

TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, January 6, 2025

Town of Russell Hall 7:00 p.m.

**Call to Order** at 7:00 p.m. by Chairperson Willeford.

**Pledge of Allegiance** followed.

**Agenda Posted:** Yes.

**Attendance:**

Board members present: Chairperson Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Pete Geyer, Gary Kraus.

**Approval of Meeting Minutes:** December 2024 minutes were read. Schmahl motioned to approve the minutes as read, Ausloos seconded; motion carried.

**Treasurer's Report:** Cobble presented December report. Ausloos motioned to approve report, Schmahl seconded; motion carried.

**Monthly Bills:** Clerk presented January bills. Schmahl motioned to pay the bills, seconded by Ausloos; motion carried.

**Public Comments:** None.

**Town Members/Special Topics:**

- Town Hall Update: Gary Kraus presented site plan prepared by Jeremy of Acre Tech LLC. Discussion followed. Town would need builders risk insurance. A written contract should be made with GK Construction. Sheboygan County Planning Department will be notified when new parcel is created with zoning change. Discussed bidding process. Bills incurred for new town hall to be paid only after approval by Gary Kraus. Motion made by Schmahl to approve the site plan as presented by Gary Kraus and to move forward at his discretion, Ausloos seconded motion; motion carried.

**Monthly Correspondence and/or email:** Thank you received from Cookie Schnell for gift certificate sent to her in appreciation of her assistance with the ARIP grant paperwork.

**Building Permit:** Witkowski Inspection Agency sent permit applications for R Thome for siding/windows/doors and for J Hersey for electrical service change. Board reviewed applications.

**Liquor/Operator Licenses:** None.

**Recycling Center:** Geyer reported brush pile was burned by St. Ann Fire Department. Trash dumpster overflowed between Christmas and New Years due to excessive trash being dropped off during this time frame. Geyer asked if he could, at his discretion, request an additional trash pickup from GFL if this happens again. Board agreed to this suggestion.

**Constable Report:**

- Ausloos reported resident was subpoenaed by Sheboygan County DA in Borisenko case of excessive speed with motorcycle in township.
- Dead tree by Schwarz's adjoining parking lot was cut down.
- A. Borisenko dog license/late fees are paid up per Cobble.

**Town Roads:**

- ATV Ordinance: Reviewed draft copy of township ordinance; will check with Town's attorney on a few line items and adopt the ordinance at a future meeting.
- ARIP: Discussion held.

**Other Town Business:**

- Annual Audit is in February.
- Discussed upcoming WTA District Meeting. Schmahl, Ausloos, and Cobble will attend February meeting in DePere.

**Adjourn:** Motion to adjourn made by Schmahl, seconded by Ausloos. Meeting adjourned 9:30 p.m.

Respectfully submitted,  
Lynette Mierzejewski  
Town of Russell clerk