

*TOWN OF RUSSELL
N9138 HOLSTEIN ROAD
ELKHART LAKE WI 53020*

BOARD APPROVED MINUTES

Wednesday, April 1, 2026

Call to Order at 7:00 p.m. by Chairperson Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Attendance:

Board members present: Chairperson Willeford, Supervisor Ausloos, Supervisor Schmahl.
Others present: Treasurer Cobble, Pete Geyer, Clerk Mierzejewski, and Brett Glaeser from Ayres via teleconference.

Approval of Meeting Minutes: Clerk read March minutes. Schmahl requested correction to minutes under New Town Hall from “are 100-watt bulbs” to “total a 100-watt bulb”. Ausloos motioned to approve minutes, seconded by Schmahl; motion carried.

Treasurer’s Report: Cobble presented March report. Checkbook balance is \$269,387.14. Money Market balance is \$150,000.00. Schmahl motioned to approve report, seconded by Ausloos; motion carried.

Monthly Bills: Clerk presented April bills totaling \$47,181.23. Schmahl moved to approve bills, seconded by Ausloos; motion carried.

Public Comments: None.

Town Members/Special Topics:

- New Town Hall: Received warranty deed conveying two-acres from Michael and Tina Willeford to the town. Willeford will check on setting up Starlink automatic withdrawal from town checking account.
- Old Town Hall: Property was sold for \$35,000; closing was on March 31st.

Monthly Correspondence and/or email: None.

Building Permit:

-Building permit application received from Witkowski Inspection Agency for M. Willeford kitchen remodel. Application reviewed.

-Schmahl presented zoning permit application for Drake Dairy for a 250x490 foot dairy barn at N9631 Sexton Road which includes an addition to the milking parlor and concrete manure storage. Permit and site drawing reviewed.

Liquor/Operator Licenses: None.

Recycling Center: Contract renewal with GFL is due in fall.

Constable Report: Ausloos reported it has been quiet. Reviewed preliminary delinquent dog report.

Town Roads:

- ARIP:
 - Brett Glaeser, via teleconference, needs to verify the size of the manure pipes under road for Drake Dairy. Drake Dairy requested two pipes be placed under the road for hooking up to for pumping manure, which the board agreed to. They also requested two pipes to run parallel to the road in the town's right of way. Glaeser said Ayres has not dealt with this before and it would be up to the town to grant an easement for this. Discussion held and easement was not granted for this. Contractor will bill town for this and Drake Dairy will reimburse town.
 - The plat has been recorded, clerk to take care of recording the temporary land easements and warranty deed with the Register of Deeds.
 - A topographic survey will be done in front of the town hall.
 - Ayres will prepare the bid notice which will be published in the TriCounty News on April 16th and 23rd. Bid opening will be on May 1st.

Other Town Business:

- Annual meeting will be on April 21st.
- Witkowski Inspection Agency Contract renewal is in June.

Adjourn: Motion to adjourn made by Schmahl, seconded by Ausloos. Meeting adjourned 8:58 p.m.

Respectfully submitted,
Lynette Mierzejewski
Town of Russell clerk