

MONTHLY MEETING JANUARY 3, 2017

The meeting was called to order by Chairman Terrance Winkel with Treasurer Cobble absent and Colleen Schnell in attendance.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

Supervisor Schmahl read the treasurer's report. Ausloos moved to accept the treasurer's report. Winkel seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The Sheboygan County Finance Director has sent to the clerk a Resolution for Receiving County Sales Tax Proceeds. After some discussion, Schmahl moved to approve the resolution and had to sign the resolution. Ausloos seconds the motion. Motion carried with 2 yeas and 1 nay. The board signed the resolution.

The building permit issued in the last month issued to William Kraus was reviewed by the board. Ausloos moved to accept the building permit. Schmahl seconds the motion. Motion carried. Building inspector Jerrod Henschel has questioned the work being done on the property on Grogen Road. The town board will check on the building.

The recycling center is doing okay.

Constable Ausloos reported on the constable meeting he attended.

The town roads were discussed. The county highway department had filled the dips on Holstein Road with gravel. Some road signs have to be replaced. Town of Marshfield will not plow past Gordon Horn's barn on Horn Ct. The road should be plowed till the end of December. Winkel checked with Halbach Excavation if he would plow past Horn's Ct. till the end of December.

The Town Caucus will be held on January 18, 2017 at 7:00p.m.

The annual audit will be on February 7, 2017 at the monthly meeting.

Jeffrey Sanders of Community Planning Consulting, LLC has sent a Planning Service Agreement. It explained the scopes of service to the Town Planning Board and compensation. Ausloos moved to accept the Planning Service Agreement. Schmahl seconds the motion. Motion carried.

The Sheboygan County Transportation Department has sent a Maintenance Agreement to the Town of Russell. It is for a period of 3 years from January 1, 2017 to December 31, 2019. It explained the maintenance work the county highway department does along with snow removal. Schmahl move to accept the Maintenance Agreement. Ausloos seconds the motion. Motion carried. The chairman and the clerk signed the Maintenance Agreement.

The clerk has received an application from Colleen Schnell for the clerk position. The deadline for applications to be received by the clerk is January 13, 2017.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

CAUCUS MEETING JANUARY 18, 2017

The meeting was called to order by Chairman Terrance Winkel with the town board present plus 2 town residents.

Chairman Winkel appointed Pat Zorn to chair the caucus meeting.

The pledge of Allegiance followed.

The clerk verified the caucus meeting was posted and published.

The minutes of the January 20, 2015 meeting were read. Jon Ausloos moved to accept the minutes as read. Jeremy Cobble seconds the motion. Motion carried.

Dan Schmahl moved to have nominations made by voice. Terry Winkel seconds the motion. Motion carried.

Nominations for Chairperson were opened. Jeremy Cobble nominated Terrance Winkel. Jon Ausloos seconds the nomination. Dan Schmahl nominated Larry Kempf. Larry declined. After 3 calls, Dan Schmahl moved that nominations be closed and Terrance Winkel's name be placed on the ballot for Chairperson. Terrance Winkel seconds the motion. Motion carried.

Nominations for Supervisor #1 were opened. Terry Winkel nominated Daniel Schmahl. Jeremy Cobble seconds the motion. Jon Ausloos nominated Larry Kempf. Larry declined. After 3 calls Jon Ausloos moved that nominations be closed and Daniel Schmahl's name be placed on the ballot for Supervisor #1. Dan Schmahl seconds the motion. Motion carried.

Nominations for Supervisor #2 were opened. Dan Schmahl nominated Jon Ausloos. Terry Winkel seconds the motion. Jeremy Cobble nominated Larry Kempf. Larry declined. After 3 calls, Dan Schmahl moved that nominations be closed and Jon Ausloos's name be placed on the ballot for Supervisor #2. Terry Winkel seconds the motion. Motion carried.

Nominations for treasurer were opened. Terry Winkel nominated Jeremy Cobble. Dan Schmahl seconds the motion. Jon Ausloos nominated Larry Kempf. Larry declined. After 3 calls, Dan Schmahl moved that nominations be closed and Jeremy Cobble's name be placed on the ballot for treasurer, Jon Ausloos seconds the motion. Motion carried.

Nominations for Constable were opened. Jeremy Cobble nominated Jon Ausloos. Pat Zorn seconds the motion. Dan Schmahl nominated Larry Kempf. Larry declined. After 3 calls, Terry Winkel moved that nomination be closed and Jon Ausloos's name be placed on the ballot for constable. Dan Schmahl seconds the motion. Motion carried.

Terry Winkel moved to adjourn the caucus meeting. Jeremy Cobble seconds the motion. Motion carried. Caucus meeting adjourned. Refreshments followed.

