilling, Schwartz Septic Service, Neumann Plumbing for plumbing bid only, Alpine Insulation, Sabel Builders, and Plymouth Glass; seconded by Ausloos, motion carried.

- Schmahl motioned to reject all HVAC bids received and will seek new bids; and bidders previously bidding for HVAC should be notified of such action, seconded by Ausloos; motion carried.
- Ausloos motioned to have construction manager contact accepted contractors that the town has accepted their bid and will be sending contract for execution, seconded by Schmahl; motion carried.
- Willeford explained Board of Commissioners of Public Lands State Trust Fund Loan Program. Board members reviewed the application. Schmahl presented the preamble and resolutions as listed on page 4 of the application (see attached). Ausloos moved to adopt the preamble and resolutions as presented, seconded by Schmahl; motion carried with three ayes. Application was completed by Mierzejewski and signed by Willeford and Mierzejewski.

ARIP UPDATE:

Craig Schuh and Brett Glaeser from Ayres presented Agreement for Professional Services to town board. After discussion Schmahl motioned to have Ayres Engineering do town's ARIP project after reviewing agreement for professional services, seconded by Ausloos; motion carried. Agreement signed by Willeford and Mierzejewski. Tentative schedule for Holstein Road project is to do topographic survey, wetland delineation and geotechnical services, and design services in 2025. Project bidding will be in February of 2026. Road reconstruction south of CTH H (phase 1) will be in 2026 and road reconstruction north of CTH H (phase 2) in 2026 or 2027. Discussed how the funding for the project is managed.

Monthly Correspondence and/or email: Permit received from WE Energies to remove existing feeder from Seven Corners Road south of County HH (Calumet County) through woods to the corner of Sheboygan Road and Ford Road (Town of Russell Sheboygan County). Permit was reviewed; clerk will sign and return to WE Energies.

Building Permit: Witkowski Inspection Agency sent permit applications for G Henschel to replace roof and vent to code and H Schmitz for addition/remodel. Board reviewed applications.

Liquor/Operator Licenses: None.

Recycling Center: Per Geyer everything is going well.

Constable Report: Cobble discussed delinquent dog license report.

Town Roads: UTV ordinance has been approved by County. Ausloos will order signage.

Other Town Business: Clerk received a rezone application from G. Horn. Planning Commission will meet on June 2, 2025, at 6:00 p.m. to review application. Clerk will complete application to rezone two acres of donated land for the new town hall and Planning Commission will review the application on same evening.

Adjourn: Motion to adjourn made by Ausloos, seconded by Schmahl. Meeting adjourned 9:30 p.m.

Respectfully submitted,
Lynette Mierzejewski
Town of Russell clerk