

## MONTHLY MEETING JANUARY 5, 2016

The meeting was called to order by Chairman Terrance Winkel with supervisor Ausloos absent. Dennis Schnell and Michael Thun of Advanced Disposal also attended the meeting.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Winkel seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Winkel seconds the motion. Motion carried.

Michael Thun explained the two proposals for recycling. One proposal was for a roll tarp for the two 30 yard containers. The second proposal was for a tarp to cover the two 30 yard containers. Dennis Schnell, recycling center worker, said the roll tarp would be easier to work with. Also, just a tarp placed across the 30 yard containers would allow rain and snow to enter and the Town would have to pay for the extra weight.

The roll tarp proposal would cost a little more than just a tarp. After some more discussion, Schmahl moved to accept the proposal with the roll tarp. Winkel seconds the motion. Motion carried. There will be a fuel surcharge if diesel fuel goes over \$4.00 a gallon.

Valeria Kempf decided not to do the hall cleaning. Dennis Schnell was asked if he would be willing to clean the hall. The fee for cleaning the hall is \$10.00 an hour. Dennis said he would do the cleaning.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Winkel seconds the motion. Motion carried.

No building permits were issued in the last month.

The recycling center is doing okay.

Treasurer Cobble reported that Kathy Walber has paid her dog licenses and the late fee. She also has sent the rabies certificate.

The town has received an e-mail from Lawyer Matthew Parmentier about reviewing the Town Zoning Ordinance. The clerk will call him about signing an engagement letter.

The town roads were discussed. The culvert on Rusmar Road, south of Horn Ct. has been replaced. Terrance Winkel has checked about renting a bobcat to cut some brush along some town roads. It was tabled because of the recent snow.

Chairman Winkel is still checking on poll workers.

The date for the annual audit was discussed. Schmahl moved to hold the audit on the February monthly meeting which is February 2, 2016. Winkel seconds the motion. Motion carried.

The district meetings were discussed. This year the district meetings will include the board of review training. At least one member of the town board has to be certified for the board of review.

The clerk has received a call from the State Accountable Board about the town hall accessibility. The Town can have a van assessable sign on a post and have cones put out like it has been doing. The ramp should get a non-slip surface on it.

There being no other business, Schmahl moved to adjourn. Winkel seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING FEBRUARY 2, 2016

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. Ausloos moved to pay all the bills. Schmahl seconds the motion. Motion carried.

No building permits were issued in the last month.

The recycling center is doing okay.

The constable had nothing to report.

A planning board meeting will be held on Wednesday, February 24, 2016 at 7:00. Jeffrey Sanders, the consultant for the town and Aaron Brault from the county planning department, will be at the meeting.

Chairman Winkel presented a list of poll workers. Schmahl moved to approve the list of poll workers. Ausloos seconds the motion. Motion carried.

The annual audit was held. The ending balance in the treasury on December 31, 2015 is \$7,766.36. Ausloos moved to accept the audit balance of \$7,766.36. Schmahl seconds the motion. Motion carried.

The proposed contract from Advanced Disposal was reviewed by the board. Schmahl moved to approve the contract. Ausloos seconds the motion. Motion carried. The clerk signed the contract.

Treasurer Cobble had a list of the delinquent taxes.

Chairman Winkel attended a Marsh meeting. The county plans on putting some games at the marsh Park so the campers will have more to do. Also they plan on putting Mountain Bike Trails at Rocky Knoll.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING MARCH 1, 2016

The meeting was called to order by Chairman Terrance Winkel with Supervisor Ausloos absent.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to approve the minutes as read. Winkel seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Winkel seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Winkel seconds the motion. Motion carried.

The clerk verified that the St, Anna Fire Department, St. Cloud Fire Department, and the Town of Russell are certified for the 2% fire dues.

No building permits were issued in the last month.

The recycling center is doing okay. A tarp that was ordered has not been received.

There was no constable report.

