

## MONTHLY MEETING JANUARY 7, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present and Mark from the County Highway Department.

The Pledge of Allegiance allowed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

Chairman Winkel had invited Mark from the Sheboygan Highway Department to the meeting. The town board and Mark discussed way to try to save money with plowing snow. Chairman Winkel suggested naming some dead end roads as a low maintenance road in winter. This would mean that these roads would not be maintained like a regular town road. This will be discussed at the annual meeting. Mark explained that the county sends out the plows with public safety in mind. The county will try to work with the town so the town can save money with snow plowing.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

No building permits were received in the last month.

The recycling center was discussed. Francis Halbach has requested rubber tie downs and a sign stating that the town does not accept electronics and tires.

The constable reported that he had no calls in the last month.

The Kiel Ambulance Service had contacted the chairman that the contracts in the future would be for one year and not for 3 years like the last one.

No representative from the St. Anna Fire Department attended the meeting.

The applications for operator licenses for Jordon Lefeber and Darlene Thurwachter were reviewed by the board. Schmahl moved to approve the operator licenses. Ausloos seconds the motion. Motion carried.

The Town Planning Board will meet on January 16, 2014 at 7:00p.m. to work on the ordinance book.

The date for the annual audit for the town was discussed. Ausloos moved to hold the audit at the next monthly meeting on February 4, 2014. Schmahl seconds the motion. Motion carried.

The district meetings were discussed. The board decided to attend the district meeting at Denmark, WI on February 1, 2014.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING FEBRUARY 4, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present plus William Kraus and John Kiehnau of the town planning board, Kenneth Turba, town building inspector, and Jeffrey Sanders.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

Jeffrey Sanders, owner of Community Planning & Consulting L. L.C., was present at the meeting to explain how he helps Towns with their Ordinance Book. His proposal cost would be \$1,845 which would include attending 2 meetings. Extra meetings would cost \$292. The planning board would determine what they would want in the ordinance book and Jeffrey would write it out. Then the planning board would check the ordinance and recommend approving it or asking for changes. The planning board and town board will discuss this proposal at the March 20, 2014 meeting.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The building permit issued in the last month was reviewed by the board. Ausloos moved to accept the building permit. Schmahl seconds the motion. Motion carried.

The recycling center was discussed. The clerk explained that the State is having problems with the 2013 accomplishment report that is due by March 31, 2014.

The constable reported that he had no calls in the last month.

No members of the Kiel Ambulance attended the meeting. The clerk had received a new contract from the Kiel Ambulance Service. The board reviewed and discussed the new contract. It is for one year and will renew automatically unless the Town would want to terminate the contract. Schmahl moved to accept the contract and the chairman sign it. Ausloos seconds the motion. Motion carried. The chairman signed the contract.

The town roads were discussed. There is concern about the snow plowing cost and what the roads will be like in the spring.

The fire inspector had inspected the town hall. The hall passed the inspection.

The clerk has received a list of poll workers that the chairman had asked to work at elections.

The planning board will meet on March 20, 2014 at 7:00p.m. to discuss Jeffry Sanders proposal and work on the Ordinance Manual.

The Annual Audit was held. The ending balance is \$7,534.67.

Treasurer Cobble reported on delinquent taxes.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING MARCH 4, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Gary Fisher of Rural Insurance.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

Gary Fisher of Rural Insurance attended the meeting to explain the insurance policies the Town carried. The new policy starts on May 1, 2014. The town hall and its contents and the trailers at the recycling center are covered. He suggested the town look at a policy that would cover a private vehicle when a town official uses it for town business. It would cost less than \$10.00 a year. After some discussion, the board decided to add that policy to our coverage.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The clerk reported that the St. Anna Fire Department, St. Cloud Fire Department and the Town of Russell are certified for the 2% fire dues.

The Elkhart Lake Triathlon will be held on Saturday June 7, 2014. Part of the bike race will be in the Town of Russell. Schmahl moved to approve the bike route. Ausloos seconds the motion. Motion carried.

No building permits were issued in the last month.

The recycling center is doing okay.

No members of the Kiel Ambulance or the St. Anna Fire Department attended the meeting.

The constable reported that everything was quiet in the Town.

The town roads were discussed. Supervisor Ausloos is going to check on black top patch for pot holes. The road sign on the corner of Sexton Road and Holstein Rd. is down.

The first Tuesday of April 2014 is Election Day. The meeting date for April has to be changed. After some discussion, the April monthly meeting will be held on Monday April 7, 2014 at 7:00p.m.

After some discussion, Supervisor Schmahl moved to hire Jeffrey Sanders as a consultant for updating the ordinance manual if the planning board approves the hiring of a consultant. Winkel seconds the motion. Motion carried.

