

*TOWN OF RUSSELL
N9138 HOLSTEIN ROAD
ELKHART LAKE WI 53020*

BOARD APPROVED MINUTES

Monday, May 4, 2026

Call to Order at 7:00 p.m. by Chairperson Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Attendance:

Board members present: Chairperson Willeford, Supervisor Ausloos, Supervisor Schmahl.
Others present: Treasurer Cobble, Pete Geyer, Clerk Mierzejewski, Brian Kraus, and Brett Glaeser from Ayres.

Approval of Meeting Minutes: Clerk read April minutes. Ausloos motioned to approve minutes with correction, seconded by Schmahl; motion carried.

Treasurer's Report: Cobble presented April report. Checkbook balance is \$90,190.93. Money Market balance is \$180,180.00. Schmahl motioned to approve report, seconded by Ausloos; motion carried.

Monthly Bills: Clerk presented May bills totaling \$19,742.79. Schmahl moved to approve bills, seconded by Ausloos; motion carried.

Public Comments: None.

Town Members/Special Topics:

- New Town Hall:
 - Exterior Lighting: Letter read from T. Sabel expressing concern with outdoor lights staying on all night and their brightness having a noticeable impact on the surrounding area. Sabel requests the board adjust the lighting, offering several options to consider. Discussion held and will contact electrician for suggestions to reduce excessive outdoor lighting at the back of the building.
 - Rain Gutters: Discussed installing rain gutters and Schmahl will check with Gary Kraus on who he would recommend.
 - Landscaping: Will contact Ryan Risse, who works for a landscaping business, for suggestions.
 - AV Equipment: Willeford has a flat screen TV that can be installed for power point presentations.
 - Other: Plaque will be ordered to acknowledge who donated the bell. Front door has been adjusted due to not closing properly. Heating and cooling contractor was

contacted, and the air conditioner is set for the season. Drake Dairy tilled and planted alfalfa on one acre behind town hall to help with erosion control. Town's attorney working on transfer return for J. Maurer deed.

Monthly Correspondence and/or email:

- Transfer Tax refund check received from Champion for sale of old town hall.
- Refunds received from Rural Insurance with sale of old town hall and duplicate billing.
- Payment received from Champion for two special assessment requests.
- DNR letter received regarding 15 acres being withdrawn from Managed Forest land determined to be unsuitable to produce merchantable timber.

Building Permit: Witkowski sent permit application for L. Conrad to replace overhead electrical service. Application reviewed.

Liquor/Operator Licenses: None.

Recycling Center: Geyer is looking into electronic recycling through Redemption Recycling. Verified with GFL equipment fee on monthly bill is for plastic lid on trash dumpster at recycling center.

Constable Report:

- Driver for Drake Dairy hit stop sign on Holstein Road/County H intersection on April 7th. Also discovered stop sign had bullet holes in it.
- On County H south of St. Ann by curve someone hit traffic signs, a culvert, and a mailbox. Constable was in contact with Sheboygan County Sheriff's Department.

Town Roads:

- ARIP:
 - Glaeser discussed south of J. Drake's house the width of the road was narrowed, across from bunkers there is no ditch per se so it will be filled in, and south of trees (north of Grogan Road) by Maurer field, the ditch will be filled in.
 - Glaeser explained two bids were received for Holstein Road. Bids reviewed. Work is scheduled to start Labor Day and to be completed by October 31st; will do just south of County H in 2026. Discussion held. Schmahl moved the Town of Russell will award base bid and alternate bid to Vinton Construction, seconded by Ausloos; motion carried.
- B. Kraus voiced concern about changing stop sign orientation at Holstein Road and Sexton Road. Concerned with drivers leaving Drake Dairy not having to stop at intersection will cause them to gain excessive speed coming down the hill and past the grouping of houses where there are children having to cross the road to get on/off school bus. Discussed installing reduced speed limit signs on Holstein road by group of houses and enforcing speed limit.

- Annual Road Check scheduled for Tuesday, May 19th at 5:00.

Other Town Business:

- Board of Review scheduled Wednesday, May 27th from 6:00 to 8:00 p.m.
- Host WTA unit meeting on Thursday, June 4th at 6:30 p.m.
- Two dog licenses remain unpaid.

Adjourn: Motion to adjourn made by Ausloos, seconded by Schmahl. Meeting adjourned 9:28 p.m.

Respectfully submitted,
Lynette Mierzejewski
Town of Russell clerk