The Town Planning Board had a meeting on February 24, 2016. Jeffrey Sanders of Community Planning, who is helping the Town Planning Board and Arron Brault from the County Planning Department, attended the meeting. At that meeting, Jeff suggested that the Town update the 2007 Comprehensive Plan. Jeff said he could help with the comprehensive plan and would send a proposal to the Town. The proposal to update the Town of Russell Comprehensive Plan came to \$4,672.50. After some discussion, Schmahl moved to accept the proposal but that the clerk checks with the Sheboygan County Planning Department. Winkel seconds the motion. Motion carried. The clerk will check with the Sheboygan County Planning Department if they could help with the Comprehensive Plan.

The town roads were discussed. The road sign at the corner of Sexton Road and County Road J is missing. The gravel on Rusmar Road where the culvert was replaced has settled. Some cones will be placed by the dip.

The county highway department has sent an e-mail about disposing of deer carcass. They are negotiating a contract with Jeff Theobald of J.T. Masong. There was no set fee. The fee would depend on the number of carcasses disposed of in 2016. After some discussion, the board decided to let nature take its course.

The Elkhart Lake Triathlon will be held on June 11, 2016. Part of the bike race will go through the Town of Russell. The town roads would be Clark Road, Holstein Road and Grogen Road. Schmahl moved to approve the bike course. Winkel seconds the motion. Motion carried. Pot holes on Holstein Road where the ditches were cleared out will be checked and filled.

The first Tuesday in April is Election Day. The monthly meeting has to be changed. After some discussion, Schmahl moved to hold the April monthly meeting on Monday, April 4, 2016 at 7:00p.m. Winkel seconds the motion. Motion carried.

The Annual Meeting will be held on April 19, 2016 at 7:00p.m.

Grota Appraisals has e-mailed dates for the Open Book and Board of Review. The board decided the dates were okay but the times should be changed. The Open Book will be held on Thursday, May 5, 2016 from 4-6p.m. The Board of Review will be held on June 1, 2016 from 6-8p.m. The clerk will let Grota Appraisals know the times that the Open Book and Board of Review will be held.

Farm Bureau is hosting a meeting on implements of husbandry on Tuesday, March 22, 2016 from 1:00 to 3:00p.m. at Millhome Supper Club.

Rural Insurance has let the Town know that the trailer and shack at the recycling center will not be covered by insurance.

There being no other business, Schmahl moved to adjourn. Winkel seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING APRIL 4, 2016

The meeting was called to order by Chairman Terrance Winkel at 6:00p, m, with the Town Board present plus Gary Fischer of Rural Insurance, Bill Glatz of Fahmer Asphalt Sealers and Colleen Schnell. The meeting was posted to start at 6:00p.m. because Gary and Bill had requested this time.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl move to accept the minutes as read. Winkel seconds the motion. Motion carried. Gary Fisher of Rural Insurance explained insurance protection that starts May 1, 2016. He explained that cyber liability coverage was included in the policy for \$39.00. After talking with the board about the computer use in the town, he said that the town would not need this coverage and he would send a letter to the clerk to not include the cyber liability coverage.

Bill Glatz of Fahrner Asphalt Sealers attended the meeting to explain to the town board about the condition of the town roads. He explained different options for the town roads. He explained that some roads his company would do spray injection patching and flex patch leveling on some roads. He gave an estimate of \$31,000 for doing 8 miles of roads using these 2 options. The town board thanked Bill for coming to the meeting and they would consider these options.

Kevin Struck of UW-Extension and Arron Brault of the County Planning Department attended the meeting at 7:00p.m. They were asked to attend to see if they could help with updating the comprehensive plan. They both said that they could help but they did not want to take a job away from the private sector. Kevin said his role would be like a teacher and the planning board would have to do the work. Arron said the County Planning Department would help with the maps. Arron also said that his department does not have the help to help towns update the comprehensive plans. They were thanked for attending the meeting.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The building permit issued to Jeff and Kelly Winkel was reviewed by the board. Schmahl moved to accept the building permit. Ausloos seconds the motion. Motion carried.

The recycling center is doing okay.

The constable had nothing to report.

