

TOWN OF RUSSELL BOARD APPROVED MINUTES

Thursday, May 2, 2024

Town of Russell Hall 7:00 p.m.

Call to Order at 7:00 p.m. by Chairman Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Roll Call: Chairman Willeford, Supervisor Ausloos, Supervisor Schmahl, Treasurer Cobble, Clerk Mierzejewski, Pete Geyer

Approval of Meeting Minutes: Minutes from April 1st were read. Schmahl motioned to approve the minutes with corrections, Ausloos seconded motion; motion carried.

Treasurer's Report: Cobble presented April report. Ausloos motioned to approve the report as read, Schmahl seconded motion; motion carried.

Monthly Bills: Clerk presented the bills for May. Motion made by Schmahl to pay the bills as presented, seconded by Ausloos; motion carried.

Public Comments: None.

Town Members/Special Topics:

- New Town Hall: Willeford stated Town's bank does municipal loans, spoke with Vinny, and sent him information about proposed town hall. Spoke with Town's attorney about having a private investor build town hall. Per attorney documentation would be needed to show investor does not have financial gain from the project. Discussed having a special meeting in June to discuss town hall plans.
- Tom Mueller dba Rustic Retreat Deer Park Cease/Desist/Zoning Noncompliance: Clerk received letter from Sheboygan County Planning Department indicating Mueller is in violation of County Sanitation Ordinance with having one septic system for house, but none for the guest house. County gave option of removing plumbing for guest house or installing a separate septic system for the guest house. Discussion held. Clerk will send letter to Mueller stating per Town Russell Zoning regulations, only one primary residence is allowed on a 40-acre parcel; therefore, only one septic system is allowed.

Monthly Correspondence and/or email:

- Open Book on May 7th from 9:00 to 11:00 a.m. Ausloos will open door for the assessor.
- Three-year notice received from Sheboygan County to have holding tank pumped at Town Hall. Ausloos will contact pumping service to have this done.

- Sheboygan County Planning Department sent notice of M. Murray constructing a 40x40-foot garage and confirmed it will not increase wastewater loading and meets setbacks from existing septic system. No indoor plumbing allowed unless County issues a permit.
- Discussed Maintenance of Effort (MOE) report Department of Revenue (DOR) requires for increased money from Shared Revenue Program. Ausloos and Schmahl will speak with St. Anna Fire Department about completing their portion and Clerk will contact Kiel EMS to complete their portion. These are due to Clerk by mid-June, and Clerk will file final report with DOR by July 1st.

Building Permit: None.

Liquor/Operator Licenses: None.

Recycling Center: Nothing to report.

Constable Report:

- Sign fixed on Sexton Road.
- Apparently two of S. Lipps dogs were in Calumet County. Court dates scheduled for Lipps and Borisenko in April for delinquent payment of dog licenses from 2023.

Town Roads:

- Annual road inspection scheduled for May 15th at 5:00 p.m.
- Agricultural Road Improvement Program (ARIP) discussed. Plan is to have Holstein Road repaired, and a new bridge built. C. Schnell will help with completing grant application.
- Discussed having “Road Closed” signs made. Geyer stated he can have S. Geyer make two signs for town.

Other Town Business:

- Alternate Voting Location: Tabled.
- Ausloos gave update on recent District meeting he attended.
- Discussed policy on having signs placed on Town’s property. Willeford discussed with Town’s attorney if he, as chairperson, is allowed to second motions. Schmahl motioned to adopt a policy as follows: Any and all signs placed on town property indicating that the town is advocating a position on a candidate or issue will be removed from town property. Willeford seconded the motion. Vote taken, two in favor of motion, one against motion; motion carried.
- Clerk asked for recommendation on printers, as current printer uses a lot of ink. Willeford will check into other options.

Adjourn: Adjourn motion made by Schmahl, Ausloos seconded. Meeting adjourned 8:55 p.m.

Respectfully Submitted:

Lynette Mierzejewski Town of Russell Clerk