The clerk presented copies of the Annual Report to the town board for review. The annual meeting will be held on April 15, 2014 at 7:00p.m.

The new one year contract for building inspector Charles Mayer was reviewed by the board. It is for one year and is the same as last year. Ausloos moved to accept the contract. Schmahl seconds the motion. Motion carried. The chairman signed the contract.

The operator license application of Nicole Brunette was reviewed by the board. Ausloos moved to approve the operator license. Schmahl seconds the motion. Motion carried.

Assessor Ron Jacobson had contacted the clerk about setting the date for the Board of Review. It was decided to hold the Board of Review on Wednesday, May 21, 2014 from 6:00p.m. to 8:00p.m.

Supervisor Ausloos reported on the March meeting. He reported on bike trails in the county and plans for Gerber Lake.

Treasurer Cobble reported on a company that is delinquent on their personal property tax.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING APRIL 9, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. The minutes stated that the April monthly meeting would be held on Monday, April 7, 2014 because of elections on April 1, 2014. Due to the death of former Supervisor Ray Poch and with his funeral at 7:00p.m. on April 7, 2014, the monthly meeting was postponed to Wednesday, April 9, 2014, at 7:00p.m. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. Ausloos moved to pay all the bills. Schmahl seconds the motion. Motion carried.

The clerk has received a letter stating that the holding tank has to be pumped by June 27, 2014.

The Building Permit issued in the last month was reviewed by the board. Ausloos moved to accept the Building Permit. Schmahl seconds the motion. Motion carried.

The recycling center was discussed. The center is doing okay. The clerk reported that the Town will receive \$835.12 for the recycling grant. The clerk also reported that the town recycled 19.36 tons. This came to 102.43 lbs. per resident. The state standard is 82.4 lbs. per resident.

The constable reported that somebody drove into Earl Winkel's winter wheat field along Holstein Rd.

No members of the Kiel Ambulance Service or the St. Ann Fire Department attended the meeting.

The town roads were discussed. Supervisor Schmahl has replaced the road sign on the corner of Sexton Road and Holstein Road. He also did some shoulder work on Holstein Road. Supervisor Ausloos will pick up black top for pot holes. It was reported the county highway department cut brush on Hunters Ct. The town board will be checking the town roads.

The town planning board will meet on April 24, 2014 at 7:00p.m. Jeffrey Sanders from Community Planning and Consulting will be present at the meeting.

The operator license application of Chaislyn Preder was reviewed by the board. Schmahl moved to approve the operator license. Ausloos seconds the motion. Motion carried.

The Open Book will be held on May 5, 2014 from 4:00p.m. to 6:00p.m.

The Board of Review will be held May 21, 2014 from 6:00p.m. to adjournment.

Michael Braun will cut the lawn again this year.

The Annual Meeting will be held on April 15, 2014 at 7:00p.m.

The town treasurer will be sending a notice to the town residents that did not pay their dog license.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## ANNUAL MEETING APRIL 15, 2014

Chairman Terrance Winkel called the meeting to order followed by the Pledge of Allegiance. There were 17 town residents present plus Fritz Heathman of the St. Anna Fire Department and 3 members of the Kiel Ambulance Service.

The minutes of the April 16, 2013 Annual Meeting were read. Jeremy Cobble moved to accept the minutes as read. Dan Schmahl seconds the motion. Motion carried.

Fritz Heathman explained that Cory Henschel is the new president of the board of directors of the St. Anna Fire Department. Fritz is still on the board. He explained that some equipment had to be repaired. The fire department had to help other fire departments with fires. Fritz was asked if the fire department could send a report to the town board about fires in the Town of Russell. He will report this request to the fire department.

The members of the Kiel Ambulance Service reported that they had 17 calls in the Town of Russell in 2013 and 2 calls so far in 2014. The two ambulances are paid for. They are going to change the rates for calls. The last change was made in 2011.

The Annual Report was reviewed and discussed. John Kiehnau moved to accept the Annual Report as printed. Kenneth Turba seconds the motion. Motion carried.

The town roads were discussed. The town board explained that they didn't think the Town should spend \$108,000 on ½ mile of Holstein Road. This would involve grinding up the present blacktop and putting a layer of blacktop over this. They decided to go with a 2" overlay for \$49,409. The Town still got the TRIP payment. The town board will be checking the roads.

Grogan Road between Holstein Road and County Highway J and Sexton road between Holstein Road and County Highway J are in need of seal coating. Brush should get cut on Holstein Road. It was mentioned that when trucks turn right from Sexton Road to County Highway J they throw small stones onto Sexton Road. These stones are dangerous to bikes. The town board will see what the Town can afford this year. Manure haulers will again be asked to go one way on town roads when they can. The board is looking to cut grass on just the intersections to save money. It was mentioned that this could make it more dangerous for deer crossing the road.

