

MONTHLY MEETING JANUARY 2, 2013

The meeting was called to order by Chairman Herbert Dickman with the town board present.

The pledge of allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Winkel seconds the motion. Motion carried.

The treasurer's report was read. Winkel moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Winkel seconds the motion. Motion carried.

The town roads were discussed. The county highway department has given an estimate of \$16,621.00 for guard rails on Holstein Road. The bid was tabled for now and will check with a company that was at the town's convention. Two posts with the signs were stolen at intersections in the town.

No building permits were issued in the last month.

The recycling center is doing okay. When the county plowed the snow, they dug up some stones in the driveway.

The clerk has not heard about the fire signs for the hunting cabins.

The constable had nothing to report.

The town board will ask the planning board to check the town ordinance book about making some zoning changes to allow rezoning a parcel from A1 to R1

The town caucus will be held on Tuesday January 15, 2013 at 7:30p.m.

Personnel from the Kiel Ambulance Service did not attend the meeting.

The annual audit will be held at the next monthly meeting on February 5, 2013.

The town board discussed attending the WTA district meeting.

There being no other business, Winkel moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

CAUCUS MEETING JANUARY 15, 2013

The meeting was called to order by Chairman Herbert Dickman followed by the Pledge of Allegiance. Eleven town residents attended the meeting.

The minutes of the January 12, 2011 meeting were read. Jaremy Cobble moved to accept the minutes as read. Pat Zorn seconds the motion. Motion carried.

Dan Schmahl moved to have Karren Cobble and Valeria Kempf to serve as ballot clerks. Pat Zorn seconds the motion. Motion carried.

Chairman Dickman chaired the caucus meeting.

Nominations will be done by voice nominations.

Nominations for Chairperson were opened. Jaremy Cobble nominated Terrance Winkel. Pat Zorn nominated Michael Willeford. After 3 calls Jon Ausloos moved that nominations be closed. Pat Zorn seconds the motion. Motion carried. Terrance Winkel and Michael Willeford names will be on the ballot for chairperson.

Nominations for Supervisor #1 were opened. Jon Ausloos nominated Dan Schmahl. Karren Cobble seconds the nomination. After 3 calls, Jon Ausloos moved that nominations be closed. Jaremy Cobble seconds the motion. Motion carried. Dan Schmahl's name will be on the ballot for Supervisor #1.

Nominations for Supervisor #2 were opened. Dan Schmahl nominated Michael Willeford. Jon Ausloos seconds the nomination. Rosemarie Dickman nominated Mark Schuricht. Mark Schuricht declined the nomination. Pat Zorn nominated Jon Ausloos. Rosemarie Dickman seconds the motion. After 3 calls, Kenneth Turba moved that nominations be closed. Mark Schuricht seconds the motion. Motion carried. Michael Willeford and Jon Ausloos names will be on the ballot for Supervisor #2.

Nominations for treasurer were opened. Jon Ausloos nominated Jaremy Cobble. Pat Zorn seconds the motion. After 3 calls, Dan Schmahl moved that nominations be closed. Pat Zorn seconds the motion. Motion carried. Jaremy Cobble's name will be on the ballot for treasurer.

Nominations for constable were opened. Jaremy Cobble nominated Jon Ausloos. Dan Schmahl seconds the motion. After 3 calls, Kenneth Turba moved that nominations be closed. Dan Schmahl seconds the motion. Motion carried. Jon Ausloos's name will be on the ballot for constable.

A referendum to appoint the clerk was passed on the November 2012 election. The town board is working on the procedure on appointing the clerk.

Pat Zorn moved to adjourn the caucus meeting. Jaremy Cobble seconds the motion. Motion carried. Meeting adjourned. Refreshments followed.

Lawrence Kempf, Clerk

MONTHLY MEETING FEBRUARY 5, 2013

The meeting was called to order by Chairman Herbert Dickman with the town board present plus 2 guests.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Winkel moved to accept the minutes as read. Dickman seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Winkel seconds the motion. Motion carried.

Adam Schuh, Chief of the St. Anna Fire Department, was present at the meeting. He explained some of the changes in the Fire Department with personnel. One member is in training for first responder and two are in training for EMT. Their Fish Fry will be held on March 22, 2013.

Jeff Grady was present at the meeting to explain the Elkhart Lake Triathlon to be held on June 8, 2013. Part of the bike race will be held in the Town of Russell. Grogen Road, Holstein Road, Clark Road, Highview Road and County Road H will be used in the town. Jeff will let town residents know about the race before June 8, 2013. Winkel moved to allow the Elkhart Lake Triathlon to use the town roads for part of the bike race. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Winkel seconds the motion. Motion carried.

No building permits were issued in the last month.

The recycling center was discussed. The tarp for one of the dumpster is torn. Advanced Disposal will replace the tarp free of charge.

The town roads were discussed. The county highway department has put gravel in a dip on Holstein Road along with warning signs.

The clerk has not heard about the fire signs for the hunting cabins in the Sheboygan Marsh in the St. Cloud Fire Department area of protection.

The constable reported that he had no complaints in the last month.

Personnel from the Kiel Ambulance Service did not attend the meeting.

The town planning board has met to start work on the town ordinance book. Their next meeting will be held on March 7, 2013 at 7:00p.m. Joe Janowski from the Town of Newton, Manitowoc County will be present at the meeting to explain the zoning ordinance in the Town of Newton.