Lawrence Kempf, Clerk

.MONTHLY MEETING FEBRUARY 7, 2017

The meeting was called to order by Chairman Terrance Winkle with the town board present plus Tami Ausloos and Colleen Schnell.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. The bill for internet access from Tri-County Electronics was discussed. At the present time the town hall has no need for internet so that bill will not be paid until the town hall needs internet. Schmahl moved to pay the rest of the bills. Ausloos seconds the motion. Motion carried.

The clerk has received two applications for the position of town clerk. The board received the resumes of Tami Ausloos and Colleen Schnell. The clerk explained the forms that have to be filled out and other duties of the town clerk.

The 2% fire dues-self-certification are due by March 31, 2017. The St. Anna Fire Department has a new fire chief and the clerk will contact him about this form.

No building permits were issued in the last month,

The recycling center is doing okay.

The constable reported that he will be attending a constable meeting.

The town roads were discussed. Sheboygan Road has a bad dip west of Holstein Rd. Town of New Holstein will be asked to put up a sign to let drivers know about the dip.

The operator license application of Clarissa Boll and Cameron Fritz were reviewed by the board. Ausloos moved to accept the operator licenses. Schmahl seconds the motion. Motion carried.

The Annual Audit was held. The clerk and treasurer had a balance of \$22,717.73 on December 31, 2016. Schmahl moved to accept the year end balance of \$22,717.73. Ausloos seconds the motion. Motion carried.

Chairman Winkel and treasurer Cobble reported on a Marsh Meeting that they attended.

Schmahl moved to go into close session to discuss the position of clerk. Ausloos seconds the motion. Motion carried. The board went into close session. Ausloos moved to go back into open session. Schmahl seconds the motion. Motion carried. The board went back into open session.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING MARCH 7, 2017

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Colleen Schnell and Josh Mertens.

The Pledge of Allegiance followed.

The Clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. Ausloos moved to pay all the bills. Schmahl seconds the motion. Motion carried.

The building permit issued to Gordon Horn was reviewed by the board. Schmahl moved to accept the building permit. Ausloos seconds the motion. Motion carried.

Josh Mertens, the new chief of the St. Anna Fire Department, attended the meeting to explain plans for the fire department. He gave the clerk a copy of the 2017 contract between the Town of Russell and the St. Anna Fire Department.

The recycling center was discussed. The tarps for both dumpsters have to be replaced.

The constable reported that the meeting he was to attend was canceled.

The town roads were discussed. The town board will be checking the roads. Supervisor Ausloos will be replacing some post and signs.

The Elkhart Lake Triathlon will be held on June 10, 2017. Part of the bike race will go through the Town of Russell. Schmahl moved to approve the race course through the Town of Russell. Ausloos seconds the motion. Motion carried.

Grota Appraisals has proposed dates for Open Book and Board of Review. Open Book will be held of May 2, 2017 from 4:00p.m. to 6:00p.m. Board of Review will be held on May 31, 2017 from 6:00p.m. to 8:00p.m. After some discussion, Ausloos moved to hold the Open Book on May 4, 2017 from 4:00p.m. to 6:00p.m. and the Board of Review on May 31, 2017 from 6:00p.m. to 8:00p.m. Schmahl seconds the motion. Motion carried.

April 4, 2017, the first Tuesday in April, is election day. The monthly meeting date for April has to be changed. After some discussion, Ausloos moved to hold the April

Monthly meeting on Monday April 3, 2017 at 7:00p.m. Schmahl seconds the motion. Motion carried.

The clerk has received a letter from Charles Mayer, who was the new homes building inspector, that he is retiring. Chairman Winkel will check on some new homes building inspector that inspect new homes for the towns in Sheboygan County.

Colleen Schnell has agreed to be the new clerk starting at the Annual Meeting on April 18, 2017. The board reviewed the contract for Colleen Schnell. It is a 2 year contract with a salary of \$675 for the first year with the second year to be renegotiated. She will get \$35.00 per meeting plus expenses to be approved by the board. The board decided to pay Colleen \$10.00 an hour to learn how to set up for elections and other duties of the clerk. After some discussion. Schmahl moved to accept the contract and the \$10.00 an hour for Colleen. Ausloos seconds the motion. Motion carried. The board and Colleen signed the contract.

The application for an operator's license for Michelle Pingel for JOVANS' was reviewed by the board. Ausloos moved to accept the application for operator's license for Michelle Pingel and that the clerk issues the operator's license. Schmahl seconds the motion. Motion carried.

