

TOWN OF RUSSELL BOARD APPROVED MINUTES

Wednesday, January 3, 2024

7:00 p.m. Town Hall

Call to Order at 7:13 p.m. by Chairman Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Attendance:

Board members present: Chairman Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Pete Geyer.

Approval of Meeting Minutes: Minutes from December 4, 2023, were read. Ausloos motioned to approve the minutes as read. Schmahl seconded motion. Motion carried.

Treasurer's Report: Cobble presented the December report. Schmahl motioned to approve the report as read. Ausloos seconded the motion. Motion carried.

Monthly Bills: Town Clerk presented the bills for January. Motion made by Ausloos to pay the bills as presented, seconded by Schmahl. Motion carried. Clerk to bill J. Maurer for sweeping Sheboygan County Highway Department did for manure spill in November.

Public Comments: None.

Town Members/Special Topics:

- Town Hall Update: Gary Kraus from the Town Hall Committee updated board on meeting with architect. Architect will create presentation drawing and email to clerk, and Kraus will work on obtaining ballpark estimates for new town hall. Willeford will fumigate to get rid of bees/wasps in town hall.
- Tom Mueller dba Rustic Retreat Deer Park Cease/Desist/Zoning noncompliance: Court date scheduled for February 22, 2024, at 9:00 a.m. in Sheboygan.

Monthly Correspondence and/or email:

- Clerk received check from County for a tax payment with no taxpayer name on it. Clerk had emailed County for information and gave check to Cobble.
- County sent payment for 2023 dog listing for \$48.00.
- Clerk gave Ausloos information/application for creating ATV routes in township. Willeford obtained contact person information from Town Rhine chairperson for assistance in setting up ATV route.
- General Transportation Aid payment from State for \$13,717.84 was received.
- Special Assessment letter and payment received from Twohig, Rietbrock, Schneider & Halbach for Winkel's Highland Dairy LLC.

- Received recertification application from DATCP Farmland Preservation Zoning Ordinance. Board reviewed and requested clerk to contact zoning administrator to complete this form.

Building Permit:

- December building permit applications were received from Witkowski Inspection Agency; one for J. Ausloos and one for A. Zorn, both for window replacement. Board reviewed applications.
- Constable Ausloos stated E. Kurtz was notified he needs to obtain building permit for shingle roof replaced with steel, and A. Borisenko application for house renovation was received by Witkowski.

Liquor/Operator Licenses: None.

Recycling Center:

- Willeford will get fire extinguisher recharged for recycling center.
- Starting in March, Geyer will change traffic flow at recycling center to have residents enter the unloading area from the east, i.e. traffic will flow to right, enter the unloading area opposite of what is being done now, and then drive straight west to leave. This will assist when there are a lot of residents in line waiting to unload.

Constable Report: Two residents with delinquent dog licenses will have court dates in January.

Town Roads: Willeford will speak with Wade at County about brine being used on town roads.

Other Town Business:

- 2023 Audit will be conducted in February.
- Per request, clerk to schedule Dr. Engelbretson, administrator from Elkhart Lake Schools, to speak at next meeting.
- Board okayed clerk to order additional voting supplies.
- Cobble received information County could do mailing of the tax bills. Current price for this would be \$245; whereas Cobble's cost would be \$152.
- County informed Cobble they will be going to a cloud-based system for tax collection in two years.
- ATV ordinance is being worked on.

Adjourn: Motion made by Schmahl, seconded by Ausloos. Meeting adjourned 8:43 p.m.

Respectfully Submitted:
Lynette Mierzejewski
Town of Russell Clerk