The Elkhart Lake Triathlon will be held on June 7, 2014. Part of the bike race will be held in the Town of Russell.

The recycling center is doing okay. In 2013, 19.36 tons were recycled. This came to 102.43 pounds per resident. The state standard is 82.4 per resident.

Kenneth Turba, building inspector, let the board know that he would like to retire as building inspector. He would help train the new person.

Bank 1<sup>st</sup> National is the Town's bank. Treasurer Cobble reported that the bank no longer pays interest. Pat Zorn moved to designate Bank 1<sup>st</sup> National as the town bank. Dan Schmahl seconds the motion. Motion carried.

Tri-County News is the Town paper. Gary Seiler moved to designate Tri-County News as the town paper. Kenneth Turba seconds the motion. Motion carried.

Pat Zorn moved that the town board attend the WTA State Convention. Herbert Dickman seconds the motion. Motion carried.

The planning board is meeting on April 24, 2014. Jeffrey Sanders has been hired as a consultant to help work on the Ordinance Book. He will be at the meeting.

The Open Book will be held on May 5, 2014 from 4:00p.m. to 6:00p.m.

The Board of Review will be held on May 21, 2014 from 6:00p.m. to 8:00p.m. or adjournment.

Dan Schmahl moved to hold the 2015 Annual Meeting on April 21, 2015 at 7:00p.m. Pat Zorn seconds the motion. Motion carried.

Another item that was discussed was the number of cars on the property at the corner of Sexton Road and Sheboygan Road. The property has a new owner and does not know that the town ordinance has a limit of 5 cars on a property. Also turning west at this intersection, the view is reduced by some brush. The chairman said he would check this out.

Also a resident said that last fall, a manure hauler was hauling manure 24 hours a day. They know the manure has to be hauled but why all night. The board will check on this.

There being no other business, Jeremy Cobble moved to adjourn. Gary Seiler seconds the motion. Motion carried. Annual meeting adjourned. Refreshments followed.

Lawrence Kempf, Clerk

## MONTHLY MEETING MAY 6, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Merlin Zorn and Tom Schirmer.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

Tom Schirmer is interested in buying part of Dale Adams estate property. The property is 5 acres and is zoned as A2. Tom would buy 2 acres to build a house. These two acres would have to be rezoned to R1. Another party is interested in 2 acres with the house and barn. This would have to be rezoned also. The remaining 1 acre would be bought by SSFSB INC.

Merlin Zorn has to buy about ½ acre from Pat Zorn to install a new septic system. Merlin's house is zoned A1 along with Pat Zorn's land.

The town board suggested that both parties should go along with their plans and have a planning board meeting when they need it.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The building permits issued in the last month were reviewed by the board. Ausloos moved to accept the building permits. Schmahl seconds the motion. Motion carried.

The recycling center is doing okay.

The constable reported that the town was quiet the last month. He may have to collect some late dog licenses.

No members of the Kiel Ambulance or the St. Anna Fire Department attended the meeting.

The liquor license application for Brad Kraus and Sharon and Chad Weber of Scrubs Bar & Grill and Scott McMurray and David Diangelico of the Marsh Lodge were reviewed by the board. Schmahl moved to publish the license applications. Ausloos seconds the motion. Motion carried.

The town board has checked the town roads. Some signs will be replaced. Some shoulder work has to be done. Cutting the road sides was discussed. Holstein Road between Grogen Road and County Highway H should get seal coated.

The Open Book was held on May 5, 2014. Two residents talked to the assessor about their assessment value.

The Board of Review will be held on May 21, 2014 from 6:00p.m. to 8:00p.m. or adjournment.

Jeffrey Sanders contacted Supervisor Schmahl about some legal problems with the Town Ordinance Book. He will make the changes and the planning board will review them at their next meeting.

Supervisor Schmahl reported on a Marsh Meeting.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## BOARD OF REVIEW JUNE 3, 2014

Chairman Daniel Schmahl reconvened the Board of Review from May 21, 2014 at 7:00p.m.

The minutes of the May 21, 2014 Board of Review were read. Jonathan Ausloos moved to accept the minutes as read. Jeremy Cobble seconds the motion. Motion carried.

The clerk reported no change in values since the Board of Review was adjourned on May 21, 2014.

Chairman Daniel Schmahl then asked for a motion of final adjournment at 7:08p.m. Jeremy Cobble moved to adjourn the Board of Review. Jonathon Ausloos seconds the motion. Motion carried. The Town of Russell Board of Review is adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING JUNE 3, 2014

The meeting was called to order by Chairman Terrance Winkel with the board present plus Rachael Lallensack.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The building permits issued in the last month were reviewed by the board. Ausloos moved to accept the building permits. Schmahl seconds the motion. Motion carried.