Jeffrey Sanders of Community Planning and Consulting has reported that the Town of Russell Zoning Ordinance has been certified and compliant with DATCP. The town board then reviewed and discussed the Ordinance Adopting the Amended Town of Russell Zoning Ordinance. Ausloos moved to adopt the Amended Town of Russell Zoning Ordinance. Schmahl seconds the motion. Motion carried with 3 ayes and 0 nays vote. The board then signed the ordinance.

The clerk has received an e-mail from Terri Taylor-Mikes about a possible telecommunications tower for Verizon Wireless on the Emphraim Yoder property on Highway H. There were questions about zoning, conditional use permit and special use permit. The town planning board will have to meet to hold a meeting to see what can be done about the tower.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

TOWN OF RUSSELL APPROVED MINUTES

MONDAY, APRIL 3 2017

- Call to order 7:00p.m. by Chairman T. Winkel.
- Pledge of Allegiance followed.
- Confirmation by L. Kempf that the meeting Agenda was posted.
- Minutes of previous meeting (March 7, 2017) were read by Clerk L Kempf. Motion to approve the minutes was made by Supervisor D. Schmahl and second by Supervisory J. Ausloos. Motion carried
- Treasurer J. Cobble presented the treasurer's report for March 2017. Motion to approve the treasurers report was made by Supervisor J. Ausloos, seconded by Supervisor D. Schmahl. Motion carried.
- Rural Insurance: Gary Fisher, Rural Insurance Agent came to review the Town's insurance Plan. Gary will be retiring as of 5/31/17. The Replacement agent will be Walter Camp. Rural Office Personnel will remain the same. Question came up about the amount of the premium, Gary will check on the amount and communicate with Larry on Tuesday 4/4/17.
- Monthly Bills were reviewed. Motion to pay monthly bills and authorize a change in the Rural Insurance amount was made by Supervisor D. Schmahl, seconded by Supervisor J. Ausloos. Motion carried with the Rural Insurance option.
- Monthly Correspondence (including email) was reviewed by all.
- Building permits: none were received this month.
- Recycling Center report- T. Winkel will check with the county to see if the county can grade the collection site when the county is grading shoulders. The accomplishment report for 2016 have been completed.
- Towns and the Fire Departments are both certified for the 2% fire dues.
- Constable Report: J. Ausloos showed all his constable jacket paid for by the Constable Association. Next constable meeting will be April 12.
- Town Roads: Supervisors plan to check the road within the next month.
 - Complaint from Jane Turba-concern that gravel is needed as to fill a mud hole that caused by the milk truck. Jane is worried that the milk truck will tip over.
 - Paul Reinick-Clark Road- said there was a hole near his home. T. Winkel fixed the holes on Clark Road.
- Oath of Office for new clerk will take place at the Annual meeting. All oaths will also take place at the Annual Meeting.
- Annual Meeting, April 18, 2017 at 7PM.
- New Building Inspector for new homes: T. Winkel will follow up and report in May.
- New Clerk contract: The base pay will be \$675 per month for the first yr and renegotiated for the 2nd yr.
- Zoning administrator: A motion was made that the Zoning Administrator's salary be the same as the Supervisor's salary. A contract will be developed with salary and duties.
- Other town business:
 - Dogs that were not licensed will have letters sent to them by J. Cobble.
 - Liquor license was approved for Samantha Hughes at Jovans- D Schmahl made the motion to approve, J Ausloos seconded and motion carried.
- Next meeting is May 2, 2017 at 7 PM.
- Motion to adjourn was made by J Ausloss and 2nd by D. Schmahl, motion carried. Meeting adjourned at 9:31 pm

Respectively Submitted by C. Schnell for L. Kempf Town Clerk

Town of Russell Annual Meeting Minutes
April 18, 2017@ 7PM

Attending: Terry Winkel, Larry Kempf, Colleen Schnell, Pat Zorn, Jeremy Cobbel, Dan Schmahl, Jon Ausloos, Gary Seiler, Janet Seiler, Valerie Kempf, Rosemarie Dickman, Herb Dickman, Shelly Geyer, Pete Geyer, John Kiehnau, Linda Kiehnau, and Mark Schuricht.

Meeting was called to order by Chairman T. Winkel at 7p.m.

Pledge of Allegiance followed.

Minutes of the last year's annual meeting of 4/19/16 were read by Clerk L Kempf. No additions or corrections were needed. Motion was made to approve the minutes by J Cobble, seconded by Pat Zorn, motion carried.

Annual Report Questions:

- G. Seiler asked where we were with the long-term debt. L Kempf responded that we are about half-way to paying it off.
- P. Zorn asked what is Sheboygan County Treasurer Insight? L Kempf responded that it was the election machines.
- G. Seiler asked about the ambulance service. T. Winkel and J. Cobbel responded that it is a service charge to cover the area based on the population of the town. If the ambulance responds, the individual is charged.

