

TOWN OF RUSSELL BOARD UNAPPROVED MINUTES

Monday, February 5, 2024

Town of Russell Hall 7:00 p.m.

**Call to Order** at 7:00 p.m. by Chairman Willeford.

**Pledge of Allegiance** followed.

**Agenda Posted:** Yes.

**Attendance:**

Board members present: Chairman Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski.

**Approval of Meeting Minutes:** January minutes were read. Ausloos motioned to approve the minutes as read, Schmahl seconded motion; motion carried.

**Treasurer's Report:** January treasurer's report was read. Schmahl motioned to approve as read, Ausloos seconded the motion; motion carried. Also a revised December report was handed out.

**Monthly Bills:** Clerk presented the bills for February . Motion made by Ausloos to pay the bills as presented, seconded by Schmahl; motion carried.

**Public Comments:** None.

**Town Members/Special Topics:**

- Town Hall Update: The architect's preliminary drawing was reviewed. Gary Kraus, Schmahl, and Ausloos met with employee from Schwartz's Septic Service at proposed build site. They then met with Dick Kraus at Russell Church to review facilities. The entire board will meet on February 7<sup>th</sup> with Dick Kraus at the Russell Church for tour. Kraus should have cost estimates of building from preliminary drawing by the March meeting. The board is considering all options for a new town hall.
- Tom Mueller dba Rustic Retreat Deer Park Cease/Desist/Zoning noncompliance: Court date is scheduled February 22, 2024, at 9:00 a.m.

**Monthly Correspondence and/or email:**

- Clerk discussed correspondence with zoning administrator regarding the Farmland Preservation recertification. Jeff Sanders from Community Planning and Consulting LLC will assist with completing recertification paperwork.
- Dr. Englebretson from Elkhart Lake-Glenbeulah School District will attend the next meeting to discuss upcoming referendum.
- Notice received that Elkhart Lake-Glenbeulah School District will have a school board election in April.

- Open Book and Board of Review dates were discussed. Open Book will take place on Tuesday, May 7<sup>th</sup> from 9:00 to 11:00 a.m. and Board of Review is scheduled on Wednesday, June 5<sup>th</sup> at 6:00 to 8:00 p.m.; both held at the town hall.
- Wisconsin Town's Association District Meeting will be held Saturday, March 9<sup>th</sup>, in Manitowoc. Board members and clerk will attend meeting which includes Board of Review recertification class.
- Form received from WE Energies requesting road weight restrictions for spring. Discussion held. Holstein Road between County H and Sheboygan Road will be weight restricted from March 1<sup>st</sup> through April 15<sup>th</sup>. Clerk will complete form.

**Building Permit:** Permit applications received from Witkowski Inspection Agency. Board reviewed one for A. Borisenko for house remodel and the other for E. Kurtz for roof replacement from shingles to steel.

**Liquor/Operator Licenses:** None.

**Recycling Center:** None.

**Constable Report:**

- Constable working on ATV ordinance.
- A stray St. Bernard dog was found in a resident's garage and later reunited with owner.
- Two residents with delinquent dog licenses had their court date pushed back.

**Town Roads:** The 6-to-20-foot culvert inventory and assessment program was discussed. Schmahl and Ausloos watched webinar about this. Two box culverts on Holstein Road were identified that could qualify for this program.

**Other Town Business:**

- 2023 Town Audit. Treasurer and clerk each presented an audit report. After reviewing the audit was balanced, and board members signed the audit report.
- Cobble discussed delinquent tax report.

**Adjourn:** Motion to adjourn made by Schmahl, seconded by Ausloos. Meeting adjourned 10:00 p.m.

Respectfully Submitted:

Lynette Mierzejewski

Town of Russell Clerk