Treasurer Cobble reported that a number of town residents have not paid their dog license. He will now send out a notice that they are late and have to pay a \$25.00 late fee. If they do not pay with this notice, the treasurer will send a notice to the District Attorney and an additional \$50.00 late fee will be added.

The update of the Zoning Ordinance and Comprehensive Plan by the Planning Board was discussed. Arron Brault and Kevin Struck said they could help. The Board decided to go with Jeffrey Sanders because of the knowledge he has with working with the issues. Schmahl moved to accept the proposal from Jeffrey Sanders. Ausloos seconds the motion. Motion carried.

The town roads were discussed. Weight limits were discussed for in the spring of the year. County highways are not posted for weights, so a hauler would have to use county roads and use the shortest route on town roads. Farmers will be asked what they would think of this. The board reviewed the proposal from Fahmer Asphalt Sealers. They would cover about 8 miles of roads for \$31,000. After some discussion, Ausloos moved to accept the contract. Schmahl seconds the motion. Motion carried. The town board will be checking the town roads.

Kenneth Turba, building inspector, who issues the building permits, would like to retire. Jerrod Henschel is to be zoning administrator after the Zoning Ordinance is done. A building permit issuer will be posted in the post boxes.

The annual meeting will be held on April 16, 2016 at 7:00p.m.

The Open Book will be held on Thursday, May 5, 2016 from 4p.m. to 6:00p.m.

The Board of Review will be held on Wednesday, June 1, 2016 from 6:00p.m. to adjournment.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## ANNUAL MEETING APRIL 19, 2016

Chairman Terrance Winkel called the meeting to order followed by the Pledge of Allegiance. There were 15 town residents present.

The minutes of the April 21, 2015 Annual Meeting were read. Gary Seiler moved to accept the minutes as read. Jaremey Cobble seconds the motion. Motion carried.

The annual report was reviewed and discussed. Pat Zorn moved to accept the Annual Report as printed. Daniel Schmahl seconds the motion. Motion carried.

Pat Zorn moved that the town board attend the WTA State Convention. Mark Schuricht seconds the motion. Motion carried.

Tri-County News is the town paper. Gary Seiler moved to designate Tri-County News as the town paper. John Kiehnau seconds the motion. Motion carried.

Bank 1<sup>st</sup> National is the town bank. John Kiehnau moved to designate Bank 1<sup>st</sup> National as the town bank. Mark Schuricht seconds the motion. Motion carried.

The blue fire signs installed in 2009 have faded. Sherwin Industries have replaced these signs with green ones free of charge. A few blue ones still have to be replaced.

JOVANS' has asked the town board about ATV's on County Highway H from the Sheboygan Co. Marsh to his place of business. JOVANS' will have to check with the Sheboygan Co. Highway Department to see if the county would let ATV's on county roads. The town board has not heard back from JOVANS'.

The recycling center was discussed. The new hours of 8:00a.m. to 11:00 a.m. are working. Last year the DNR recommended that the grass and trees be cut on the old landfill. This has been done and the DNR is satisfied.

The Elkhart Lake Triathlon will be held on Saturday, June 11, 2016. Part of the bike race will be held in the Town of Russell.

IOH was discussed. No request has been made to haul over 92,000lbs. The town board is considering posting roads in the spring for weight limits. Farmers will be asked to use more county roads for driving and just town roads as needed.

The town planning board is working of updating the Town's Zoning Ordinance. Because of some changes in the zoning ordinance, the Comprehensive Plan has to be updated too.



The town roads were discussed. A culvert has been replaced on Rusmar Road and the gravel has settled. Some more gravel will be put on the culvert until blacktop can be put on the road. There are also potholes on Rusmar Road that will be checked. Fahrner has talked to the town board about a road maintenance program. They proposed doing work on about 8 miles of town roads for \$31,000.00.

Struck and Erwin did work on Holstein Road and Sexton Road. Some damage has been done on these sections and the company will check the damage.

The WTA encouraged towns to let farmers put manure hoses under town roads. The more manure that can be spread by hose means fewer trucks on roads.

As was stated in the April 21, 2015 annual meeting minutes, this is the last term for the present clerk. The town board will start looking for a new clerk.