Supervisor Schmahl attended a Sheboygan Marsh meeting. They are talking about draining the marsh every 5 years. They are also looking into replacing the Broughton Lodge and the shed with a new building. To pay for the new building they will be looking for donations instead of putting it on the tax roll.

The annual audit was done. The treasurer and clerk had a year ending balance of \$26,840.29. Schmahl moved to accept the annual audit. Winkel seconds the motion. Motion carried.

The district meetings were discussed. Chairman Dickman and Supervisor Schmahl will attend the meeting on March 2, 2013 at the Fire Pillars Supper Club at Random Lake. Treasurer Cobble and Clerk Kempf will attend the meeting on March 9, 2013 at the Knox's Silver Valley Banquet Hall, Manitowoc.

There being no other business, Winkel moved to adjourn. Schmahl seconds the motion,. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING MARCH 5, 2013

The meeting was called to order by Chairman Herbert Dickman with the town board present plus St. Anna Fire Chief and 5 town residents.

The Pledge of allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Winkel seconds the motion. Motion carried.

The treasurer's report was read. Winkel moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

Kristie Spindler, Cheryl Hersey, Robert Meyer and Dennis and Clarice Schneider attended the meeting to complain about the snow plowing on the town roads east of County Highway J. Their complaint was that their roads are the last to be plowed after a snow storm. After some discussion, the Town Board will try to set up a meeting with the Sheboygan County Highway Department to find out their policy on plowing town roads in the Town of Russell. Chairman Dickman will talk to the highway department to set up a meeting and let the above town residents know when the meeting would be.

Adam Schuh, Chief of the St. Anna Fire Department, reminded the board of the Fire Department fish fry on March 22, 2013.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Winkel seconds the motion. Motion carried.

The clerk has received a letter from the Wisconsin DNR explaining the public notice of availability of a nutrient management plan and intent to reissue a Wisconsin Pollutant Discharge Elimination System permit. Dickman moved to put this information in the next newsletter. Winkel seconds the motion. Motion carried.

There were no building permits issued in the last month.

The recycling center is doing okay.

The town roads were discussed. Holstein Rd. north of County Road H has some cracks in the blacktop. Jon Ausloos said he would get some blacktop fill for the cracks. Dan Stephanie has asked if River Lane could be plowed past his barn all the way down to the marsh. The town policy for these dead end roads is not to plow past the last building after hunting season is over.

The clerk will be checking with the county planning department about the fire signs for the hunting cabins.

The constable reported that he received no calls about complaints.

The clerk has copies of the Annual Report for the town board to review.

Personnel from the Kiel Ambulance Service did not attend the meeting.

The Town Planning Board will be meeting on March 7, 2013. Joe Janowski from the Town of Newton, Manitowoc County, will attend the meeting. He will explain their zoning to the planning board. This information could help the planning board redo parts of the Ordinance Book.

The April 2013 meeting date is on Election Day. The April monthly meeting will be held on Wednesday, April 3, 2013 at 7:00p.m.

The new 1 & 2 Family Dwelling Inspection Agreement with Charles Mayer was reviewed by the board. The contract is for one year. Schmahl moved to accept the contract. Winkel seconds the motion. Motion carried.

Treasurer Cobble will be mailing a town newsletter.

A resolution was passed in the November 2012 election to appoint the clerk instead of election the clerk. The town board presented a contract offer to the present clerk. The salary would be \$550.00 a month plus a \$35.00 per diem for each meeting attended. Expenses would also be paid. The contract would be for two years. Schmahl moved to have the clerk write up the contract. Winkel seconds the motion. Motion carried.

There being no other business, Winkel moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING APRIL 3, 2013

The meeting was called to order by Chairman Herbert Dickman with the town board present plus Gary Fisher from Rural Insurance, Greg Schnell from the Sheboygan County Highway Department, 2 members of the Kiel Ambulance Service and 2 members of the St. Anna Fire Department and 3 town residents.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Winkel seconds the motion. Motion carried.

The members of the Kiel Ambulance Service explained their equipment and service. They will try to have someone attend the annual meeting. If there are any questions about their service, a person can call 920-905-4441 or Kiel City Hall.

Gary Fisher explained the Rural Insurance Policy the town carries. The premium on the policy for the buildings has gone up. The workers compensation policy has stayed the same. He also explained how the policy covers the town board.

Greg Schnell explained the plowing procedure to Kristie Spindler, Robert Meyer and Clarice Schneider. They plow the town roads in the most effective way to be cost effective. Right now that means the roads east of County Highway J are plowed last. He said it takes about 3 hours to do the round with doing the county roads first and then doing the town roads starting on the west end. Kristie Spindler said that Ford Road is first plowed after 11:00 and Greg said he would check with the Elkhart Lake Shed to see what their record shows. The Elkhart Lake Shed should have a map of how they plow the roads and he will send this information to the town clerk. The wash out on Holstein Road north of Sexton Road was discussed with Greg Schnell. The county highway department will fill in the wash out. Jon Maurer cleaned the gravel off of Holstein Road with his sweeper. He said he is willing to help the town when he can. James Drake was also called but he was not at home at the time but he called back and said he would be willing to help the town when he can.

