

TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, July 1, 2024

Town of Russell Hall 7:00 p.m.

**Call to Order** at 7:00 p.m. by Chairperson Willeford.

**Pledge of Allegiance** followed.

**Agenda Posted:** Yes.

**Attendance:**

Board members present: Chairperson Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Brian Witkowski/Witkowski Inspection Agency.

**Approval of Meeting Minutes:** June minutes were read. Schmahl motioned to approve the minutes as read, Ausloos seconded; motion carried.

**Treasurer's Report:** Cobble presented June report. Ausloos motioned to approve as read, Schmahl seconded; motion carried.

**Monthly Bills:** Clerk presented July bills. Discussed County Highway bill which included noxious weed control and a culvert for J. Maurer. Schmahl motioned to pay the bills, seconded by Ausloos; motion carried. Clerk will invoice Maurer for culvert.

**Public Comments:** None.

**Town Members/Special Topics:**

- Witkowski Inspection Agency Contract renewal: Discussion held with emphasis on property owner's safety being protected when Brian does final inspection. Certificate of Liability Insurance received from Brian. Contract was reviewed. Schmahl motioned to approve contract with Witkowski Inspection Agency as the town's building inspector from July 1, 2024, through June 30, 2026, seconded by Ausloos; motion carried and contract signed by Willeford, Witkowski, and clerk.
- Town Hall Update: Vinnie from Bank First had questions and discussion was held.
- Tom Mueller dba Rustic Retreat Deer Park Cease/Desist/Zoning noncompliance: Discussed pursuing cease and desist order due to posting on social media of continued interaction with wolf dogs.

**Monthly Correspondence and/or email:**

- Notice received for upcoming WTA county meeting.
- Clerk to complete Tax-Exempt Property form for state. No form was received from Town Russell church; discussed who to contact to get this form.
- Fire sign ordered for property on Grogan Road west of Hwy J.

**Building Permit:** Witkowski Inspection Agency sent permit application for D. Buechel to change existing overhead electrical to underground. Application reviewed by board.

**Liquor/Operator Licenses:** None. Jovan's has a \$30.00 credit due to two applicants deciding not to renew operator license.

**Recycling Center:** Nothing to report.

**Constable Report:**

- Delinquent dog license paid by Manier.
- Delinquent 2023 dog license for S. Lipps has upcoming court date.
- In June road signs were stolen from Town of New Holstein, Calumet and Manitowoc Counties, and Town of Russell. Person responsible for this was found via posting of stolen signs on Facebook. Signs were returned.

**Town Roads:**

- Willeford is getting estimates from County Highway Department for road repairs; from there will decide which roads to do.
- Ditches need to be cut. Half the roads in township will be double cut, remainder will be single cut. County will start on July 8<sup>th</sup>.
- Schmahl discussed process for Agricultural Road Improvement Program grant. He has been in contact with the county for estimates for repairs of Holstein Road, portion of Sexton Road, and portion of Grogan Road. Board agrees to pursue. Board reached out to Cookie Schnell to assist in completing grant paperwork, since she has previous experience with doing this. Application for grant will be available late summer.

**Other Town Business:** None.

**Adjourn:** Motion to adjourn made by Ausloos, seconded by Schmahl. Meeting adjourned 9:18 p.m.

Respectfully submitted,  
Lynette Mierzejewski  
Town of Russell clerk