The date for the 2017 annual meeting was discussed. Karren Cobble moved to hold the 2017 annual meeting on April 18, 2017 at 7:00p.m. John Kiehnau seconds the motion. Motion carried.

The open book will be held on May 5, 2016 from 6-8p.m.

The board of review will be held on June 1, 2016 from 6:00p.m. until adjournment.

Ron Jacobson has retired from assessing. The town board has approved a contract from Grota Appraisals.

There being no other business, Jaremy Cobble moved to adjourn. Gary Seiler seconds the motion. Motion carried. Meeting adjourned. Refreshments followed.

Lawrence Kempf, Clerk

## MONTHLY MEETING MAY 3, 2016

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. The clerk explained that he called Michael Thun of Advanced Disposal about the fuel surcharge on this bill. He said with the new contract, there should be no fuel surcharge. There will be a refund on the next bill from Advanced Disposal. After some discussion, Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

No building permits were issued in the last month. Kenneth Turba, who is retiring as the person who issued building permits, was told to talk to Jerrod Henschel about taking over those duties.

The recycling center is doing okay. The clerk reported that he has completed the 2015 Annual Accomplishment Report. The state per capita standard is 82.4 lbs. The Town per capita was 83.67 lbs.

The constable and treasurer reported on the late dog licenses. Some have paid the dog license and late fee after they received their notice. Some have not paid and the constable will check with them.

Jeffrey Sanders has started work on updating the Comprehensive Plan.

The Elkhart Lake Triathlon will be held on June 11, 2016. Part of the bike race will be held in the Town of Russell.

The liquor license application of Brandon Jovanovich of JOVAN'S and David D'Angelico and Scott McMurray of the Marsh Lode were reviewed by the board. Ausloos moved to have the clerk publish the liquor license applications. Schmahl seconds the motion. Motion carried.

Mike Braun will cut the grass by the town hall.

The Board of Review will be held on Wednesday, June 1, 2016 from 6:00p.m. until adjournment. The clerk reported that all the town board members are certified for the Board of Review and he completed the paper work for the state.

The Open Book will be held on Thursday, May 5, 2016 from 4:00p.m. to 6:00p.m.

The contract for Charles Mayer for inspecting new 1 & 2 family dwellings was reviewed. It is the same as last year. Schmahl moved to accept the contract. Ausloos seconds the motion. Motion carried. Chairman Winkel signed the contract.

The town roads were discussed. Some pot holes have been filled. Gravel has been put on Rusmar Road where the culvert was replaced last fall. The culvert on Schmahl Ct. is blocked up. Two farmers wanted to put a manure hose through the culvert but it would no go through. Supervisor Schmahl asked the farmers if they were willing to each pay 1/3<sup>rd</sup> for replacing the culvert and the town pay 1/3<sup>rd</sup>. He has not received an answer.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING JUNE 7, 2016

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Bill Kissinger.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The minutes of the June 1, 2016 Board of Review were read. Ausloos moved to accept the Board of Review minutes. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

Bill Kissenger attended the meeting to see if he could cut brush along town roads. He would charge \$32.00 an hour for 2 workers plus the equipment he would need. After some discussion, Ausloos moved to have Bill cut the brush on Holstein Road between County Highway H and Grogen Road. Schmahl seconds the motion. Motion carried. Depending on the budget, Bill may be asked to cut more brush on town roads.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloo seconds the motion. Motion carried.

The Elkhart Lake Triathlon will be held on June 11, 2016. Part of the bike race will go on some of the Town of Russell town roads.

The building permits issued to David Langenfeld and Winkel's Highland Dairy Farms were reviewed by the board. Ausloos moved to accept the building permits. Schmahl seconds the motion. Motion carried.

The recycling center is doing okay. Dennis Schnell is doing a good job.

The constable is still checking on late dog licenses.

The work of the planning board was discussed. Jeffrey Sanders, the planning consultant, would like to hold a public meeting on updating the Comprehensive Plan to get it in line with the Zoning Ordinance on Wednesday, June 29, 2016 at 7:00p.m. A notice will be published in the Tri-County News and Tempo and also posted.