The recycling center is doing okay.

The constable reported that he has collected all late dog license but one. If that person does not pay by June 7, 2014, the town's treasurer will send a letter to the District Attorney with the name of the person who has not paid the dog license fee. It was then discussed about an extra fee for the extra work for the town treasurer and town constable. This will be put on the agenda for the July 1, 2014 monthly meeting.

No members of the Kiel Ambulance or St. Anna Fire Department attended the meeting.

The town roads were discussed. The Elkhart Lake Triathlon will be held on Saturday, June 7, 2014. The county highway department is concerned about pot holes on roads where the bike race is held. Supervisor Ausloos has picked up pot hole patch and will check the town roads where the bike racers will travel. Some road signs and sign posts have to be replaced. The town board is checking on seal coating Holstein Road between Grogen Road and County Highway H and Sexton Road between Holstein Road and County Highway J. At the July 1, 2014 meeting, a representative from the Sheboygan Highway Department will attend to talk about the cutting of the town roadsides.

Chairman Winkel talked to Nick Brownson about the number of cars on his property. All the cars but one is licensed which allows him to have the cars on his property. He will remove bushes on his property along Sheboygan Road that hinders the view from Sexton Road at the stop sign.

The town board reviewed the liquor license applications, operator license application and cigarette license application of the Marsh Lodged and Scrubs Bar & Brill. For Scrubs Bar & Grill the liquor license application are Brad Kraus, Sharon and Chad Weber, operator license application are Jordan Lefeber, Nicloe Brunette, Kristy Homa, Mary Jesinski, Angela Karls, Amy Pitzen and Sara Rabe and the cigarette license application. For the Marsh Lodge liquor license for David D'Angelico and Scott McMurray and operator license for Abraham Meinert, Stacey Berg, Mary Beth Johnson, Haylen Rush and Sheila Payne. Schmahl moved to issues all the licenses. Ausloos seconds the motion. Motion carried.

The Town Planning Board will be meeting to review the changes that Jeffrey Sanders has made. Also, the rezoning request for Tom Schimer and Merlin Zorn would be heard.

The street light located on the north side of County Highway Q was discussed. It is located in the Town of New Holstein and was moved when the Sheboygan County Highway Department redid Highway Q. Town of New Holstein was asked to pay for that light but they refused. The town board feels that it should be moved back on the Town Russell side of Highway Q or it should be disconnected. The clerk will call We Energies to see why the street light was moved.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned

Lawrence Kempf, Clerk

## MONTHLY MEETING JULY 1, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present plus a representative from Scott Construction.

The Pledge of Allegiance followed. The clerk verified the agenda was posted.

The minutes of the reconvened Board of Review held on June 3, 2014 and the June 3, 2014 monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The town board is considering seal coating Sexton Road between Holstein Road and County Highway J and Holstein Road between Grogen Road and County Road H. Two bids were received. Scott Construction gave a bid of \$10,000 for Holstein Road and \$29,958 for Sexton Road. Wedging would cost an extra \$90 a ton. Struck & Irwin Paving gave a bid of \$39,702.35 for Sexton Road and \$13,053.60 for Holstein Road if the Town would do both. Doing just 1 project would cost \$42,607.40 for Sexton Road and \$16,472.40 for Holstein Road. This is a ¼ inch coating of a slurry surface material. The town board will be checking roads in some Towns that did some roads with the slurry material. It was decided to hold a special meeting to determine if the Town should do the road work or which bid to accept.

The Sheboygan County Highway Department gave a bid of \$4,576 to do shoulder work on Sexton Road. After some discussion, Schmahl moved to accept the county bid for the work on Sexton Road. Ausloos seconds the motion. Motion carried.

Cutting town roadsides was discussed. The county highway department gave an estimate of \$3,500 for cutting one pass. Some roads can have 2 passes which could add \$500 to \$1,000 more to the cost. The roadsides would be cut in August and this would be the only times the roadside would be cut. Ausloos moved to have the county highway department cut the roadsides in August. Schmahl seconds the motion. Motion carried.

Supervisor Ausloos questioned the number of potholes the county highway department marked for the Elkhart Lake Triathlon. He filled the potholes that needed filling but some were too shallow to fill. They may have been marked to warn the riders. Chairman Winkel will check into this.

The monthly bills were presented to the board. Ausloos moved to pay all the bills. Schmahl seconds the motion. Motion carried.

The building permits issued in the last month were reviewed by the board. Schmahl moved to accept the building permits. Ausloos seconds the motion. Motion carried.

The recycling center was discussed. The clerk reported that a DNR representative talked to him about the recycling program and checked the recycling center. Everything was okay.

