

TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, January 2, 2023

Town of Russell Hall 7:00 p.m.

Call to Order at 7:00 p.m. by Chairman Willeford.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Attendance:

Board members present: Chairman Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Pete Geyer, Gary Kraus, Pat Zorn.

Approval of Meeting Minutes: Minutes from December 5, 2022, were read. Two corrections were made. Ausloos motioned to approve the minutes as amended. Schmahl seconded motion. Motion carried.

Treasurer's Report: Treasurer Cobble presented the December 2022 report. Discussion on having a breakdown on report if a payment is for more than one category. Schmahl motioned to approve the treasurer's report as read. Ausloos seconded the motion. Motion carried.

Monthly Bills: Clerk presented the bills for January 2023. Motion made by Ausloos to pay the bills as presented, seconded by Schmahl. Motion carried. Clerk handed out revised December transaction list showing 2 additional bills paid.

Town Members/Special Topics:

- New Town Hall Construction Update: Gary Kraus presented drawing of a 1344 square foot building (42 x 32) for a new town hall which includes a 40-chair seating area. Discussed process of construction of a municipal building. Schmahl motioned for Gary Kraus to prepare a rough estimate of the cost of this building with those he normally works with; motion seconded by Ausloos. Motion carried.
- Tom Mueller dba Rustic Retreat Deer Park Pending Conditional Use Permit: Board discussed moving forward with CUP application by scheduling zoning meeting. Willeford will check with attorney and inform zoning board chairman, Bill Kraus, and zoning administrator, Jerrod Henschel, to schedule a zoning meeting.
- Willeford spoke with attorney about "interactive sessions". Attorney will check with DNR on definition of "interactive sessions" before informing the court system about this.

Monthly Correspondence and/or email:

- Payment of \$10.00 received from NEW Title Service for title search.
- Paperwork received from DNR of resident transferring land to Managed Forest Land.

- Discussed preparations for upcoming WTA Sheboygan County Unit Meeting which will be hosted by Town on January 20th at the Marsh Educational Building.

Building Permit:

- No building permits for January.
- Discussed having a zoning staff report completed by Jerrod Henschel for a resident requesting a variance for a 30 x 40 foot shed.

Liquor/Operator Licenses: None.

Recycling Center: Pete Geyer indicated trash dumpster is full and requested having GFL pull trash dumpster this week, which is not on regular pick up schedule. Board agreed this can be done. Also the new shed at recycling center is awesome.

Constable Report: Nothing to report.

Town Roads:

- Holstein Road has many pot holes and fill is needed where culvert developed a dip in the road.
- Verified county has town's bump and dip signs; will contact them to have them returned.
- Ausloos indicated dead trees need to be cut along Holstein Road between Sheboygan Road and HH; he will close road on a Saturday to do this.

Other Town Business:

- Caucus is scheduled for January 16th at 7 p.m.
- 2022 Town Audit will be done at February meeting.
- Pat Zorn requested a sign for his shed on HH; Willeford will contact county to get this.
- Schmahl completed paperwork for Nick Brownson CUP. Discussed if this should be done same night as CUP for Tom Mueller dba Rustic Retreat Deer Park.
- Schmahl spoke with a member of Town Rhine town board and asked clerk to include on agenda "Public Comments" with a 3-minute time limit per person with the understanding issues will be addressed at another meeting.

Adjourn: Motion to adjourn made by Schmahl, seconded by Ausloos. Motion carried. Meeting adjourned 9:35 p.m.

Respectfully Submitted:

Lynette Mierzejewski

Town of Russell Clerk

Tentative Upcoming Schedule

Monthly Meeting Monday, March 6, 2023, 7:00 p.m.
Monthly Meeting Monday, April 3, 2023, 7:00 p.m.
Spring Election Tuesday, April 4, 2023
Annual Meeting Tuesday, April 18, 2023, 7:00 p.m.
Monthly Meeting Monday, May 1, 2023, 7:00 p.m.

If you have an item for the agenda, please contact Town Clerk

Meeting dates and time will be finalized the month prior.