The liquor license applications of Bradon Jovonovich of JOVANS' and David D'Angelico and Scott McMurray of the Marsh Lodge were reviews by the board. The liquor license applications have been published.

The application for Cigarette and Tobacco Products License for JOVAN'S was reviewed by the board.

The Application for operator license for Cassandra Lynn Blackwell, Crystal Jovanovich, Cassandra Vollrath, Dustin Honeysett, Kristy Homa, and Wendy Vera of JOVANS' were reviewed by the board.

The Application for Operator license for Jennifer Koenig, Stephany Fife, Robert Edward Schick, Mary Beth Johnson, Dana Hansen, Victoria Dremel, Cindy Kraus, Judy Koleno, Caleb Bailey and Adrian Sarah Blaha of the Marsh Lodge were reviewed by the board.

Ausloos moved to approve all the license application and that the clerk issues the license at the appropriate date. Schmahl seconds the motion. Motion carried.

The town roads were discussed. Struck and Ervin checked the road they did 2 years ago. They will fill some of the holes that have appeared.

The clerk and the board filled out a survey for the WTA about town roads and wages for the town board.

The Maywood Earth Ride will be held on September 17, 2016. The ride will be on County Roads by the Sheboygan County Park.

There being no other business, Schmahl moved to adjourned. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING JULY 6, 2016

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. Ausloos moved to pay all the bills. Schmahl seconds the motion. Motion carried.

No building permits were issued in the last month.

The recycling center is doing okay.

The constable reported that one town resident has not paid their dog license. The county sheriff department will be called soon.

The August monthly meeting has to be changed. After some discussion, Schmahl moved to hold the August monthly meeting on Wednesday, August 10, 2016 at 7:00p.m. Ausloos seconds the motion. Motion carried.

The clerk has received an Updated Provider/Relier Memorandum of Understanding from the county clerk. It explained what the county clerk office will do to help the Town with elections. The clerk signed the agreement.

Jeff Sanders and the Town Planning Board held a meeting on June 29, 2016. Seven town residents attended the meeting. Jeff explained about updating the Comprehensive Plan to get it in line with the Zoning Ordinance. Jeff will set the date for the next meeting.

The town roads were discussed. The town board is considering hiring somebody to work on pot holes to be paid by the hour.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING AUGUST 10, 2016

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Colleen Schnell.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. Ausloos moved to accept the treasurer's report. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The building permits issued to Bob Liebe, Mark Schurich, Laura Binversie, Cletus Dickrell and Jerrod and Tami Henschel were reviewed by the board. Schmahl moved to accept the building permits. Ausloos seconded the motion. Motion carried.

The recycling center was discussed. A town resident had asked about bringing branches and cement products to the recycling center. At the present time, the Town does not accept these items at the recycling center. The town board will check to see what the Town can do with these items.

The constable reported that he collected the dog license and the late fee from the last town resident that had not paid their dog license.

The planning board will meet on Wednesday, August 17, 2016 at 7:00p.m. with Jeff Sanders to work on the comprehensive plan.

The town roads were discussed. Fahrner Asphalt Sealers is doing work on the town roads. The county highway department will be cutting the town roadsides.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING SEPTEMBER 6, 2016

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The clerk has received a letter from the WTA about a 9/29 turnout for transportation. This is part of the Just Fix it program that the WTA is presenting to the state senate and assembly. The letter also stated that the clerk should have received a transportation resolution. The clerk reported that he did not receive this resolution. He will check with the WTA about this resolution. The meeting on September 29, 2016 will include towns, villages, cities and county to discuss the transportation challenges. The location in the county has not been determined yet.

There were no building permits issued in the last month.

The recycling center was discussed. Last month the board was asked about burning brush at the recycling center. The town was told not to burn at the recycling center. This will be checked into.

The constable had nothing to report.

The clerk reported that he has started on the proposed budget.

The town roads were discussed. The work that Fahrner Asphalt sealers did look good. The county has cut the roadsides.