The constable reported no trouble in the Town.

No members of the Kiel Ambulance Service and the St. Anna Fire Department attended the meeting.

The late dog fee was discussed. Now the late fee is \$25.00 per dog if not paid by March 31. The treasurer will then send a notice to the town residents that have not paid there dog license. If payment has not been received, he will send a notice to the Sheboygan County District Attorney. This is extra paper work for the treasurer. It was then discussed if there should be an extra late fee for sending the names to the district attorney. After some discussion, Schmahl made this motion. Due to extra clerical work for the first 30 days, the late fee would be \$25.00 per dog. After 30 days, the late fee would be increased by another \$50.00 per dog due to the extra clerical work. Ausloos seconds the motion. Motion carried.

Treasurer Cobble asked to have the August 5, 2014 meeting changed. After some discussion, Ausloos moved to hold the August monthly meeting on Monday August 4, 2014. Schmahl seconds the motion. Motion carried.

The town planning board will meet on July 24, 2014. At 6:30p.m. they will bear the rezoning request of Merlin Zorn and Thomas Schirmer. After the rezoning meeting, they will work on the zoning ordinance manual.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING AUGUST 4, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The minutes of the special July 14, 2014 road meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. Ausloos moved to pay all the bills. Schmahl seconds the motion. Motion carried.

No building permits were issued in the last month.

The recycling center was discussed. A sign will be ordered for the recycling center that states which items will not be accepted at the recycling center.

The constable reported that the District Attorney has sent a letter to the individual who has not paid their dog license. If not paid in 30 days, another letter will be sent and then another one in 30 days if the dog license is not paid. Then legal action will be taken.

No members of the Kiel Ambulance Service or the St. Anna Fire Department attended the meeting.

The town roads were discussed. The county highway department will be cutting the road sides in August plus doing the shoulder work on Sexton Road. Struck & Irwin Paving, Inc. will be doing the work on Sexton Road and Holstein Road later this month. The town can pay ½ of the bill when the work is done and ½ at the end of the year.

The clerk has checked with WE Energies about the street light that is in the Town of New Holstein on the north side of County Highway Q. The town board thought the light was moved when Highway Q was redone. WE Energies reported that the street light was installed on that post when the street lights were installed in the town.

The rezoning request of Merlin Zorn and Thomas Schirmer were reviewed by the board. Merline Zorn request was for rezoning 1 1/2 acres from A1 to R1. Thomas Schirmer rezoning request was for rezoning two 2 acre parcels from A2 –R1 and a 1 acre parcel

from A2 to A1. The town planning board has recommended the changes. Schmahl moved to accept the rezoning request of Merlin Zorn. Ausloos seconds the motion. Motion carried. Ausloos moved too accept the rezoning request of Thomas Schirmer. Schmahl seconds the motion. Motion carried.

The operator license application of Meagan Smet was reviewed by the board. Schmahl moved to accept the operator license of Meagan Smet. Ausloos seconds the motion. Motion carried.

Building inspector Kenneth Turba would like to step down. A notice will be put in the next Town Newsletter that the town board will look for a new building inspector.

The WTA Annual State Convention will be held in Stevens Point from October 26, 2014 to October 28, 2014.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion, Motion carried. Meeting adjourned.

Lawrence Kempf Clerk

## MONTHLY MEETING SEPTEMBER 2, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Ausloos moved to accept the minutes as read. Schmahl seconds the motion. Motion carried.

The treasurer's report was read. Schmahl moved to accept the treasurer's report as read. Ausloos seconds the motion. Motion carried.

Supervisor Ausloos questioned why the Town had a small amount in a saving's account. The clerk explained that years ago, the Town could put money into the saving's account and collect interest on that money until the Town needed it. Now that the Town receives no interest on the savings account, that account could be closed and the money moved into the checking account. After some discussion, Schmahl moved to close the savings account. Ausloos seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The clerk had received a letter from the Sheboygan County Planning & Conservation Department concerning the certified survey maps for Tom Schirmer. It stated that some changes had to be made on the survey map.

The WTA State Convention was discussed. The clerk will be attending the whole convention. Two Board members may attend the convention for one day and two members may attend a seminar held by the UW Extension.

The building permit issued in the last month was reviewed by the board. Schmahl moved to accept the building permit. Ausloos seconds the motion. Motion carried.

The recycling center is doing okay.

The constable reported that the district attorney has sent the second notice to the individual who has not paid his dog license.

No members of the Kiel Ambulance Service and St. Anna Fire Department attended the meeting.

The town roads were discussed. Struck & Irwin Paving are done paving Holstein Road and Sexton road. The county highway department has cut the town roadsides. The road signs are being ordered.