The Maintenance Agreement with the Sheboygan County Highway Department was discussed. The highway department does work for 11 townships in the county and would like a maintenance agreement with these townships. It would cover snowplowing and other work that the Town of Russell would ask them to do. The town board was concerned about the \$28,098 minimum amount the town should spend on county service. Greg said that the county knows that some years it would be more and some years less than the \$28,098. Winkel moved to accept the Maintenance Agreement. Schmahl seconds the motion. Motion carried. The agreement was signed by the chairman and clerk. Jon Ausloos has put blacktop patch in some of the pot holes.

The treasurer's report was read. Winkel moved to accept the treasurer's report was read. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Winkel seconds the motion. Motion carried.

The town chairman received a letter from the Kiel School District about a meeting to be held on May 1, 2013 to discuss how the school district and towns can work together on items that may impact both of them. The chairman encouraged the clerk to attend this meeting because he is the only one of the town board that lives in the Kiel School District.

No building permits were issued in the last month.

The recycling center is doing okay.

The clerk has checked with the county planning department about the fire signs for hunting cabins in the St. Cloud Fire Department area. The person who works on the fire signs was not in the office at the time.

The constable reported no problems in the town.

The Annual Meeting will be held on April 16, 2013 at 7:00p.m.

The planning board will meet on April 11, 2013 at 7:00p.m. to work on the Ordinance Book.

The contract for the clerk was reviewed by the town board. It is for 2 years at a salary of \$550 a month, plus \$35.00 per diem for meetings attended plus expenses. Schmahl moved to approve the contract. Winkel seconds the motion. Motion carried. The town board and clerk signed the contract.

The town election was discussed. Terrance Winkel is the new chairperson. Supervisor Schmahl and treasurer Cobble were reelected. Jon Ausloos was elected for supervisor and reelected as constable. Terrance Winkel and Jon Ausloos are on the planning board and indicated that they will step down from the planning board when the present work on the ordinance book is done. The chairman will then have to appoint 2 new members to the planning board and have the town board approve them.

The Open Book will be held on April 29, 2013 from 4:00p.m. to 6:p.m.

The Board of Review will be held on May 20, 2013 from 6:00p.m. to 8:00p.m. or adjournment.

The treasurer reported that some town residents have not paid their dog licenses. He will be sending them a letter reminding them of the dog license fee and the late fee. There being no other business, Schmahl moved to adjourn. Winkel seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

ANNUAL MEETING APRIL 16, 2013

Chairman Herbert Dickman called the meeting to order followed by the Pledge of Allegiance. There were 18 town residence present and the president of the St. Anna Fire Department and one member of the Kiel Ambulance Service.

The minutes of the April 10, 2012 Annual meeting were read. Dan Schmahl moved to accept the minutes as read. Terry Winkel seconds the motion. Motion carried.

Fritz Heathman, President of the St. Anna Fire Department, explained that the fire department has to replace some equipment that has expired. He was asked about long private driveways if they should be required to have a wide driveway so fire trucks could meet and pass each other. He explained that the length and width of a driveway would not affect the fire department. They would lay a 4" hose the length of the driveway. The main concern is that the fire sign is in view at the end of the driveway.

Ben Jeanty, a member of the St. Anna Fire Department and the Kiel Ambulance Service, explained the equipment and the service Kiel Ambulance can provide. They have had 123 runs in 2013 with 2 in the Town of Russell.

The annual report was reviewed and discussed. Pat Zorn moved to accept the Annual Report as printed. Earl Winkel seconds the motion. Motion carried.

The Elkhart Lake Triathlon will be held on June 8, 2013. Part of the bike race will be held in the Town of Russell.

The town roads were discussed. Holstein Rd. between County Highway H and Sexton Rd needs work. The Sheboygan County Highway Department has given an estimate of \$108,000 which would involve grinding up the present blacktop and then putting a layer of blacktop over this layer. Scott Construction had given an estimate of \$50,000 for a layer of blacktop over the present blacktop. The town would get \$7,800 from the state through the TRIP program if it accepts a bid that does more than seal coating. The portion of Holstein Road from Grogen Rd. north to County Highway H could be done with a layer of seal coating. A question was asked if the cement culvert should be replaced. The town board has had the culvert checked and it is in good shape. Guard rails will be put up in the future by the culvert and the town board feels that if a piece of machinery is too wide to fit through the cement sides, the farmer can take another road. Ken Turba moved that the town board should get bids for the Holstein Road project and borrow the money if they think the Town can afford it. Pat Zorn seconds the motion. Motion carried.

The clerk mentioned that with this project the Town would have to increase the budget over the state levy limits. He gave figures as to the amount the tax bill would go up if the levy is raised by \$10,000 and \$20,000. Jackie Ausloos expressed concern for the taxpayers with school districts wanting more money and the Town now needs more money.

Pat Zorn moved to designate Bank 1st National as the town bank. Stanley Meinnert seconds the motion. Motion carried.

Pat Zorn moved to designate Tri-County News as the town paper. Gary Seiler seconds the motion. Motion carried.

Pat Zorn moved that the town board attend the WTA state convention. Kenneth Turba seconds the motion. Motion carried.

The Open Book will be held on April 29, 2013 from 4:00p.m. to 6:00p.m.

The Board of Review will be held on May 20, 2013 from 6:00p.m. to 8:00p.m. or adjournment.

Jon Ausloos, planning board member, explained that the planning board is reviewing the Town Ordinance Book. By 2017, the Ordinance Book as to be updated and approved by the State. The planning board is looking to reword some of the sections to preserve farm land and to control where new houses would be built. Two members of the planning board are now on the town board. They are thinking about resigning from the planning board.

