

TOWN OF RUSSELL BOARD APPROVED MINUTES

Tuesday, July 5, 2022

Town of Russell Hall 7:00 p.m.

Call to Order at 7:03 p.m. by Chairman Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Attendance: Board members present: Willeford, Ausloos, Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Dan Schirmer.

Approval of Meeting Minutes: Minutes from June 2022 were read. Ausloos made a motion to approve the minutes as read. Schmahl seconded motion. Motion carried.

Treasurer's Report: Cobble presented the treasurer's report from June 2022. Schmahl motioned to approve the treasurer's report as read. Ausloos seconded the motion. Motion carried.

Monthly Bills: Town Clerk presented the bills for July 2022. Motion made by Ausloos to pay the bills as presented, seconded by Schmahl. Motion carried.

Town Members/Special Topics:

- Recycling Center Encroachment: Willeford spoke with Town's attorney who suggested purchasing the land the recycling center is on; Mr. Schirmer is not interested in selling land, would prefer leasing the land. Attorney suggested doing a lease for a set number of years for an agreed upon amount with an escalator. Discussion followed. Motion made by Schmahl to have the attorney draw up a contract with SSFSB for leasing the land recycling center is on for 15 years at \$750.00 per year. This lease will be renegotiated if and when property tax amount goes up 10% (\$825.00). Term of lease is 15 years; the lease cannot be terminated prior to 15 years unless terminated by both parties. Lease retroactive to January 1, 2022, with first payment due December 1, 2022. Ausloos seconded motion, motion carried.
- Town Hall Update: Aaron Brault spoke with Schmahl. His leadership feels Town should pay an upfront cost for rental of the Marsh Educational Building. Aaron suggested a meeting to discuss further; Willeford will contact Aaron to schedule this meeting.
- Tom Mueller Conditional Use Permit: Discussed various posts made to Rustic Retreat Deer Park Facebook page including a bison bull calf obtained 7/4/2022. Ausloos will contact DA's office about the status of their investigation.

Monthly Correspondence and/or email:

- Alvina Reiter needs a replacement fire sign. Clerk has ordered this. Supervisors will install when received.
- WTA Sheboygan County Unit Meeting is July 15th hosted by Town of Plymouth.
- Contract from GFL was reviewed with change made to have trash dumpster removal every other week instead of an on-call basis. There have been issues with dumpsters not being emptied in a timely manner when caretaker would call. Board agreed to new contract and Willeford signed contract.
- Statement of Real Property Status was received and completed by Cobble for R. Kraus property.

Building Permit:

- Wrecking permit obtained by W. Theel for removal of house trailer.
- Building permit for 10 x 12-foot shed issued to D. Reitz.
- Board reviewed both permits applications received from Witkowski Inspection Agency.

Liquor/Operator Licenses: One operator license application received from Jovan's. Board reviewed application and Ausloos motioned to approve license, seconded by Schmahl. Motion carried.

Recycling Center: Everything going well.

Constable Report: Nothing new to report. Treasurer sent information to County for delinquent dog licenses.

Town Roads:

- Willeford received quote from County for chip sealing Hunter's Court and gave okay to proceed.
- Irish Road needs patching. Willeford will obtain quote from County for this repair.
- Discussed issues with intersection repair by Holstein and Sexton Roads. County checked into this and will repair it.
- Quote received from Halbach Excavating to repair culvert on Sheboygan Road by St. Anna Fire Department. Quote included price for steel and plastic culvert. Board discussed options. Ausloos motioned to install a plastic culvert on Sheboygan Road, seconded by Schmahl. Motion carried.

Other Town Business:

- ARPA. Clerk discussed information received from WTA on use of funds. If a project is under \$10,000 it is considered a Micro Purchase. Repair of Hunter's Court would fall in this category. Clerk will fill out reports for ARPA with this information.
- Schmahl reviewed minutes from Marsh meeting; they are working on a grant for a boardwalk.

- Clerk will contact Zoning Administrator Henschel about Nick Brownson CUP to verify splitting parcel into 2 parcels.

Adjourn: Motion to adjourn made by Schmahl, seconded by Ausloos. Meeting adjourned 9:15 p.m.

Respectfully Submitted:
Lynette Mierzejewski
Town of Russell Clerk