The Town Hall roof was discussed. The town has received 3 bids for repairing the roof. Jugn Construction gave a bid of \$4,010. Sable Builders gave a bid of \$5,410. Homestead Enhancements gave a bid of \$2,800. After discussing the bids, Ausloos moved to accept the bid of Homestead Enhancements if they can do the roof in three weeks. Schmahl seconds the motion. Motion carried. Chairman Winkel will check with Homestead Enhancements if they can do the roof in 3 weeks.

The planning board will meet on September 18, 2014 at 7:00p.m. to work on the Ordinance Book. Jeffrey Sanders has sent an e-mail to Supervisor Schmahl about the R-1/B-1 zoning class. It is listed on the Town Zoning map, but is not listed in the Ordinance Manual. This will be checked into.

The clerk reported that the assessor will be the assessor for one more year. He will be sending a new contract to the clerk.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned

Lawrence Kempf, Clerk

## MONTHLY MEETING OCTOBER 6, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified that agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. Treasurer Cobble reported that the saving's account was closed and the money was deposited in the checking account. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

No building permits were issued in the last month.

The recycling center was discussed. Francis Halbach was injured in an accident. Dennis Schell will work at the recycling center along with Tom Kraus. Herbert Dickman will also be asked if he can help.

Gerald DeMers inspected the closed Town of Russell landfill. The landfill was not in compliance on two issues. A sign has to be posted at the entrance to the landfill indicating that it is a closed landfill site. Also the trees growing on the landfill should be cut down and the grass should be cut annually. The town has until April 1, 2015 to do this.

The constable reported that he has not heard from the district attorney about the individual who has not paid his dog license.

No members of the Kiel Ambulance Service or the St. Anna Fire Department attended the meeting.

The town roads were discussed. Road signs have been ordered. Hunters Ct. has been damaged by manure haulers where they turned into the field. Winkel Dairy Farm had told about the damage. The board will check to see how the road can be repaired. The Town of New Holstein has requested that branches be cut on Anderson St. so their snowplow would not be damaged.

The new contract from Jacobson Appraisals for assessing the town was reviewed by the board. The contract is for \$4,500.00 for one year plus up to \$800.00 more for the Annual

Assessment Report for the Wisconsin Department of Revenue. After some discussion, Schmahl moved to accept the contract. Ausloos seconds the motion. Motion carried.

The November monthly meeting has to be changed because of elections. After some discussion, Ausloos moved the November monthly meeting will be held on Monday, November 3, 2014 at 7:00p.m. Schmahl seconds the motion. Motion carried.

The operator license applications of Brittany Scheer and Jessica Bryant were reviewed by the board. Ausloos moved to approve the operator licenses. Schmahl seconds the motion. Motion carried.

The clerk is working on the proposed budget. He has received the state levy limit of \$69,999 up \$181 from 2013. He will have the proposed budget ready for the November 3, 2014 meeting. The board discussed setting the budget meeting date. After some discussion, Schmahl moved to hold the budget meeting on November 19, 2014 at 7:00p.m. Ausloos seconds the motion. Motion carried.

The roof on the hall is done. The inside work will be done later.

The clerk will be checking with the county planning department if they have a list of individual parcels zoning in the St. Anna limits.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING NOVEMBER 3, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Dennis Schnell, Stanley Meinert and Mark Schuricht.

The Pledge of Allegiance followed.

The Clerk verified that the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

The recycling center was discussed. There had been some complaints about some farmers putting silage bags and bunk covers in the trash dumpster. The town board has checked with some other towns about this problem. The towns said they did not allow farm plastics in their dumpsters. The board invited Stanley Meinert and Mark Schuricht to the meeting to discuss this problem. The other farmers in the town dispose of this plastic on their own. After some discussion, Stanley and Mark said they would look into a dumpster for silage bags and bunk covers. The town will help if they have a problem. The regular recyclables and trash will still be accepted.

The monthly bills were presented to the board. The clerk noted that the town did not have enough money to cover all the bills until the town receives the shared revenue check from the State on November 17, 2014. Ausloos moved to pay all the bills but to hold the check for the St. Anna Fire Department until the shared revenue check is received. Schmahl seconds the motion. Motion carried.

The building permits issued in the last month were reviewed by the board. Schmahl moved to accept the building permits. Ausloos seconds the motion. Motion carried.

The constable reported that the Sheboygan County District Attorney has sent the 3<sup>rd</sup> notice to the individual who has not paid their dog license.

The town roads were discussed. Grogen Road has been damaged by a farmer. He will be talked too. Hunters Ct. has not been repaired yet.

No members of the St. Anna Fire Department or the Kiel Ambulance Service attended the meeting.

