

TOWN OF RUSSELL BOARD APPROVED MINUTES

Tuesday, September 3, 2024

Town of Russell Hall 7:00 p.m.

**Call to Order** at 7:00 p.m. by Chairperson Willeford.

**Pledge of Allegiance** followed.

**Agenda Posted:** Yes.

**Attendance:**

Board members present: Chairperson Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Pete Geyer, Sarah Lipps.

**Approval of Meeting Minutes:** August minutes were read. Schmahl motioned to approve the minutes as read, Ausloos seconded; motion carried.

**Treasurer's Report:** Cobble presented August report mentioning entry for August tax settlement was not included (\$18,944.04); he will revise the report. Ausloos motioned to approve as read with the revision to include missing deposit, Schmahl seconded; motion carried.

**Monthly Bills:** Clerk presented September bills. Schmahl motioned to pay the bills, seconded by Ausloos; motion carried.

**Public Comments:** Sarah Lipps wanted to discuss incident at St. Ann Park. Board informed her to contact St. Ann Sportsmen, since this does not involved the Town. She also brought up that she no longer has dogs, that she dog sits for other people. Board informed her to make sure dogs are licensed in their respective municipality.

**Town Members/Special Topics:**

- Town Hall Update: Willeford working on this project.
- Tom Mueller dba Rustic Retreat Deer Park Cease/Desist/Zoning noncompliance: Discussion held.

**Monthly Correspondence and/or email:**

- Payment received for two special assessment letters, one for Burrell, the other for Mueller. Treasurer has completed the forms.
- WI Demographic Service Center population estimate for town is 376 for 2024. Of these 376 people, 285 are of voting age. Clerk stated registered voters for August election was 245.
- Email received from Adam Multer, Glenbeulah Fire Department, wanting to meet to discuss providing first responder services for township. Clerk will contact Mr. Multer to attend November meeting.

- Notice of Local Municipal Roundtable is scheduled for October 15<sup>th</sup> in St. Cloud. Board feels the WTA county meetings provide an opportunity to meet leaders of other townships and discuss concerns.
- Elkhart Lake School Superintendent scheduled for October meeting to discuss referendum on November ballot. Clerk will print notice of meeting to be handed out at recycling center.
- Permits received from WE Energies for their Retirement Phase 3 projects. Board reviewed. Work will be done on sections of Clark, Highview, and Sexton Roads, as well as CR-J, MM, and SR. Clerk to sign permits and email to WE Energies.
- WI DOT Local Road Certification form received and signed by Willeford. Clerk will mail form to the DOT.

**Building Permit:** None.

**Liquor/Operator Licenses:** None.

**Recycling Center:** Nothing to report.

**Constable Report:** Ausloos gave update on progress of new ATV ordinance.

**Town Roads:**

- Paving on Grogan Road done.
- Culvert by Sheboygan Road and County J will get repaired. County agreed to pay for half of culvert per Willeford.

**Other Town Business:**

- ARIP
  - Willeford gave clerk signed copy of contract with Ayres for engineering services.
  - Cookie Schnell working on narrative for grant which is due September 30<sup>th</sup>. Engineer will meet with Cookie and Dan mid-September to assist with application. Grant application will be for repair of the majority of Holstein Road.
- Cobble to send letter to S. Lipps requesting proof of whose dogs she is taking care of and their current dog license.

**Adjourn:** Motion to adjourn made by Schmahl, seconded by Ausloos. Meeting adjourned 9:01 p.m.

Respectfully submitted,  
Lynette Mierzejewski  
Town of Russell clerk