Dan Schmahl moved to hold the 2014 Annual Meeting on April 15, 2014 at 7:00p.m. Pat Zorn seconds the motion. Motion carried.

Pat Zorn recognized Herbert Dickman for his years of service to the Town of Russell.

There being no other business, Jaremy Cobble moved to adjourn. Earl Winkel seconds the motion. Motion carried. Annual meeting adjourned. Refreshments followed.

Lawrence Kempf, Clerk

Oaths of Office

Chairperson- Terrance Winkel

Clerk – Lawrence Kempf

Treasurer – Jaremy Cobble

Supervisor – Dan Schmahl

Supervisor – Jon Ausloos

MONTHLY MEETING MAY 7, 2013

The meeting was called to order by Chairman Terrance Winkel with Supervisor Ausloos absent and one town resident present.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Winkel seconds the motion. Motion carried.

Laura Coombs was present at the meeting to discuss the condition of her lawn after the work was done on Holstein Road last year. She was upset when she came home and saw 9 trees had been removed without her being told that they would be removed. She showed a picture of the ditch that showed roots that were not cut off and stones on her lawn. The grass had grown back only in spots. The board stated that former Chairman Herbert Dickman had stopped in when she was not home to inform her that the trees were in the road right of way and had to be removed. The board admitted that a letter should have been sent to let her know about the trees. Supervisor Schmahl and Chairman Dickman seeded down the ditch and lawn by Laura's house. Because of the dry weather, the grass seed did not grow and the board admitted that Laura should have been told that the area was seeded and should be watered. After some discussion, Chairman Winkel said that he would reseed the area and let Laura know when it is done so she can water the area as needed.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Winkel seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Winkel seconds the motion. Motion carried.

The Sheboygan County Sheriff's Department had planned on attending the meeting to talk about crime prevention. They now plan on attending the June 4, 2013 meeting.

Every two years the Town has to fill out the PASER program that reports the physical condition of the town roads to the Wisconsin Department of Transportation.

The building permits issued in the last month were reviewed by the board. Schmahl moved to accept the building permits. Winkel seconds the motion. Motion carried.

The recycling center is doing okay. The torn tarp has not been replaced. Chairman Winkel will check with Advanced Disposal when they will replace it.

The liquor license application of Brad Kraus and Sharon and Chadd Weber of Scrubs Bar & Grill, and Scott McMurray and David Diangelico of the Marsh Lodge were reviewed

by the board. Schmahl moved to publish the liquor license applications. Winkel seconds the motion. Motion carried.

The clerk has not heard about the fire signs for the hunting cabins.

There was no constable report.

Tom Brauer, representative of J.C. Brauer Trust, contacted the clerk about rezoning approximately 5 acres from A1 to A2 or A1PR. There will be a planning board meeting on June 4, 2013 at 7:00p.m. to hear the rezoning request.

No members of the Kiel Ambulance Service were present at the meeting.

The Open Book was held on April 29, 2013 from 4:00p.m. to 6:00p.m. No town residence came to the Open Book.

The Board of Review will be held on May 20, 2013 from 6:00p.m. to 8:00 p.m. or adjournment.

The town roads were discussed. Drake Dairy Farms has asked for permission to install a pipe under Sexton Road so he can pump manure with a hose to some fields. This would eliminate some of the trucking on the roads. Schmahl moved to approve this request. Winkel seconds the motion. Motion carried.

The repair project on Holstein Road was discussed. At the Annual Meeting, the town residents recommended the town board check on repairing Holstein Road. The town board requested the clerk to publish bid notice so the board could see what the road work would cost. One bid would be under the TRIP program which would require grinding the present blacktop and resurfacing with new blacktop. This would be between Sexton Road and Grogen Road. The bid would also request a bid for just chip coating this portion of the road plus chip coating the portion of Holstein Road between Grogen Road and County Highway H.

The treasurer reported that some have not paid their dog license yet.

There being no other business, Schmahl moved to adjourn. Winkel seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING JUNE 4, 2013

The meeting was called to order by Chairman Terrance Winkel with the town board present plus members of the planning board and Tom Bauer and Sergeant James Grottsacker.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

Tom Bauer, representative of Bauer Trust, was present at the meeting to explain the rezoning request of 7.08 acres from A1 to A2. The planning board has recommended to zoning change. After some discussion, Ausloos moved to approve the zoning change and the Survey Map. Schmahl seconds the motion. Motion carried. The chairman and clerk signed the survey map.

Sergeant James Gotsacker of the Sheboygan County Sheriff's Department was present at the meeting to talk about crime prevention. He explained that the Town of Russell, due to its rural setting, does not have the crime rate like the rest of the county. But the town residents should report anything suspicious because it could help solve other crimes. The town board expressed concern about road signs being stolen and people not stopping at the 4-way stop at County Highway H and Sexton Road.

The minutes of the May 20, 2013 Board of Review meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. The street light bill was discussed. When the Sheboygan Co. Highway Department did road work on the intersection of County Highway H and Q and Sheboygan Road they moved a street light from the south side of County Highway Q to the north side of Highway Q which is in the Town of New Holstein. The clerk will check with We Energies why the street light was moved and if the Town of New Holstein should pay for that light. Schmahl moved to pay all the bills. Ausloss seconds the motion. Motion carried.