Motion was made by D. Schmahl, seconded by P. Zorn to approve the annual report.

Discussion: J. Kiehnau asked about the streetlights and the cost savings moving to LED lights.

Motion carried

State Convention

P. Zorn made a motion for the town board to attend the State Convention. Seconded by G. Seiler.

Motion carried.

Town Newspaper

P. Zorn made a motion to keep Tri County News as the town newspaper, seconded by G. Seiler. Motion carried.

Town Bank

P. Zorn made a motion to keep Bank First National as the town bank, seconded by J. Kienhau. Motion carried.

Recycling Center

No concerns were expressed. Comment on the hours was positive.

Zoning

Zoning ordinances were reported by D. Schmahl. The state has approved all changes. In the past 35 acres were needed, now as per the state it is a density but you can purchase 1.75 acres and then 35 acres would be set aside for farming. There is a limit of houses on a base farm track. Each farm can

have 4 lots on 160-acre track. This is a way to preserve farm land. Jerrod Henschel is the Zoning administrator. He will be an asset to the board and the town.

Building Permits

Ken Turba, not in attendance, was honored for his 40 years of service to the Town of Russell as the Building Inspector issuing permits. Ken will be mailed the card and gift certificate for his service. Colleen Schnell, new town clerk, will issue the building permits in the future.

Town Roads

Past process the board used was to fix 1-mile of road per year.

Last year the board decided to take a more maintenance aspect across the town roads.

The board is attempting to put a plan together to keep all roads up to date and in the best condition.

M. Schuricht commented that something needed be tried to keep all roads in working condition before they are totally damaged beyond repair.

P. Zorn commented that frost damage did not seem as bad as other years.

T. Winkel mentioned that soon, shoulder grading will occur to keep the roads in better shape.

County will be replacing road signs that were snapped off this winter.

Holstein Road will need to be redone in the future, we have had 2 different companies confirm it.

Brush on some roads that need to be taken care of-to keep the ditches open.

Upcoming activities:

Elkhart Lake Triaffalyn will be running through the town of Russell on June 10, 2017.

Open Book is May 4, 2017 from 4-6

Board of Review is May 31,2017 from 6-8

Annual meeting will be April 17, 2018.

- Motion to accept 4/17/18 as the annual meeting was made by J. Kiehnau, seconded by G. Seiler.
- Motion carried.

Retiring Clerk Honored

Larry Kempf, outgoing clerk, retired after 30 years of service.

Larry received a card of thanks.

A brick will be purchased at the Sheboygan County Marsh in honor of Larry and his years of service to the town.

Motion to adjourn by P. Zorn, seconded by G. Seiler. Motion carried.

Meeting adjourned at 7:45 PM

Respectfully Submitted

Colleen Schnell, Clerk

TOWN OF RUSSELL APPROVED BOARD MINUTES

Tuesday, May 2, 2017

- Call to order 7:00p.m. by Chairman Winkel.
- Pledge of Allegiance followed.
- Confirmation that the meeting Agenda was posted.
- Motion to approve the minutes was made by Supervisor Ausloss and second by Supervisor Schmahl. Motion carried
- Treasurer Cobble presented the treasurer's report for April 2017. Motion to approve the treasurers report was made by Supervisor Schmahl, seconded by Supervisor Ausloos. Motion carried.
- Monthly Bills were reviewed. Motion to pay monthly bills was made by Supervisor Ausloos, seconded by Supervisor Schmahl. Motion carried.
- Monthly Correspondence (including email) was reviewed by all.
- Building permits
 - #792-Lee Conrad-chicken coop, raise barn and granary.
 - #793-Scott Kolberg-addition to home.
 - #794-Aric McArthur-finish workshop and storage shed.
 - Motion to approve all building permits was made by Supervisor Ausloss, seconded by Supervisor Schmahl. Motion carried.
- Recycling Center report-nothing to report
- Constable Report: Last meeting focused on self-defense training.
- Town Roads:
 - Fahrner quote was discussed.
 - Chairman Winkel had a meeting with the County. The County will do shoulder work on Sexton from J to Holstein and on Holstein from H to Sexton Road.
 - The Board will inspect the roads in the coming month.
 - The replacement signs were discussed.
- Building Inspector for New Homes: We will ask the potential inspectors to attend the June meeting to discuss how they will work with the Town Board. Contracts will follow.
- Zoning Administrator potential contract will be sent to all for input prior to signing by all.
 - Potential training session for the zoning administrator/board.
 - Supervisor Schmahl made a motion to allow the training for all, Ausloos seconded. Motion carried.
- Upcoming meetings:
 - Open Book, Thursday, May 4, 4-6 PM
 - Board of Review, Wednesday, May 31, 6-8 PM
 - June Board meeting: Tuesday, June 6, 7PM
- Other town business:
 - Dog licenses were discussed and currently 3 will need to be addressed.
- Motion to adjourn was made by Schmahl, seconded by Ausloos. Motion carried.
- Meeting adjourned, 8:35 PM.

