

TOWN OF RUSSELL BOARD APPROVED MINUTES

Tuesday, May 2, 2023

Town of Russell Hall 7:00 p.m.

**Call to Order** at 7:00 p.m. by Chairman Willeford.

**Pledge of Allegiance** followed.

**Agenda Posted:** Yes, on web site, at town hall, and at recycling center.

**Attendance:**

Board members present: Chairman Willeford, Supervisor Ausloos, Supervisor Schmahl.

Others present: Treasurer Cobble, Clerk Mierzejewski, Peter Geyer.

**Approval of Meeting Minutes:** Minutes from April 3, 2023, were read. Schmahl motioned to approve the minutes as read. Ausloos seconded motion. Motion carried.

**Treasurer's Report:** Treasurer Cobble presented the report from April 2023. Ausloos motioned to approve the treasurer's report as read. Schmahl seconded the motion. Motion carried.

**Monthly Bills:** Town Clerk presented the bills for May 2023. Motion made by Schmahl to pay the bills as presented, seconded by Ausloos. Motion carried.

**Town Members/Special Topics:**

- ☐ Town Hall Update: Willeford sent Aaron Brault, Sheboygan County Planning Department, an email; Aaron was out of the office. Willeford will follow up.
- ☐ Tom Mueller dba Rustic Retreat Deer Park-follow up on denial of Conditional Use Permit.
  - Willeford spoke with town attorney last week. Mr. Mueller's attorney, Attorney Voelker, indicated Mr. Mueller will cease and desist operation now and the attorney will provide documentation if needed. Discussion followed. Schmahl motioned because Mr. Mueller had not ceased and desisted operation as of April 4, 2023, as required by prior notification, the town board authorizes the town's attorney to file contempt of court charges. Motion seconded by Ausloos; motion carried. Willeford will convey motion to town's attorney.

- Clerk provided town with copy of Sheboygan County Sheriff's Department report from April 3, 2023, when bison were out, and contact numbers for USDA.

**Monthly Correspondence and/or email:**

- ☐ Open Book is scheduled May 10, 2023, from 9:00 to 11:00 a.m. at the town hall. Ausloos will open the town hall door for assessor, Jodi Paulson.
- ☐ Board of Review is scheduled May 31, 2023, from 6:00 to 8:00 p.m. at the town hall.
- ☐ Clerk handed out information about virtual meeting about phragmites. Discussion followed about invasive species.
- ☐ Notice received from Sheboygan County that town hall holding tank needs to be pumped; Ausloos will contact pumping service.
- ☐ Email received from Sheboygan County Deputy Tyler Becker regarding animal neglect complaint on a town resident.
- ☐ Open records request email received. Clerk verified with board fee for this type of request is \$25.00.
- ☐ Clerk will order one copy of Sheboygan County Directory of Officials.
- ☐ Colleen Schnell is stepping down as Chief Inspector for Elections.
- ☐ Notice received from Department of Revenue on Personal Property Distribution of \$18.80.

**Building Permit:**

- ☐ No building permits for May.
- ☐ Ausloos contacted Brian Witkowski about E. Halbach permit for furnace replacement; currently playing phone tag.

**Liquor/Operator Licenses:** None.

**Recycling Center:**

- ☐ Clerk provided handout from DNR on e-cycling companies in Wisconsin. Geyer is working on scheduling e-cycling event at recycling center.
- ☐ Willeford has not heard back from GFL about 30-yard dumpster for recyclables.
- ☐ Will have St. Ann Fire Department burn the brush pile.

**Constable Report:** Has been quiet aside from numerous complaints about dog at large in township.

**Town Roads:**

- ☐ Highview Road was washed out from excessive rains. Sheboygan County Highway Department will repair this. Resident Jon Maurer will help with ditching and removal of debris.
- ☐ Snowplow damaged blacktop on Hunter's Court.
- ☐ Discussed replacing culverts on South Court and Drake Dairy driveway. Board decided to have Halbach Excavating replace both. Schmahl will contact Halbach.
- ☐ Board road check changed to May 10<sup>th</sup> at 5:00 p.m.

**Other Town Business:**

- ☐ Town Employee Salary-Board discussed clerk's monthly salary. Clerk was appointed December 2019 with monthly salary \$675 including payment for each monthly meeting. Board discussed increasing clerk salary. Schmahl motioned to increase clerk's salary to \$850.00 a month as of May 1, 2023; seconded by Ausloos. Motion carried.
- ☐ Schmahl and Cobble attended virtual Board of Review training on May 1, 2023; and handed in their Affidavit to clerk. Clerk will record this with State.

**Adjourn:** Motion to adjourn made by Ausloos, seconded by Schmahl. Meeting adjourned 9:00 p.m.

Respectfully Submitted:  
Lynette Mierzejewski  
Town of Russell Clerk