

TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, February 1, 2021

Russell Town Hall

Town Hall Committee/Town Board/Keller Structures 5:45 p.m.

Town Hall Committee members present: Chairman Pat Zorn, Dick Kraus, Michelle Geyer, Janet Seiler.

Town Board members present: Mike Willeford, Dan Schmahl, Jon Ausloos.

Others Present: Treasurer Cobble, Clerk Mierzejewski, and representatives from Keller Structures Kelly Claflin and Chris Manske.

Meeting began at 5:45 with brief overview by Pat Zorn who turned the meeting over to Kelly Claflin from Keller Structures.

Reviewed Discovery document, initial site design research, and initial conceptual floor plan from Keller Structures. Mr. Claflin went over what services Keller provides and what the process would be going forward.

Monthly Town Board Meeting 7:00 p.m.

Call to Order at 7:06 p.m. by Interim Chairman Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Attendance: Board members present: Willeford, Ausloos, Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Dick Kraus, Josh Lammers.

Approval of Meeting Minutes: Minutes from January 4, 2021, were read. Supervisor Ausloos made a motion to approve the minutes as read. Supervisor Schmahl seconded motion. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasurer's report from January 2021. Supervisor Schmahl made a motion to approve the treasurer's report as read. Supervisor Ausloos seconded the motion. Motion carried.

Monthly Bills: Town Clerk presented the bills for February 2021. Motion made by Supervisor Schmahl to pay the bills as presented, seconded by Supervisor Ausloos. Motion carried.

Town Members/Special Topics:

- Town Hall Update: Supervisor Schmahl made a motion to proceed with Keller Structures to continue with proposal with building plan, seconded by Supervisor Ausloos. Motion carried.
- Dangerous Animal Ordinance: Reviewed and discussed ordinance received from Rhode & Dale. Interim Town Chairman will clarify with attorney questions that came up during discussion.
- Conditional Use Permit: Tom Mueller has submitted application for conditional use permit for use of 1 cabin on his property for agricultural tourism. Clerk will turn this over to Jerrod Henschel, zoning administrator.

Monthly Correspondence and/or email:

- Clerk handed out information from Wisconsin Towns Association on loan rates through lenders for municipal buildings.

Building Permit:

- Received payment from D&D Carpentry for work done on Sharon Klahn property.
- Clerk will check with Brian Witkowski, building inspector, on invoice for this permit and on invoice for Lucy Mueller shed permit.

Liquor/Operator Licenses: None.

Recycling Center: Pete Geyer mentioned to town board that the tarp is ripping on the dumpster.

Constable Report: Kiel Snowmobile Club contacted Constable if town has an ordinance about plowing snow across the road from driveways. Discussion followed and if the snow is pushed back far enough off the town road, and no snow is left on the road, this can be done.

Town Roads:

- Interim Chairman spoke with Jon Maurer about paying half of cost for repair of Clark Road that was damaged by tankers hauling manure from his farm.
- Discussed soil settling where culvert was put in on Sexton Road. Board will check if there are "dip" and "bump" signs available to place in area.

Other Town Business:

- 2020 Board of Audit: Figures were compared between treasurer's checkbook and clerk's ledger and they balanced. 2020 Board of Audit form was signed by Town Board members.
- Supervisor Ausloos made a new display box for posting town business and will install it.

- Treasurer Cobble informed Board he needs to renew a 1-year subscription for Microsoft Office.
- Tax collection went well with the adjustments made due to Covid-19.
- Treasurer Cobble presented Delinquent Tax Report to Town Board for review.

Adjourn: Motion to adjourn made by Supervisor Schmahl, seconded by Supervisor Ausloos.
Meeting adjourned 9:00 p.m.

Respectfully Submitted:
Lynette Mierzejewski
Town of Russell Clerk

Tentative Upcoming Meeting Schedule

- Monday, April 5, 2021 7:00 p.m. Monthly Meeting
- Tuesday, April 6, 2021 General Election
- Monday, May 3, 2021 7:00 p.m. Monthly Meeting

If you have an item for the agenda, please contact
Interim Town Chairman Mike Willeford (920) 946-6778