Respectively Submitted

C. Schnell Town Clerk

TOWN OF RUSSELL APPROVED MINUTES

Tuesday, June 6, 2017

- Call to order 7:00p.m. by Supervisor Ausloos, as Chairman Winkel not in attendance.
- Pledge of Allegiance followed.
- Confirmation that the meeting Agenda was posted.
- Motion to approve the minutes was made by Supervisor Schmahl and 2nd by Supervisor Ausloss. Motion carried
- Treasurer Cobble presented the treasurer's report for May 2017. Motion to approve the treasurer's report was made by Supervisor Schmahl, 2nd by Supervisor Ausloss. Motion carried.
- Building inspector:
 - Discussion with Paul Birsbach, possible building inspector for Town of Russell. Paul carries certification in six areas, which cover the areas needed by the town. Paul will attend future meetings if needed.
 - Birsbach Inspections: Office: 920-849-9274 and cell: 920-378-2857
 - binspector@frontier.com
 - Building inspections are required for new homes, and suggested for any home addition.
 - See potential inspector contract for suggestions on inspections
 - 90% of the building inspection is fire prevention and draft stoppage
 - Town is also waiting for correspondence from previous inspectors: Brett and Dave prior to making a final decision.
 - Town will determine the level of involvement for the Building Inspectors moving forward.
- Monthly Bills were reviewed. Motion to pay monthly bills with the exception of Road work, made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried. Clerk will get explanation on County Road bill.
- Monthly Correspondence (including email) was reviewed by all.
 - Jake Breaking and Internet options were discussed.
- Building permits
 - #794- Jeff Winkel for patio door replacement and shed addition.
 - Motion to approve building permit made by Supervisor Schmahl, 2nd Supervisor Ausloos. Motion carried.
- Retail liquor license
 - Supervisor Ausloss made the motion to accept the retail and operator licenses for Jovan's and 3 Guys & A Grill as well as all operator licenses with the exception of 1, 2nd by Supervisor Schmahl. Motion approved.
 - Clerk Schnell will follow up with the exception.
- Recycling Center report-nothing to report
- Constable Report:
 - Dogs were the topic of discussion.
 - Complaint came forward about people running stop signs. Constable Ausloos will contact the county sheriff.
- Upcoming meetings:
 - Zoning Training, Tuesday, June 13, 2017 at
 - July Board Meeting will be Wednesday, July 12 since July 4 is a holiday.
- Other town business:
 - Josh Merten, St. Ann Fire Chief. Additional members have joined. Fish Fry had a good turnout.
 - A sample of the assessor referenced data website was shown.
- Motion to adjourn was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.
- Meeting adjourned, 9:35 PM.

Respectively Submitted

C. Schnell Town Clerk

TOWN OF RUSSELL UNAPPROVED MINUTES
Tuesday, July 12, 2017
To be approved in the August 2017 meeting

- Call to order 7:00p.m. Chairman Winkel.
- Pledge of Allegiance followed.
- Confirmation that the meeting Agenda was posted.
- Attendance was taken: Town Board members present: Chairman Terrance Winkel, Supervisor Daniel Schmahl, Supervisor Jonathan Ausloos, Treasurer Jaremy Cobble, Clerk Colleen Schnell. Guests in attendance: None
- Motion to approve the Town of Russell, June 6 meeting: made by Supervisor Schmahl and second by Supervisor Ausloos. Motion carried
- Treasurer Cobble presented the updated treasurer's report for June 2017. Motion to approve the treasurer's report was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.
- Review of Monthly Bills brought up a discussion of the Street Light in St. Anna.
 - Motion made by Supervisor Ausloos and a 2nd by Supervisor Schmahl to discontinue the Street Lights. Motion carried.
 - Clerk will discuss with We Energies to discontinue the streetlights and do all necessary paperwork.
 - The board will evaluate the lighting situation in the near future; look at different options if needed.
 - Motion to pay monthly bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.
- Monthly Correspondence (including email) was reviewed by all.
 - Sheboygan County Unit meeting scheduled for Friday, July 14. Cobble and Schnell will attend.
- Building permits
 - #795 Chad Christensen – to put on a steel roof on his home
 - \$796 Ryan Erickson- to put up a lean-to on his garage to house his camper.
 - Motion to approve building permit made by Supervisor Ausloos, 2nd Supervisor Schmahl. Motion carried.
- Recycling Center report
 - Clerk called about the replacement covers. Advance Disposal is looking into other options at this time.
- Constable Report: Nothing to report
- Town Roads-board reviewed all town roads and evaluated them by the state standards.
 - Clerk will enter information into the State System
 - Thank you Supervisor Ausloos for fixing and replacing the road signs.
 - The culvert on High View and Grogron was repaired
 - County did shoulder work on Sheboygan Road and Anderson Court with Reground blacktop.
 - Discussion to cut the shoulders to the field due to the wild parsnips. Chairman Winkel will call the County.
- Other Town Business
 - Discussion on the upkeep of the Town Hall, and the ramp leading into the building.
 - Motion was made by Supervisor Schmahl and 2nd by Supervisor to update the ramp by scraping and repainting/staining. Motion carried.
- Upcoming meetings:
 - August meeting will be Tuesday, August 1 at 7PM
- Motion to adjourn made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.
- Meeting adjourned, 9:15 PM.