The treasurer reported that the new program for collecting taxes and dog license would not work on his present computer. After some discussion, Ausloos moved that the town board will purchase a new computer that will do all the programs that the treasurer needs for his job. Schmahl seconds the motion. Motion carried.

The town board will check to see if the town hall can get better internet reception.

The town planning board is working on the town comprehensive plan and the town zoning ordinance. The planning board will meet on Thursday, September 15, 2016 at 7:00p.m. to work on the comprehensive plan.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk



## MONTHLY MEETING OCTOBER 4, 2016

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. Ausloos moved pay all the bills. Schmahl seconds the motion. Motion carried.

The building permit issued to Jon Mauer was reviewed. Schmahl moved to accept the building permit. Ausloos seconds the motion. Motion carried.

The recycling center was discussed. There have been no problems.

The constable had nothing to report.

The date of the budget meeting was discussed. After some discussion, Schmahl moved to hold the budget meeting at 6:00p.m. on Wednesday, November 16, 2016. Ausloos seconds the motion. Motion carried.

Jeffrey Sanders, Consultant to the Town of Russell Planning Board is done with the update to the Town of Russell Comprehensive Plan. The next step is holding the Public Hearing on the Draft 2016 Update of the Town of Russell Comprehensive Plan. The date to hold the public meeting was discussed. A notice has to be published 30 days before the meeting is held. After some discussion, Schmahl move to hold the public meeting on Wednesday, November 16, 2016 at 7:00p.m. if this works for Jeffrey Sanders. Ausloos seconds the motion. Motion carried.

The monthly meeting date of November 1, 2016 will not work for Chairman Winkel. After some discussion, Ausloos moved to hold the November 2016 monthly meeting on November 7, 2016 at 7:00p.m. Schmahl seconds the motion. Motion carried.

The town roads were discussed. The stop sign on Highview Rd. at the corner of Highview Road and Clark Road is missing. Supervisor Ausloos will replace the stop sign.

At the September meeting, Treasurer Cobble reported that he needed a new computer because of a new computer program for collecting taxes and dog licenses. The county treasurer has decided to use the program from J. Mael for one more year. The Town had been looking for a new computer to work with the new program for collecting taxes and dog licenses. Because of this, the town treasurer will not need a new computer for this year.

The town board will be checking into internet access for the town hall.

Aaron Brault could not attend the meeting to talk about the new building at the Sheboygan County Marsh Park. He plans on attending the November 2016 monthly meeting.

The town board will be attending the WTA Convention. The clerk will attend the whole convention and the rest of the board will attend only on Monday.

The roof on the town hall leaks. Chairman Winkel will check on getting bids for repairing the roof.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING NOVEMBER 2, 2016

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Aaron Brault and Colleen Schnell.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

Aaron Brault of the Sheboygan County Planning Department attended the meeting to explain the progress of the new building at the Sheboygan County Marsh Park. The original site for the building had to be changed because it was in the flood plain. A site was found on higher ground.

The monthly bills were presented to the board. Ausloos moved to pay all the bills. Schmahl seconds the motion. Motion carried.

No building permits were issued in the last month.

The recycling center is doing okay.

The constable reported that four dead turkeys were found dead along some roads. They had died somewhere else and had been dropped off.

The proposed budget was reviewed by the board. The budget meeting will be held on Wednesday, November 16, 2016 at 6:00p.m.

The Public Meeting for the Town of Russell Comprehensive Plan will be held on Wednesday, November 16, 2016 at 7:00p.m.

The Town Hall roof leaks. Chairman Winkel has an estimate of \$150.00 to repair flashing from Homestead Enhancements. Schmahl moved to repair the roof. Ausloos seconds the motion. Motion carried.

Treasurer Cobble reported that the tax collection and dog license program will cost more this year.

Chairman Winkel has received information from Sheboygan County Administrator about the Sheboygan County Sales Tax Revenue Sharing Program. This will be put on the December 6, 2016 monthly meeting agenda.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## BUDGET & TAX LEVY MEETING NOVEMBER 16, 2016

The meeting was called to order by Supervisor Daniel Schmahl and would chair the meeting until Chairman Terrance Winkel could attend.