The building permit issued in the last month was reviewed by the board. Ausloos moved to approve the building permit. Schmahl seconds the motion. Motion carried.

The recycling center was discussed. Chairman Winkel had called Advanced Disposal and they said they would replace the torn tarp. A non-town resident was unloading cement at the recycling center. Supervisor Schmahl and Treasurer Cobble approached the individual and explained to him that the town board may fine him. After some discussion, the town board decided to send the person a letter that there would be \$150 fine or he has to pick up the cement to avoid the fine.

The liquor license, operator license and cigarette license were reviewed by the board. Schmahl moved to issues all the licenses. Ausloos seconds the motion. Motion carried. For the Marsh Lodge were liquor license for Scott McMurray and David D'Anglico, operator licenses for Mary Beth Johnson, Abraham Meinnert, Harley Elias, Mary Nelson, Elizabeth Passin and Katie Fohr.

Scrubs Bar and Grill were liquor license for Brad Kraus and Sharon and Chad Weber. Operator licenses for Annette Petrie, Amy Pitzen, Rita Petrie, Mary Jesinski, Sara Rabe and Kristy Homa and Cigarette License for Scrubs Bar & Grill.

The clerk has not heard from the Sheboygan County Planning Department about the fire signs for the hunting cabins in the Sheboygan Marsh Area under St. Cloud Fire Department protection.

The Constable had no reports of problems in the town.

No members of the Kiel Ambulance were present.

The town roads were discussed. Halbach Brothers will be asked to cut the roadsides. The WISLER road rating pavement programs has been sent to the DOT. The bids notice for work on Holstein Road has been published in the Tri-County News and Tempo. The clerk has received an inquire from the Sheboygan County Highway Department. The board will check holes in 2 culverts. Dickman Road sign is missing. On Sheboygan Road by the St. Anna Fire Department Pond and the St. Anna Sportsman Land, the Sheboygan County Highway Department has put some gravel on the shoulder. The Fire Department and Sportsman Club will put more gravel on the shoulder.

There may be a rezoning request to rezone some land. The town board suggested that the rezoning to be held on July 11, 2013 when the planning board plans on meeting to work on the ordinance book. Terrance Winkel and Jon Ausloos plan on resigning from the planning board. Two new members will be appointed to the planning board.

No members from the St. Anna Fire Department attended the meeting.

Michael Braun will cut the lawn by the town hall for \$15.00 a cutting.

The board is talking about putting a drop off box by the town hall so residents could put suggestion in it.

Chairman Winkel will be working on Laura Coomb's lawn.

There being no other business, Ausloos move to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING, JULY 2, 2013

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Adam Schuh of the St. Anna Fire Department, Jeff Delmore of Scott Construction, Dan Feldner of Northeast Asphalt, and Greg Schnell of the Sheboygan Co. Highway Department.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

Adam Schuh, Chief of the St. Anna Fire Department, attended the meeting. There was a fire on Sexton Rd. and there was a complaint about the ditches not cut and Stop Ahead sign being covered by brush.

The Town has requested bids for road work on Holstein Road. Under the TRIP program, Holstein Road between Grogen Road and Sexton Road would have to pulverize the existing asphalt and overlaid with 4 inches of new asphalt. Also, bids were requested to seal coat this section instead of doing the TRIP Program and seal coat Holstein Road from Grogen Road to County Highway H.

Northeast Asphalt presented a bid for \$102,183.10 for Holstein Road between Grogen Road and Sexton Road and a bid of \$32,458.55 for Holstein Road between Grogen Road and County Highway H.

The Sheboygan County Highway Department presented a bid of \$90,466.00 for Holstein Road between Grogen Road and Sexton Road. The work would be done on a time and material bases and only actual costs would be charged. The county bids for sealcoating Holstein Road from County Highway H to Grogen Road is \$9,120.00. Sealcoating of Holstein Road from Grogen Road to Sexton Road is \$9,810.00.

Scott Construction presented an estimate of \$92,500.00 for Holstein Road from Grogen Road to Sexton Road. The bid for sealcoating Holstein Road from County Road H to Grogen Road is \$16,500.00. Then there followed a period of questions and answers. The town board did not like the idea of spending over \$90,000.00 on Holstein Road. Sealcoating would not improve the road. Putting a 2 inch overlay with wedging was discussed. Greg Schnell said he would check with the State if the TRIPP program could be changed from pulverizing the road to a 2 inch overlay. Schmahl then moved to table the bids until the August 6, 2013 meeting and to publish a bid for wedging and 2 inch overlay on Holstein Road from Grogen Road to Sexton Road. Ausloos seconds the motion. Motion carried. Greg Schnell will let the board know if the TRIP program can be changed to doing the 2 inch overlay.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Ausloos moved to pay all the bills. Schmahl seconds the motion. Motion carried.

The clerk has received information about the 14th Annual Maywood Earth Ride to be held on Saturday, September 21, 2013. Part of the 50 mile bike route will be in the Town of Russell by the Sheboygan County Park.

No building permits were issued in the last month.

The recycling center is doing okay. A letter was sent to the individual who unloaded cement at the recycling center. He had called the clerk about the phone number of Advanced Disposal.

The clerk has received the information for the remaining Fire Signs for the hunting cabins in the St. Cloud Fire Department Sheboygan Marsh area.

The constable reported that the county district attorney has sent a letter to the town resident who has not paid their dog license.