Respectively Submitted
C. Schnell Town Clerk

TOWN OF RUSSELL APPROVED MINUTES
Tuesday, August 1, 2017

- Call to order 7:00p.m. by Chairman Winkel.
- Pledge of Allegiance followed.
- Confirmation that the meeting Agenda was posted.
- Attendance was taken: Town Board members present: Chairman Terrance Winkel, Supervisor Daniel Schmahl, Supervisor Jonathan Ausloos, Treasurer Jaremy Cobble, Clerk Colleen Schnell. Guests attending: None
- Motion to approve the Town of Russell, July 12 meeting with changes discussed was made by Supervisor Ausloos and second by Supervisor Schmahl. Motion carried
- Treasurer Cobble presented the updated treasurer's report for July 2017. Motion to approve the treasurer's report was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.
- Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.
- Monthly Correspondence (including email) was reviewed by all.
 - Karen McFadzen asked if board members and town residents would be willing to do a survey for the Sustainable Living Group of Sheboygan County. Survey can be found at:
 - https://uwgreenbay.qualtrics.com/jfe/form/SV_eUOM5oYzcysEQBf or k
 - Bill Mcnee from DNR sent a note saying that the emerald ash borer (EAB) was found in Town of Russell at the Sheboygan County Marsh. Anyone with questions for interest can contact the DNR urban forestry specialist for Sheboygan County: Olivia Witthun (920-893-8544) Olivia.Witthun@wisconsin.gov
- Building permits-none for the month
- Recycling Center-nothing to report.
- Constable Report-nothing to report.
- Town Roads
 - There was a complaint by a resident that when the county cut the ditches, some personal trees were also cut. The County is working with the homeowner on the resolution.
 - Additional Bids will be requested for work and upgrade of town road work.
- Other Town Business
 - Sheboygan County Unit meeting scheduled for October 20 will be hosted by Town of Russell.
 - A discussion of developing a Welcome Packet for new residents was discussed and will be established.
 - Attendance at the State Towns Association meeting was discussed. Entire Town Board will attend on Monday, October 9. No one will need hotel rooms.
 - Parking in the Town Hall Lot was discussed and signs will be installed to ensure town business can occur.
- Upcoming meetings:
 - September meeting is scheduled for Tuesday, September 5 @ 7pm
- Motion to adjourn made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.
- Meeting adjourned, 8:55 P.M.

Respectively Submitted
C. Schnell Town Clerk

TOWN OF RUSSELL APPROVED MINUTES

Tuesday, September 5, 2017

Call to order 7:06 p.m. by Chairman Winkel.

Pledge of Allegiance followed.

Confirmation that the meeting Agenda was posted.

Attendance was taken: Town Board members present: Chairman Terrance Winkel, Supervisor Daniel Schmahl, Supervisor Jonathan Ausloos, Treasurer Jeremy Cobble, Clerk Colleen Schnell. Guests attending from St. Ann Fire Department; Josh Mertens, Fritz Heathman, and Todd Witt.

Motion to approve the Town of Russell, August 1 meeting was made by Supervisor Schmahl and second by Chairman Winkel. Motion carried

Treasurer Cobble presented the treasurer's report for August 2017. Motion to approve was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

All reviewed monthly Correspondence (including email).

- Received an email from Sheboygan County with 3 ordinances that were passed on July 14, 2017. They are available on the Sheboygan County Website.
- Received correspondence from County Treasurer on the Foreclosure of the Justin Harkins property. Expressed no interest to purchase on behalf of the town.
- Removal of Streetlights has occurred. This will save the Town almost \$75/month or just under \$900/year. No town members have expressed any concern, however 2 members from Town of New Holstein voiced their concern.

Building permits-Ken/Tina Funk-replace porch

Recycling Center-A new canvas cover was placed on the Garbage dumpster at the last dumping

Constable Report-The Disabled truck on Holstein Rd was taken care of with the assistance of the County.