The Pledge of Allegiance followed.

The clerk verified the summery of the budget was published and posted.

The minutes of the November 18, 2015 budget and tax levy meeting were read. Jon Ausloos moved to accept the minutes as read. Jaremy Cobble seconds the motion. Motion carried.

The clerk has proposed a budget of \$79,485. \$72, 945 is the state levy limit amount and \$6,540 is the amount of the payment for the Town loan. 2016 budget was \$78,145. Shared revenue and highway aids from the state stayed the same.

Jaremy Cobble moved to accept the budget of \$79,485 for 2017. Jon Ausloos seconds the motion. Motion carried.

Jon Ausloos moved to adjourn the budget meeting. Jaremy Cobble seconds the motion. Motion carried. Budget meeting adjourned.

The tax levy meeting was called to order.

The clerk verified the tax levy was published and posted.

The town assessed value is \$34,173,600 and the budget of \$79,458. The tax levy is .00232592. After some discussion, Jaremy Cobble moved to accept the tax levy of .00232592 for the 2017 budget. Jon Ausloos seconds the motion. Motion carried. Tax levy meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING DECEMBER 6, 2016

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Colleen Schnell.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

No building permits were issued in the last month.

The recycling center was discussed. The center will be open on Saturday December 24, 2016 and Saturday, December 31, 2016.

The constable had nothing to report.

The town roads were discussed. Chairman Winkel reported that the county highway will make road signs. He will check to see what the price will be so the town board can compare prices. Halbach Excavating gave as estimated of \$595 to replace about 8ft. of the culvert on Sexton Rd. and Highview Road. Schmahl moved to have Halbach Excavation to do the work of the culvert. Ausloos seconds the motion. Motion carried.

The town caucus to be held in January 2017 was discussed. Schmahl moved to hold the caucus on Wednesday January 18, 2017 at 7:00p.m. Ausloss seconds the motion. Motion carried.

The board reviewed the Ordinance Adopting The Amended Town of Russell Comprehensive Plan adopted by the Town of Russell Planning Board. The Town of Russell Planning Board has recommended the Town of Russell Town Board approve the Ordinance Adopting The Amended Town of Russell Comprehensive Plan. Ausloos moved to approve the Amended Comprehensive Plan as recommended by the Town of Russell Planning Board. Schmahl seconds the motion. Motion carried with 3 ayes.

Treasurer Cobble will insert a newsletter along with the tax bill. Clerk Kempf will be retiring as clerk on April 18, 2017. The clerk's position is appointed. A notice will be put in the newsletter stating the town board will accept applications for the clerk position until January 13, 2017. The clerk will accept sealed resumes to be opened at the

February 7, 2017 monthly meeting. It will then be determined if the Town Board will need a special meeting to interview applicants. Supervisor Ausloos stated that resumes be received by the January 3, 2017 meeting. Schmahl moved that resumes be received by the clerk in a sealed envelope by January 13, 2017 or post marked by January 13, 2017 to be opened at the February 7, 2017 monthly meeting. Ausloos seconds the motion. Motion carried by a vote of 2 ayes and 1 nay.

The clerk has received a contract from the St. Anna Fire Department for fire protection for 2017. The amount is \$17,758.00 up from \$17,582.00 for 2016. After some discussion, Ausloos moved to accept the contract from the St. Anna Fire Department for 2017. Schmahl seconds the motion. Motion carried.

The Sheboygan County Sales Tax Revenue Sharing Program that was received from the Sheboygan County Administrator was reviewed by the board. It explained how the money collected by the county wide sales tax would be divided by the counties unit of government for road work. After some discussion, Schmahl moved to have the contract accepted and the chairman sign it. Ausloos seconds the motion. Motion carried. Chairman Winkel signed the contract.

The clerk has received the Joint Powers Agreement County 911 Emergency System from the Sheboygan County Sheriff's Office. It explained the use for emergency services when Sheboygan County has implemented and Emergency 911 System. Schmahl moved to accept the Joint Powers Agreement County 911 Emergency System. Ausloos seconds the motion. Motion carried.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk