

TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, May 2, 2022

Town of Russell Hall 7:00 p.m.

**Call to Order** at 7:15 p.m. by Chairman Willeford.

**Pledge of Allegiance** followed.

**Agenda Posted:** Yes.

**Attendance:** Board members present: Willeford, Ausloos, Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Town Hall Committee Chairman Pat Zorn, Dick Kraus, Michelle Geyer, Building Inspector Brian Witkowski.

**Approval of Meeting Minutes:** Minutes from April 4, 2022, read. Supervisor Ausloos moved to approve the minutes as read. Supervisor Schmahl seconded motion. Motion carried.

**Treasurer's Report:** Treasurer Cobble presented the treasurer's report from April 2022. Supervisor Schmahl moved to approve the treasurer's report as read. Supervisor Ausloos seconded the motion. Motion carried. On a side note, last month the treasurer's computer broke and needed a new hard drive.

**Monthly Bills:** Town Clerk presented the bills for May 2022. Motion made by Supervisor Ausloos to pay the bills as presented, seconded by Supervisor Schmahl. Motion carried.

**Town Members/Special Topics:**

- Brian Witkowski from Witkowski Inspection Agency attended meeting to discuss renewal of his contract with the town. He reviewed the process of issuing building permits and provided current certificate of liability insurance. Discussion followed. Supervisor Schmahl moved to renew Witkowski Inspection Agency as the town's building inspector. Supervisor Ausloos seconded motion. Motion carried.
- Town Hall Update: Dick Kraus spoke with Russell Church consistory about renting space for larger meetings and elections in their church hall. They are 100% on board with the idea and have a locked room the town could use for storage. The building is in the township and has ample parking. Other options discussed. Decided to present counteroffer to the County for long-term rental of the Marsh Educational building for approximately 20 dates (meetings/elections) a year at this time.
- Tom Mueller Conditional Use Permit: Information shared from the town's attorney about correspondence received from Mr. Mueller's attorney. Discussed Facebook posts showing 'photo shoots' with the wolfdogs.

**Monthly Correspondence and/or email:**

- Notice received from WI Department of Revenue for Personal Property Aid distribution of \$18.80.
- WI DNR sent notice of transfer of ownership of 20 acres of Managed Forest Land.
- Email received from Sheboygan County about spraying of wild parsnip in the right-of-way. Email was unclear on how this affects Town. Clerk to follow up on this.

**Building Permit:** No building permits issued for April 2022.

**Liquor/Operator Licenses:** Liquor license renewals will be sent to 3 Guys and a Grill and Jovan's along with renewal of operator licenses for the period of July 1, 2022, through June 30, 2023. Clerk discussed cost of publishing notices in newspaper, currently \$90.00 for this type of notice. Current notice fee charged to business for liquor license renewal is \$25.00. Board discussed and agreed to increase the notice fee to \$90.00.

**Recycling Center:** Everything is okay.

**Constable Report:** Resident contacted constable about adjoining property owner's pigs digging in his alfalfa field. Constable spoke with property owner, and they are working on a new enclosure for pigs.

**Town Roads:** Board members will do a visual inspection of the town roads on May 11<sup>th</sup> and complete report which clerk will file with Department of Transportation.

**Other Town Business:**

- ARPA: Clerk filed first quarter report. Need to determine where funds will be used.
- Treasurer Cobble gave constable the list of delinquent dog licenses; constable will contact owners.

**Adjourn:** Motion to adjourn made by Supervisor Ausloos, seconded by Supervisor Schmahl. Meeting adjourned 9:28 p.m.

Respectfully Submitted:

Lynette Mierzejewski

Town of Russell Clerk