No members of the Kiel Ambulance were present.

The town roads were discussed. Chairman Winkel has done the lawn by Laura Coomb.

The board will check holes in two culverts.

The operator license application of Amy Cordy and Sheila Payne of the Marsh Lodge were reviewed by the board. Schmahl moved to approve the operator licenses. Ausloos seconds the motion. Motion carried.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING AUGUST 6, 2013

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. The 2% Fire Dues received from the State of WI was discussed. The clerk explained that this money went to the St. Anna and St. Cloud Fire Department and the Town kept none. Schmahl then moved to approve the treasurer's report. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. The bill from Halbach Brothers for cutting the road sides was discussed. It was for \$2,000.00 up from \$1,500.00 in 2012. The board may look into other options in 2014. Ausloos then moved to pay all the bills. Schmahl seconds the motion. Motion carried.

The building permits issued in the last month were reviewed by the board. Schmahl moved to approve the building permits. Ausloos seconds the motion. Motion carried.

The recycling center was discussed. The tarp and support bar have not been replaced. Advance Disposal have been called a number of times and they have not replaced them. The board discussed about not paying the full bill next month and send a note saying we will not pay the bill until the tarp and support bar are replaced. The individual who dumped cement at the recycling center has paid the fine that the board imposed.

The chairman will be ordering the fire signs for the hunting cabins.

The constable reported that the Sheboygan County District Attorney has sent the second letter to the individual who has not paid his dog license.

No member of the St. Anna Fire Department or the Kiel Ambulance Service attended the meeting.

Two bids for the 2 inch overlay on Holstein Road between Sexton Road and Grogen Road were received. The bid from Northeast Asphalt was \$61,057.75. The Sheboygan Co. Highway Department gave an estimate of \$49,409.00. The clerk has received a letter from the State of WI approving the change in the TRIP program to a 2 inch overlay. No bid was received from Scott Construction. After some discussion of the two bids. Schmahl moved to accept the bid from the Sheboygan County Highway Department. The Town of Russell will receive \$7,813.93 from the TRIP program.

Two culverts on Sexton Road have to be replaced. One is South of County Highway H and the second one is East of County Highway J. She Sheboygan County Highway Department gave an estimate of \$2,760.00 for the culvert South of H and \$3,440.00 for the one East of J. Halbach Excavating has given an estimate of \$1,275.00 for the culvert South of H. He will be asked to give an estimate for the culvert East of J. After some discussion, Ausloos moved to accept the bid from Halbach Excavating. Schmahl seconds the motion. Motion carried.

The bids for work on Holstein Road from the July 2, 2013 meeting that were tabled were discussed. Schmahl moved to reject those bids. Ausloos seconds the motion. Motion carried.

The town board discussed the brush growing along some of the town roads. It was decided to get some estimates for cutting the brush to see if the Town can afford to have some brush cut.

The operator license application of Megan Murray for Scrubs Bar and Grill was reviewed by the board. Ausloos moved to approve the operator license. Schmahl seconds the motion. Motion carried.

The clerk will be working on the proposed budget. He wanted to know if the town board is considering going over the state levy limits. The board figures the budget can stay in the state levy limits.

The Ronald and JoAnn Bramstedt property is for sale. It is zoned R1. An interested buyer would like to put 2 horses on the property and called the clerk to see if this was possible. The clerk told them to attend the town meeting to see if the town board would consider allowing horses on the 2.69 acre property. They did not attend the meeting. The board said it would be consider.

Treasurer Cobble explained that First National Bank is no longer paying the Town interest on both the checking account and savings account. The bank has a new policy that would charge the Town a fee but instead of the fee, they would not pay the Town Interest.

The Town is to host the Sheboygan County Unit WTA on October 18, 2013. The town board feels the town hall is not big enough to host the meeting. The Marsh Lodge and the Town of Russell Church will be checked. It will be discussed at the September monthly meeting.

Fire Inspection Services did a Fire Inspection of the town hall. The fire extinguishers have to be serviced annually. Supervisor Ausloos will check to see which company will service them. There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING SEPTEMBER 3, 2013

The meeting was called to order by Chairman Terrance Winkel with the town board present plus 2 members of the St. Anna Fire Department.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer gave a revised July Treasurer's report. It showed \$20.00 less in receipts than the report that was given in August. The August treasurer's report was than given. The clerk asked if the Town did not receive the 2nd half tax payment that is due in August from the County. The treasurer will check into this and give a revised report for August in October. Ausloos then moved to approve the revised July report. Schmahl seconds the motion. Motion carried.

Adam Schuh and Fritz Heathman of the St. Anna Fire Dept. attended the meeting. The fire department will have an open house during fire prevention week in October, 2013. There will be a representative from a fire extinguisher company present at the Open House. The board decided to talk to the representative about inspecting the town fire extinguishers. Supervisor Ausloos will be taking the fire extinguishers to Fond du Lac now so they will pass the reinspection.

The monthly bills were presented to the board. A town individual has overpaid his late dog license. The bill was then refunded of what was overpaid. The board discussed if the late fee should be increased if the County District Attorney has to be involved. It will be discussed at the Annual Meeting. Ausloos then moved to pay all the bills. Schmahl seconds the motion. Motion carried.

The building permits issued in the last month were reviewed by the board. After some discussion, Schmahl moved to accept the build permits. Ausloo seconds the motion. Motion carried.