Town Roads

- Bids for Road work were opened.
- Motion to have Struck and Irwin Paving, Inc. do the 2017 Road Maintenance was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried. Road work for 2017 will consist of:
 - 1 mile on Sheboygan Road from Cty. H to Sexton Road and 1 mile on Sexton Road from Sheboygan to Cty. H.
 - Terms of the agreement with Struck and Irwin is that the Town will pay 2/3 upon completion of the project, and 1/3 is due by January 31, 2018.

Other Town Business

- Jeremy attended the Marsh meeting at Amsterdam Dunes. Marsh will be drained again next year.
- The Tax program is being upgraded. The County will pay for the first year maintenance, but the Town will need to purchase a new computer to be able to run the program. Internet will be needed at the Town Hall for the program which is required by the County.
- Website has been updated- we need to think about converting the Town of Russell website to mobile devices in the near future. Estimate cost of a one-time fee of \$500.
- Parking in the Town Hall lot for Town Business was discussed and parking signs will be ordered and installed.

Upcoming meetings:

October meeting is scheduled for Tuesday, October 3 @ 7:30 pm

Motion to adjourn made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Meeting adjourned, 9:43 P.M.

Respectively Submitted

C. Schnell Town Clerk

TOWN OF RUSSELL
APPROVED MINUTES
Tuesday, October 3, 2017

Call to order at 6:53 p.m. by Chairman Winkel.

Pledge of Allegiance followed.

Confirmation that the meeting Agenda was posted.

Attendance: Board members present: Chairman Terrance Winkel, Supervisors Daniel Schmahl and Jon Ausloos, Treasurer Jeremy Cobble, Clerk Colleen Schnell. Guests: Penny Stone-Tim Lefeber, Tom Lefeber, Ron Lefeber, and Barb Lefeber; Kiel School District: Dr. Brad Ebert and Stuart Long; St. Anna Fire Department: Josh Mertens and Todd Witt.

Approval of Minutes: Motion to approve the Town of Russell, September 5, 2017, meeting minutes was made by Supervisor Schmahl and 2nd by Supervisor Ausloos. Motion carried.

Treasurers Report: Treasurer Cobble presented the treasurer's report for September 2017. Motion to approve was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Monthly correspondence: Any town residence that wishes to receive Sheboygan Cty. Meals on Wheels or find additional information on the program can call 920-451-7011 or visit: FreshMealsOnWheels.org.

Penny Stone, LLC, Conditional Use Permit

- Upon the recommendation of the Town of Russell Planning Board that held a meeting prior to the Town Board meeting, the Penny Stone, LLC, Conditional Use was approved.
- Colleen and Jerrod will coordinate the necessary paperwork/signatures with a date of 10/3/17

St. Anna Fire Department Fire Protection Contract for 2018 and 2019

- The fire department will return in November to sign the contract after making the change from grid to section coverage and a 5% increase over the 2-year contract, after rejecting the 5-yr, 7.5% increase per year. Reasons given for increase: suggested life of equipment is 5-7 years and much of the equipment is over 15 years old; suggested life of the trucks is 20-25 years with many of the trucks are much older than that. Replacement parts are hard to find or unavailable. The increase would also allow the fire department to take on debt for needed replacement.
- Motion to approve the 2-year contract at an increase of 5% per year was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Kiel School District

- Stuart Long explained that in the search for the new administrator, finding Dr. Ebert was a perfect fit for the Kiel School District.

- Goals of both Stuart and Brad is to get to know as many Kiel District Residents as possible. Dr. Ebert is also making himself very visible within the schools to teachers and students. The goal is to create a community of Kiel district residents. All are working very hard on the kids' behalf.
- They both want to let the residents of Town of Russell know that Dr. Ebert's door is always open and that if anyone has any questions or concerns, they are welcome to call the district office at: 920-894-5112. The goal is open communication where everyone can call and get the correct answers to any question or concern.

Liquor licenses from Jovan's for Timothy Heinrich and Daniel Pape.

- Motion to approve the operator licenses for both Timothy and Daniel was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Recycling Center-A new canvas cover was placed on the Recycle dumpster during the last dumping

Constable Report: nothing to report

Town Roads

- Struck and Irwin Paving, Inc. did the following repaving as agreed to
 - 1 mile on Sheboygan Road from Cty. H to Sexton Road and 1 mile on Sexton Road from Sheboygan to Cty. H.
 - Many town members commented on the road improvements.
 - A few residents have commented that it is rough.
 - Town roads do not need to be lined.
 - Per Chairman Winkel, \$18,000 of the 60,747.95 can be paid in January.
- Bids are now being sought for crack filling on town roads

Other Town Business: nothing additional to report.

