

## TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, October 7, 2024

Town of Russell Hall 7:00 p.m.

**Call to Order** at 7:00 p.m. by Chairperson Willeford followed by the pledge of allegiance. Clerk confirmed agenda was posted.

### **Attendance:**

Board members present: Chairperson Willeford, Supervisor Ausloos, Supervisor Schmahl. Others present: Treasurer Cobble, Clerk Mierzejewski, Marc Bond, William Brede, Terry Winkel, June Winkel, Sue Watry, Donald Arndt, Jackie Ausloos, Ashley Lammers, Josh Lammers, Gary Bieck, John Kiehnau, and from Elkhart Lake School District Amanda Gebert, Sarah Tegen, and Adam Englebretson, district administrator.

**Approval of Meeting Minutes:** September minutes were read. Willeford stated under Town Roads should read, "County agreed to pay for half 'of culvert'. Schmahl motioned to approve the minutes with correction, Ausloos seconded; motion carried.

**Treasurer's Report:** Cobble presented September report. Ausloos motioned to approve as read, Schmahl seconded; motion carried.

**Monthly Bills:** Clerk presented October bills. Schmahl motioned to pay the bills, seconded by Ausloos; motion carried.

**Public Comments:** Jackie Ausloos questioned if board investigated another polling place for November election as current building is subpar for election with furnace blowing mold and wasp problem, should take more pride in polling place, and need more workers for elections.

### **Town Members/Special Topics:**

- Elkhart Lake School District November Referendum: Dr. Englebretson gave a power point presentation on reasons/need to consolidate middle and high school. Discussion held and questions were answered.
- Town Hall Update: Willeford stated architect needs to draw plans yet. Gary Kraus has also been in contact with the architect. Schmahl will attend WTA State Convention to attend seminars about grants and capital expenditures.
- Tom Mueller dba Rustic Retreat Deer Park Cease/Desist/Zoning noncompliance: Mueller has sold his property in Town of Russell and purchased new property in Marinette County for his business.

### **Monthly Correspondence and/or email:**

- Sheboygan County sales tax payment received.

- Notice from WE Energies informing town that work will start on Retirement Project #4955047, which is the section west of Hwy J on Sexton Road.
- WI legislature amended supermajority requirements for zoning amendments. Information received from town attorney's office about this. Willeford requested this be forwarded to zoning administrator. Clerk will email this to Jerrod Henschel.

**Building Permit:** Witkowski Inspection Agency sent permit applications for D. Schneider pole shed and driveway and J. Maurer for electrical work. Applications reviewed by board.

**Liquor/Operator Licenses:** None.

**Recycling Center:** Geyer stated brush pile is large enough to be burned. St. Ann Fire Department will be contacted for this.

**Constable Report:**

- Ausloos handed out information on ATV ordinance that he has been working on.
- S. Lipps was told by Schmahl that she needs to pay fine for delinquent dog license.

**Town Roads:** Grogan Road has been repaired and culvert on Sheboygan Road has been replaced.

**Other Town Business:**

- ARIP – Grant application was submitted. Per Schmahl committee reviewing applications had an additional question/clarification on application. Schmahl requested clerk send him invoices from Sheboygan County Highway Department pertaining to the surveying/scoping done for this project which included Sheboygan Road (Town of New Holstein portion). Town of New Holstein will be invoiced for portion of work that was done. Schmahl discussed compensating Cookie Schnell for her help with the grant application.
- Contracts reviewed and signed by board and clerk for the following: Kiel EMS Contract Renewal for 1 year, Sheboygan County Highway Department Agreement 1/1/2025 to 12/31/2027, Shared Revenue Agreement for 1 year, and Catalis Appraisals 1/1/2025 to 12/31/2027.
- Cobble needs a new computer and county treasurer is changing their tax bill system.

**Adjourn:** Motion to adjourn made by Ausloos, seconded by Schmahl. Meeting adjourned 9:24 p.m.

Respectfully submitted,  
Lynette Mierzejewski  
Town of Russell clerk