The recycling center was discussed. The town was charged \$45 for 3 tires that were in the dumpster. Francis Halbach also found tires in black bags in the dumpster. The recycling center does not accept tires. Advanced Disposal has dropped off the support bar for the dumpster but did not replace the broken one. The torn tarp has not been replaced. The company said they would replace the tarp months ago. Chairman Winkel will call the company again and tell them the Town will hold the check for their service until the bar and tarp are replaced.

The chairman will be ordering the fire signs for the hunting cabins.

The constable had reported about the tires at the recycling center and the late dog license fee.

No members of the Kiel Ambulance Service attended the meeting.

The town roads were discussed. Cutting road sides was discussed. The chairman had talked with the county highway department about cutting the road sides. They suggested cutting the intersections in June and then cutting the roadsides in August. The town board would determine if the county should make one or two passes. The county could also cut brush with their mower on roads determined by the town board. The county plans on doing the work on Holstein Road in mid October. A newsletter will be sent to town residents to let them know about the road work.

The town planning board will have a meeting on November 14, 2013 at 7:00p.m. to work on the zoning book.

The Town is to host the Sheboygan County Unit WTA on October 18, 2013. Supervisor Schmahl had checked with the Town Russell Church. They do not allow beer to be served in the hall. Chairman Winkel will check with the St. Anna Fire Department if their hall is available on October 18, 2013.

The new assessor contract was reviewed by the board. It will run from October 1, 2013 to September 30, 2014. The fee is \$4,400.00 up from \$4,100.00 a years. There is a clause about annual assessment report that would cost the Town from \$500.00 to \$1,500. The Town can authorize the assessor to complete this report or decline the assessor to complete this report. The town board asked the clerk to check with the assessor to find out more about the assessment.

The Town Association State Convention is to be held October 27 to October 29, 2013 at Middleton, Wisconsin. The clerk plans on attending the convention with some members thinking on attending one day.

There have been complaints about manure smell.

Halbach Excavating has not worked on the culverts.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING OCTOBER, 2013

The meeting was called to order by Chairman Terrance Winkel with the town board present and John Kiehnau.

The Pledge of Allegiance followed.

The Clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to approve the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. The revised August report was read and then the September report was read. Ausloos moved to accept the revised August report and the September report. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The building permits issued in the last month were reviewed by the board. Ausloos moved to approve the building permits. Schmahl seconds the motion. Motion carried.

The recycling center was discussed. Advanced Disposal had ordered a tarp for the dumpster but it was used at another recycling center. They will order a new tarp for our dumpster and install the tarp and support bar when the tarp arrives.

The Fire Signs for the hunting cabins in the St. Cloud Fire Department area were discussed. The clerk will take the information along to the WTA state convention and give the information to Lange Enterprises, Inc.

The constable reported that the town was quiet the last month.

No representatives from the St. Anna Fire Department or the Kiel Ambulance Service attended the meeting.

The town roads were discussed. The county highway department will be working on Holstein Rd. later this month. The town board has made a list of road sides that the county should cut with one or two passes. Some roadsides will not be cut to save money. Some brush was cut on Holstein Rd. The contractor had problems with large branches and steel posts.

Halbach Excavating will be working on the culverts.

Supervisor Ausloos will be checking or obtaining pothole patch.

Town of Russell will be hosting the Sheboygan County WTA meeting on October 18, 2013. The meeting will be held in the St. Anna Fire Department Meeting Room. Lunch will be served.

The clerk is working on the proposed budget for 2014. He is waiting for the State of WI to send the levy limit. Setting the budget date was discussed. The budget and tax levy meeting will be held on November 13, 2013 at 7:00p.m.

The assessor contract was discussed. The clerk had called assessor Ron Jacobson about the Annual Assessment Report. He has recommended the town to decline the assessor to do the Annual Assessment Report. Schmahl moved to accept the assessor contract and that the chairman and clerk sign the contract. Ausloos seconds the motion. Motion carried. The chairman and clerk signed the contract.

The WTA State Convention will be held from October 27, 2013 to October 29, 2013 at Middleton, WI. The clerk plans on attending the whole convention and Treasurer Cobble and Supervisor Schmahl will attend one day.

There will be a planning board meeting on November 14, 2013 at 7:00p.m. to work on the zoning book. Jon Ausloos and Terrance Winkel will be resigning from the planning board. The chairman has appointed John Kiehnau for one position. Ausloos moved to accept the appointment of John Kiehnau. Schmahl seconds the motion. Motion carried. Robert Kraus and Jerrod Henschel are interested in the other position.

There being no other business, Ausloos moved to adjourn. Schmahl seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING NOVEMBER 5, 2013

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Adam Schuh and Fritz Heathman of the St. Anna Fire Department and Steve Klock, Aquatic Invasive Species Coordinator of Sheboygan County.

The pledge of allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

Steve Kloch explained his role as Aquatic Invasive Coordinator of Sheboygan County. His goal is preventing further spread of aquatic invasive species. Boats should be cleaned when they are removed from a river or lakes. He has some volunteers to help him check boats to make sure they are cleaned and to help remove species that are already growing. He is looking for more volunteers to help him. Jon Ausloos gave Steve his number to call.

Adam Schuh and Fritz Heathman gave an update on the St. Anna Fire Department. They gave an annual report to the town board that covers October to September. They asked if they could alter the contract and present the annual report in January so it would represent their financial year. The town board agreed to this.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The building permits issued in the last month were reviewed by the board. Ausloos moved to approve the building permits. Schmahl seconds the motion. Motion carried.