Upcoming meetings:

November meeting is scheduled for Tuesday, November 7@ 7 pm

Motion to adjourn made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Meeting adjourned at 9:23 P.M.

Respectively Submitted

C. Schnell Town Clerk

TOWN OF RUSSELL APPROVED MINUTES

Tuesday, November 7, 2017

Call to order at 7:00 P.M. by Chairman Winkel

Pledge of Allegiance followed

Agenda Posted: confirmed

Attendance: Board members present: Chairman Terrance Winkel, Supervisors Daniel Schmahl and Jon Ausloos, Treasurer Jaremy Cobble, Clerk Colleen Schnell. Guests: Corey Kempf.

Approval of Minutes: Motion to approve the Town of Russell, October 3, 2017, meeting minutes was made by Supervisor Ausloos and 2nd by Supervisor Schmahl. Motion carried.

Treasurers Report: Treasurer Cobble presented the treasurer's report for October 2017. Motion to approve was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Monthly Correspondence and/or E-mail:

- New election equipment is scheduled to be purchased. The county will purchase the equipment, maintenance costs have been projected to remain the same for the town.
- There was a request by a town resident for the Town to initiate the installation of high speed internet. The recommendation for the town resident is to explore one of the following options:
 - Frontier successfully installed fiber optic within the town during 2017. Feel free to contact Frontier to determine if that would service would provide the necessary personal needs.
 - Contact other providers and determine if using a hot spot may work for personal needs.

Building Permits for the month:

- 50-Mark Shuricht-Metal roof on ½ of Barn and Shed
- 350-Jason Jenson-remodel of down stairs-sent to the building inspector for approval and inspection/s
- 50-Dan Schmahl-metal roof on ½ of Barn
- Motion to approve monthly Building permits was made by Supervisor Ausloos, 2nd by Chairman Winkel. Motion carried.

Recycling Center noting to report

Constable Report:

- Sherriff's department have been watching people running the stops signs and will continue in the upcoming weeks for the safety of the town residents.

Town Roads:

- Supervisor Schmahl shared quotes from a few businesses that will be used as a base for the 2018 work.
- Town roads will be on the agenda for the Annual Town meeting where the board will be seeking resident input.

Other Town Business

- Zoning Administrator: Motion made by Supervisor Schmahl, 2nd by Supervisor Ausloos to compensate at a rate equal to the Town Supervisors. Motion carried.

Next Town Meeting will be Tuesday, December 5, 2017.

Motion to adjourn was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Meeting adjourned at 8:52

P.M. Motion carried.

Respectively Submitted:

C. Schnell, Town Clerk

TOWN OF RUSSELL APPROVED MINUTES

Tuesday, December 5, 2017

Call to order at 7:00 P.M. by Chairman Winkel

Pledge of Allegiance followed

Agenda Posted: confirmed

Attendance: Board members present: Chairman Terrance Winkel, Supervisors Daniel Schmahl and Jon Ausloos, Treasurer Jeremy Cobble, Clerk Colleen Schnell. Guests: Josh Mertens, At. Anna Fire Department.

Approval of Minutes: Motion to approve the Town of Russell, November 7, 2017, meeting minutes was made by Supervisor Ausloos and 2nd by Supervisor Schmahl. Motion carried.

Treasurers Report: Treasurer Cobble presented the treasurer's report for November 2017. Motion to approve was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Correspondence and/or E-mail:

- A town resident requested information on where to take their electronics. Recommendation is to watch the paper for large drop offs that occur from Sheboygan County and often the local school districts. A list of drop offs will also be included in the next Town Newsletter. Options may include:
 - S.K Collection: 920-893-9715
 - R & R Moving: 920-893-1061
 - Advanced Disposal: 920-458-6030

Building Permits for the month:

- 25- Herbert Dickman-Removal of a no longer needed pig barn
- 50-Mike Williford-replace garage
- 50-Keary Krupp-Asphalt Driveway
- Motion to approve monthly Building permits was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Recycling Center: noting to report

Constable Report: nothing to report

Town Roads: nothing to report

Other Town Business

- St. Anna Fire Department. Josh Mertens presented the Fire Protection Contract for 2018-2019. There will be a 5% increase in the protection fees. Motion to approve the contract as presented was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.
 - Payments will be made as Half in March and Half in November
- Elections for 2018-2019:
 - Motion to approve election inspectors was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.
 - Motion to allow election inspectors to work split shifts as needed was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Next Town Meeting will be Tuesday, January 2, 2018.

Motion to adjourn was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Meeting adjourned at 8:20 P.M. Motion carried.

Respectively Submitted:

C. Schnell, Town Clerk