

TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, February 6, 2023

Town of Russell Hall 6:30 p.m.

Call to Order at 6:40 p.m. by Supervisor Schmahl in Chairman Willeford's absence.

Pledge of Allegiance followed.

Agenda Posted: Yes.

Attendance:

Board members present: Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Gary Kraus, Bill Kraus, Julie Kraus, Pete Geyer, Bethanie Gengler, Eilene Ribbens, Louise Hansen.

Public Comments: (Three-minute time limit)

- Bethanie Gengler, Eilene Ribbens, Louise Hansen voiced concerns about Rustic Retreat Deer Park still having posts on Facebook with pictures of the public by the wolfdogs. Also in March Tom Mueller is offering photo shoots with the wolfdogs.
- Dan Schirmer dropped off the signed lease agreement between SSFSB, Inc. and Town of Russell.

Approval of Meeting Minutes: Minutes from January 2, 2023, were read. Ausloos motioned to approve the minutes as read. Schmahl seconded motion. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasurer's report from January 2023. Ausloos motioned to approve the treasurer's report as read, seconded by Schmahl. Motion carried.

Monthly Bills: Town Clerk presented the February bills. Clerk explained December check to SSFSB was voided in January and a new check issued to Dan Schirmer due to Dan's bank not accepting a check made out to SSFSB. Motion made by Ausloos to pay the bills as presented, seconded by Schmahl. Motion carried.

Town Members/Special Topics:

- New Town Hall Construction Update: Gary Kraus presented board with additional information on the 1344 square foot building proposal. Would not need state approved plans due to it being under 25,000 cubic feet for a public building. No state approval needed for plumbing or electrical work. Heating would need to be state approved. Would need to follow bid process due to cost being over \$25,000. It is legal to have a private individual build a building and then lease it to the township with the option to buy.

Discussion held. Schmahl summarized options for new town hall received thus far:

1. County original offer.
2. Keller proposal.
3. Town Russell church.
4. Town counteroffer to county.
5. Gary Kraus proposal.

Discussed information obtained from others when attending WTA county meeting in January. Discussed possibility of board attending Sheboygan County Finance meeting to discuss rental of Marsh building for office space and meetings/elections.

- Tom Mueller dba Rustic Retreat Deer Park Pending Conditional Use Permit: Planning Board meeting scheduled for Tuesday, February 28, 2023, at 7:00 p.m. Bill Kraus, planning board chairperson, will contact committee members and give them a copy of the staff report. Clerk will send certified letter with return receipt to Tom Mueller informing him of date of zoning meeting, including a copy of the notice published in the newspaper. Supervisors will drop off letter with a copy of the notice to the property owners surrounding Rustic Retreat Deer Park including Kevin Feltes, Susan Watry, James Drake, Jon Maurer, Dennis/Colleen Schnell. Clerk will mail notice to Susan Praefke Trust in West Bend. Discussion held if a letter should be sent to Tom Mueller with a list of the documents required for the CUP. Discussed if DNR should be notified of zoning meeting. Clerk will have notice of zoning meeting published in TriCounty Newspaper on February 16th and 23rd.

Monthly Correspondence and/or email:

- IRS mileage reimbursement for 2023 is 65.5 cents per mile.
- Email received from WI DNR for Wisconsin Recycles. Clerk handed out list of acceptable items for recycling/items that are banned from landfills.
- Check for \$50.00 received from WTA Sheboygan County Unit to offset cost of township hosting Sheboygan County WTA meeting in January.
- Check received from NEW Title Services for title search for W8519 Cty Rd Q.
- Email received from James Haasch, Circuit Court Branch 2 candidate, wishing to introduce himself to the town board, with a follow-up email indicating he is dropping out of race due to a family member with medical issues.
- Notice of direct deposit from DNR for 70.114 PILT for \$403.02 on 10.09 acres.
- WE Energies requested road weight restrictions for 2023. A 10-ton weight restriction will be posted on Holstein Road between Sheboygan Road and County H from April 1st through May 1st. Clerk will complete form.

Building Permit: None for January.

Liquor/Operator Licenses: None for January.

Recycling Center:

- Discussed having an E-cycle event in May. Pete will check on getting an extra dumpster for electronic recycling only in May.
- Geyer indicated driver who delivers recycling dumpster complains of pot holes in area where dumpster is placed. Discussed redoing area in spring to eliminate the potholes where recycling dumpster is, and potholes by the driveway entrance.
- Discussed getting a different covered recycling dumpster.

Constable Report: Nothing to report.

Town Roads: Nothing currently.

Other Town Business:

- Board of Audit 2022 was done. Treasurer and Clerk each presented their summary report for Audit. Board reviewed and the numbers match. Board approved and signed the Board of Audit 2022.
- Clerk asked when next newsletter is done to update names of members on variance and planning board lists.
- There is a vacancy on the planning board. Pete Geyer is interested in joining the board. Chairman would need to appoint Pete Geyer to the planning board.
- Treasurer presented list of delinquent personal and property taxes. He will follow up on this.
- Treasurer asked if he should continue the maintenance protection plan on his computer for the township. Board agreed to continue the maintenance plan.
- Staff report was completed by Zoning Administrator Jerrod Henschel for D. Buechel variance request. Variance Board meeting will need to be scheduled.
- Clerk requested to purchase a small printer to be kept at town hall. Schmahl suggested clerk to check for a printer where the ink does not dry out due to limited use.

Adjourn: Motion to adjourn made by Ausloos, seconded by Schmahl. Meeting adjourned 9:14 p.m.

Respectfully Submitted:
Lynette Mierzejewski
Town of Russell Clerk