

**TOWN OF RUSSELL, SHEBOYGAN COUNTY**  
**APPROVED BOARD OF REVIEW MEETING MINUTES**  
**JUNE 2, 2020**

- Meeting called to order at 6:08 p.m. by Interim Town Chairman Willeford
- Roll Call: Certified Board members present-Michael Willeford, Dan Schmahl, Jon Ausloos, Jeremy Cobble, Lynette Mierzejewski, Les Ahrens (GROTA Appraisals).
- Confirmation of meeting notices:
  - Notices were posted on Town Bulletin Board and Town Hall Door.
  - Town residents were informed via March newsletter.
  - In recent monthly meeting minutes.
- Selection of Chairman for Board of Review: Dan Schmahl nominated Mike Willeford as chairman, Jon Ausloos seconded, motion carried.
- Selection of Vice-Chairman for Board of Review: Jon Ausloos nominated Jeremy Cobble as Vice-Chairman, Dan Schmahl seconded motion, motion carried.
- Lynette Mierzejewski verified town board members Mike Willeford, Dan Schmahl, Jon Ausloos, Jeremy Cobble, and Lynette Mierzejewski attended Board of Review training. Information was recorded on the State's website.
- Les Ahrens of GROTA Appraisals reported the following:
  - Assessor Affidavit document explained, signed, and handed over to the town clerk to remain with the assessment roll.
  - No new laws.
  - No scheduled Board of Review cases. No late open book adjustments.
  - Nine contacts during Open Book with general questions, no major issues.
  - From last reevaluation to this reevaluation main shift in classification was from productive forest to swamp.
  - Not a lot of new construction in township.
  - Level of assessment considered at 100% for this meeting.
  - Town of Russell Assessment Level for 2020 in compliance with Department of Revenue. In 2020 photos were taken, sketches made, buildings measured and rated. Last reevaluation was in 2010.
  - Assessment Roll is available for review during suspension of open meeting.
- Motion made to suspend open meeting was made by Jeremy Cobble, seconded by Dan Schmahl. Motion carried. Open meeting suspended at 6:32 p.m.
- Open meeting reconvened at 7:56 p.m. by Chairman Willeford.
- Since no one attended the Board of Review; there were no objections, no other business was required; Jeremy Cobble made a motion to adjourn, seconded by Jon Ausloos. Motion carried. Meeting adjourned at 8:00 p.m.

Respectfully submitted,  
Lynette Mierzejewski  
Town of Russell Clerk