Implements of Husbandry was discussed. The town board attended a meeting on IOH at the WTA State Convention. There are different options the Town can chose from. They believe that Option E, which has an axle weight limit, would be best for the Town of Russell. Ausloos moved that the Town would go with Option E. Schmahl seconds the motion. Motion carried. The form for Option E is on the internet.

The clerk received a letter from WE Energies requesting permission to bore under Ford Rd. for an electric line for Mike Willeford. The request stated that WE Energies would fix Ford Rd. if

they do damage. Schmahl moved to approve the request to bore under Ford Rd. Ausloos seconds the motion. Motion carried. The clerk will sign the request and mail it to We Energies.

Fire Inspection Service, Inc. inspected the Town Hall on October 8, 2014. The fire extinguishers have to be inspected.

The proposed budget was presented to the board. The state levy limit was \$69,999. This is \$180.00 higher than the 2013 state levy limit. The state shared revenue stayed the same. Highway Aids went up \$1,706 from 2013. The proposed budget is for \$69,999. The budget meeting will be held on Wednesday, November 19, 2014 at 7:00p.m.

The clerk then reported that the estimate amount of bills for December would be over \$35,000.00. Even with the shared revenue check received in November, the town would be over \$25,000.00 short. He explained that if the Town would borrow money in 2014, the loan payments for 2015 could be added to the budget. The payment does not have to be included in the state levy limit of \$69,999. After some discussion, Schmahl moved that the clerk check with Bank 1<sup>st</sup> National about a loan of \$30,000.00 and the board could decide about the loan at the budget meeting. Ausloos seconds the motion. Motion carried.

The clerk has received a letter from the Sheboygan County Sheriff's Department on the Joint Power Agreement County 911 Emergency System. It is an Annual Agreement on providing emergency services to residents and visitors in the Town of Russell. Ausloos moved to accept the Joint Powers Agreement and that Chairman Winkel sign the agreement. Schmahl seconds the motion. Motion carried. Chairman Winkel signed the agreement.

The planning board will meet on Thursday, November 20, 2014 at 7:00p.m. to here the rezoning request for Jon Maurer and then work on the Town Ordinance Book.

The operator license application of Shannon Blair was reviewed by the board. Ausloos moved to approve the operator license. Schmahl seconds the motion. Motion carried.

Town of New Holstein has asked the Town to cut brush on Anderson Ct. Some individual that burn wood will be asked if they would be interested in cutting the brush. Otherwise the Town Board will trim the branches.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk

## BUDGET & TAX LEVY MEETING NOVEMBER 19, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present.

The Pledge of Allegiance followed.

The clerk verified that a summery of the budget was published and posted.

The minutes of the November 13, 2013 budget and tax levy meeting were read. Jaremy Cobble moved to accept the minutes as read. Jon Ausloos seconds the motion. Motion carried.

The clerk has proposed a budget of \$69,999 which was set by the Department of Revenue. The budget for 2014 was \$69,819. The town does not have enough money to pay the December 2014 bills. At the November monthly meeting, the clerk explained that the Town can borrow money and the payment on the loan will be over the state levy limit with no penalty. The clerk checked with Bank 1st National and a \$30,000 loan for 5 years would have a payment of around \$550 a month. A ten year loan would have a payment of around \$300 a month. After some discussion, Dan Schmahl moved to borrow \$30,000 on a 5 year note. Jon Ausloos seconds the motion. Motion carried.

After reviewing the proposed budget, Jon Ausloos moved to accept the proposed budget of \$69,999 plus the loan payment. Jaremy Cobble seconds the motion. Motion carried.

Dan Schmahl moved to adjourn the Budget Meeting. Jon Ausloos seconds the motion. Motion carried. Budget meeting adjourned.

The Tax Levy Meeting was called to order.

The tax levy for the proposed budget of \$69,999 was .00213118 for \$213.12 per hundred thousand. With the addition of the payment for the loan, the total budget would be \$76,599 with a tax levy of .00233212 or \$233.12 per hundred thousand. Dan Schmahl moved to accept the tax levy of \$233.12 per hundred thousand. Jaremy Cobble seconds the motion. Motion carried.

Jaremy Cobble moved to adjourn the Tax Levy Meeting. Jon Ausloos seconds the motion. Motion carried. Tax Levy Meeting adjourned.

Lawrence Kempf, Clerk

## MONTHLY MEETING DECEMBER 2, 2014

The meeting was called to order by Chairman Terrance Winkel with the town board present plus Adam Schuh, Pat Zorn and Mark Schuricht.

The Pledge of Allegiance followed.

The clerk verified the agenda was posted.

The minutes of the previous monthly meeting were read. Schmahl moved to accept the minutes as read. Ausloos seconds the motion. Motion carried. It was suggested that the clerk should list the name of the person requesting a building permit.

The treasurer's report was read. Ausloos moved to accept the treasurer's report as read. Schmahl seconds the motion. Motion carried.

Adam Schuh, Chief of the St. Anna Fire Department, attended the meeting. He said the Chili Supper was a success and they plan on a Fish Fry in lent next year. The fire department is also looking for new members.

Pat Zorn attended the meeting to present the town board with a certified survey map. He has bought some land with a shed on it from Joan Dorn. Joan Dorn's parcel was 5 acres and Pat bought about 2.5 acres. The property was zoned as A2. The 2 parcels will have to be rezoned. The board suggested that the parcel Joan Dorn will keep with her house should be rezoned to R1 and the parcel Pat Zorn bought should be rezoned to A1 because it would adjoin his farm land. The planning board is planning on meeting on January 15, 2015 to work on the ordinance book and they could hear the rezoning request at that meeting. After discussing the survey map, Schmahl moved to accept the survey map subject to the rezoning. Ausloos seconds the motion. Motion carried.

Mark Schuricht had attended the November 3, 2014 meeting because of the problem of silage bags and bunk covers. These plastic items go into the garbage dumpster. The town board would like to see farmers get their own dumpsters.

Mark Schuricht has gotten in touch with Mike Brades and David Tennessen about their business of recycling silage bags and bunk covers. They would also recycle hard plastic like milk containers. They would put a trailer at the recycling center. There would be no fee to the town for the trailer and no pull fee. This would save the Town money by not having a pull fee for the dumpster from Advanced Disposal as often. Chairman Winkel will call Mike Brandes and David Tennessen for more information.

New signs have been put up at the recycling center that we do not accept tires at the recycling center. Dennis Schnell, recycling center worker, has asked if the hours at the recycling center could be changed from 9-12 to 8-11a.m. After some discussion, Schmahl moved that the recycling center hours be from 8:00a.m. to 11:00a.m. starting January 3, 2015. Ausloos seconds the motion. Motion carried. A notice will be put in the newsletter that will be put in with the tax bills.

Implements of Husbandry was discussed at the November meeting. At that meeting it was moved to go with Option E. After attending another informational meeting on the IOH, the town board thinks Option F would be better. After some discussion, Schmahl moved to reconsider the motion from the November 3, 2014 meeting that stated the Town would go with Option E. Ausloos seconds the motion. After some

discussion, it was turned down. Ausloos then moved to approve Option F for one year. Schmahl seconds the motion. Motion carried.

The monthly bills were presented to the board. Schmahl moved to pay all the bills. Ausloos seconds the motion. Motion carried.

The fire extinguishers still have to be inspected.

The building permits issued in the last month for Jon Maurer, Jerrod Henschel and Sheboygan County were reviewed by the board. Ausloos moved to accept the building permits. Schmahl seconds the motion. Motion carried.

The constable reported that no new information has been received about the individual who has not paid his dog license. The constable also reported that he found part of a Ford vehicle that went into the ditch on Holstein Road between Sheboygan Road and County Highway H.

No members of the Kiel Ambulance attended the meeting.

The town roads were discussed. Hunters Court has been fixed. Chairman Winkel asked some individuals if they would cut the brush on Anderson Ct. for the wood. They were not interested. The town board will trim the brush. The chairman and clerk checked damage done on Lefeber Ct. by the Town of Marshfield plow. The plow dug up ground and broke up blacktop at the east end of the road. Chairman Winkel called the chairman of the Town of Marshfield but got no help. The damage will be worked on when the snow and frost is gone. Road signs to replace damaged ones have been received. The town board will replace them.

The date of the Town of Russell Caucus was discussed. It will be held on January 20, 2015 at 7:30p.m.

Jon Maurer has requested the rezoning of 5 to 9 acres from A1 to A2. The town planning board has recommended the rezoning change. After some discussion, Schmahl moved to approve the rezoning of the land and improvements from A1 to A2 on the condition that the certified survey map meets the conditions of the rezoning request. Ausloos seconds the motion. Motion carried.

The loan papers for the loan approved at the November 19, 2014 budget meeting were reviewed by the board. It is for \$30,000 to be paid back in 5 years. The interest rate is 3.150% and the monthly payments will be \$545.00 a month. The chairman signed the papers.

The chairman had a call from an individual who would like to buy 1 acre on the south side of St. Ann on the west side of County Highway H.

The town board stated that with work on the Ordinance Book, the 1 acre would not be in compliance. Also, that is farm land and the town would like to keep it in farmland. The individual will be told this and he can then decide if he would like to have a rezoning meeting.

There being no other business, Schmahl moved to adjourn. Ausloos seconds the motion. Motion carried. Meeting adjourned.

Lawrence Kempf, Clerk