The recycling center was discussed. The support bar has been replaced but the tarp has not been replaced.

The clerk as ordered the fire signs for the hunting cabins.

The constable reported that there was no problem in the town.

No representative from the Kiel Ambulance Service attended the meeting.

The town roads were discussed. The Sheboygan County Highway Department has paved Holstein Road between Grogen Road and Sexton Road. They are working on the shoulders. Halbach Excavating has replaced the 2 culverts.

The town treasurer has received a letter from the Horton Group about a Security Bond for collecting taxes to guarantee payment of State and County taxes to the County Treasurer. The Town had passed an ordinance, a number of years ago, guaranteeing the payment of these taxes. The town board decided to stay with the ordinance.

The chairman has to appoint new poll workers by the end of December 2013 for the election years of 2014 and 2015. The clerk explained that the Democratic and Republican parties may submit a certified list of election inspector nominees by the end of November 2013.

The Planning Board will meet on November 14, 2013 at 7:00p.m. to work on the Ordinance Book.

Rifle hunting for deer in the Town of Russell was discussed. The State of Wisconsin now allows hunting deer with rifles over the whole state. Towns can pass an ordinance banning the use of rifles in the Town but they would have to enforce the ordinance. The WTA did not recommend a Town passing an ordinance against the use of a rifle. Land owners can ban the use of rifles on their property. The town board decided not to pass an ordinance against the use of rifles.

Supervisor Ausloos has attended a Marsh Meeting. He explained that the committee approved a plan for managing the Marsh. A new building is being planned as a learning center and meeting room. Donations can be made towards this building.

The proposed budget was given to the board. The budget meeting will be held on November 13, 2013 at 7:00p.m.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

BUDGET AND TAX LEVY MEETING NOVEMBER 13, 2013

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified that a summary of the budget was published and posted.

The minutes of the November 14, 2012 budget and tax levy meeting were read. Dan Schmahl moved to accept the minutes as read. Jeremy Cobble seconds the motion. Motion carried.

The clerk has proposed a budget of \$69,819 which was set by the Department of Revenue. The budget for 2013 was \$68,414. After some discussion, Jeremy Cobble moved to approve the proposed budget of \$69,819. Jon Ausloos seconds the motion. Motion carried.

Jeremy Cobble moved to adjourn the Budget Meeting. Dan Schmahl seconds the motion. Motion carried. Budget meeting adjourned.

The Tax Levy Meeting was called to order.

The town assessed value is \$32,883,400 up from \$32,186,700. With the budget of \$69,819 and the town value of \$32,883,400 the tax levy is .00212323. This comes to \$2.12 per thousand. Jon Ausloos moved to accept a tax levy of \$2.12 per thousand. Dan Schmahl seconds the motion. Motion carried.

Dan Schmahl moved to adjourn the Tax Levy Meeting. Jeremy Cobble seconds the motion. Motion carried. Tax Levy Meeting adjourned.

Lawrence Kempf, Clerk

MONTHLY MEETING DECEMBER 3, 2013

The meeting was called to order by Chairman Terrance Winkel with Supervisor Ausloos absent.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Winkel seconds the motion. Motion carried.

The treasurer's report was read. Treasurer Cobble explained that the bank had charged a .90 surcharge on the last bank statement. On the current bank statement the .90 surcharge was refunded. After some discussion, Schmahl moved to accept the treasurer's report as read. Winkel seconds the motion. Motion carried.

The monthly bills were presented to the board. The clerk explained that he had not received bills from Gordon Horn for cutting the road sides, Kenneth Turba for building inspector, Supervisor Ausloos for his salary and the members of the planning board for their meetings. After some discussion, Schmahl moved to approve the bills that the checks have been written and to have the clerk pay the stated bills when he receives them. Winkel seconds the motion. Motion carried.

The clerk has received a letter from Jacobson Appraisals about supplying assessing information for people that request this information. There was a question about the electronic records system. Supervisor Schmahl will check with Jacobson Appraisals about the electronic records system.

The recycling center was discussed. The new tarp has been installed.

The clerk reported that he has received the fire signs for the hunting cabins in the St. Cloud Fire Department area.

No members of the St. Anna Fire Department attended the meeting.

The clerk had received a call from the Kiel Ambulance Service about a meeting to be held on November 21, 2013. He said it was not important to attend because nothing changed. The fee per resident will stay the same at \$3.25.

The town roads were discussed. Chairman Winkel had called the county highway department about the bill for Holstein Road and the blacktopping of the replaced culverts. The county has overcharged the town for work with a backhoe. It will be put on the next bill as a credit.

The clerk has received the Joint Powers Agreement County 911 Emergency System from the Sheboygan County Sheriff's Department for 2014. The agreement allows emergency service vehicle to be dispatched in the Town. After some discussion, Schmahl moved to approve the agreement and the Town Chairman sign the agreement. Winkel seconds the motion. Motion carried. The Chairman signed the Joint Powers Agreement.

The chairman will be appointing poll workers for the 2014 and 2015 election years.

The operator license application for Angela Karls was reviewed by the board. Schmahl moved to approve the operator license for Angela Karls. Winkel seconds the motion. Motion carried.

There being no other business, Schmahl moved to adjourn. Winkel seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk